

**City of Franklin, New Hampshire
Trustees of Trust Funds Meeting
June 7, 2012
Franklin Savings Bank**

Attendees: Katherine B. Zink, Chairman, Ken Duguay, Paul Gatehouse, Carol Laro, Judy Milner and Steve Spain

Issues Discussed

(1) Meeting Schedule: committee members decided to meet the 3rd Thursday at 4PM on 'even months,'

beginning in August 2012, at Franklin Savings Bank, Central Street, Franklin, NH. Sue May, City Finance Office,

will post a meeting notice on the City website. Next Meeting: August 16, 2012.

(2) Delegation of Duties: due to the pending retirement of advisor Carol Laro in the next two years, her duties

will be reassigned to trustee members: Kathy Zink, Chairwoman, Ken Duguay, Treasurer, Steve Spain, Secretary.

Most of the duties will be transferred to the City Finance Office, under the direction of Judy Milner, Finance Director.

(3) Schedule of Trust Activity: most of the activity occurs in January and July.

(a) Semi-annual disbursements to the Cemetery and Library are remitted in January and July

(b) Scholarships are awarded and disbursed generally in June

(c) Funds paid out to persons of need, as directed by the City Welfare Department, are paid out by City Finance.

Subject to the signatures of two trustees, City Finance will be reimbursed using funds designated as Charitable Funds.

(d) Funds for Odell Park are paid out of the General Fund. Judy Milner advised that she plans to call the NH Office of the

Attorney General. Purpose: to request Cy Pres Agreement. With the agreement, she will approach the probate court "to ask

permission to spend the accumulated principal in a different way." The monies are dedicated for improvements to the cottage

and the arch as well as Odell Park. She intends to review Old Town Reports 1907-1913, which are located at the City Library and

also at the NH State Library.

(4) Investment Directive: It was decided unanimously to reduce holdings in Vanguard Energy by (\$25K) and to reallocate

\$248,259.12, originally held in a Franklin Savings Bank CD (Principal \$239,456.54 + Interest \$8,802.58) to the American funds platform.

The monies will be invested in Fundamental Investors, Washington Mutual, Capital Income Builder, Income Fund of America,

In that order. Criteria: maximum exposure of 9.5% in any one fund versus total dollars invested.

(5) Recommendation: update investment policy statement to include cash as an asset class.

Have a safe summer.

Steve Spain

Secretary, Trust Funds, City of Franklin, NH