



# CITY OF FRANKLIN, NEW HAMPSHIRE

## Municipal Services Department

*"The Three Rivers City"*

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### MUNICIPAL SERVICES COMMITTEE MEETING MINUTES

February 2, 2012

Present: Councilor Scott Clarenbach (Chairman), Councilor Ted Starkweather, Councilor Robert Sharon, Councilor Robert Desrochers, City Manager Elizabeth Dragon, MSD Director Brian Sullivan and MSD Operations Superintendent George Turcotte

Scott called the meeting to order at 8:35 a.m.

#### Old Business:

1. North Main Street and Salisbury Road Water Storage Tank Replacement Project Update: Brian Sullivan handed out a document with water tank options. Salisbury Road Tank cannot be taken off-line, therefore, the recommended option is to keep both tanks. This two tank option is within the budget (2,940,000). Scott asked about the Pleasant Street Tank out-put and made a point that he didn't want to see a tank put in where it would not be the most needed. Councilor Desrochers made a motion to support the two tank project. Ted 2<sup>nd</sup>. Motion carried unanimously.
2. Status of Water / Sewer Projects Presently Underway: Brian gave an overview. He had displayed maps of Water System, Sewer System and Drainage System on the walls around the MSD office. Cartographics had completed all the water, sewer and drainage service areas. New water buildings are 80% completed. We are looking for a "pipe-cutting" ceremony in April / May 2012. We hope to move into the Tannery Street building within 2-3 weeks. Elizabeth stated that a Capital Efficiency Plan is underway. DES has grants available for Capital Efficiency Plans. Ted asked if DES has a problem with asbestos pipe. George responded that No they do not as long as the pipe is not disturbed. Sewer camera work needs to be done in-house to determine I&I. Elizabeth stated that regarding the WRBP, all planned activity must keep moving ahead. Scott suggested giving notice, to homeowners with drainage issues, now to give them a chance to fix their problems before serious timing makes it an emergency situation for them.

continued

Old Business (continued):

3. Transfer Request of Existing Water Department Capital Reserve Funds: Memorial Street water main has been completed, under budget. There is a balance of \$112,000 left in Capital Reserves. In addition, \$42,000 has been left in Capital Outlay. Brian wants concurrence with a resolution to move funds to the bottom line so as not to not lose these funds. Brian also wants to transfer \$45,000 to Engineering to continue accelerating Capital Efficiency Plan to be ahead of schedule. Ted made a motion to support the moving of funds to the Operating Budget and transfer of funds to Engineering. Bob D. 2<sup>nd</sup>. Motion carried unanimously.
4. Other Business:
- a. Old Victory Drive – George stated that this section of road is dangerous. Possible idea is to close this section of the road, fix / repair as time and budget allow and open when emergency situation calls for this access.
- b. Ted made a motion to adjourn at 9:50 a.m. Bob D 2<sup>nd</sup>. Motion carried.

Minutes taken by:

  
Marie G. Creasey

BJS:mgc