



# CITY OF FRANKLIN, NEW HAMPSHIRE

## Municipal Services Department

*"The Three Rivers City"*

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### MUNICIPAL SERVICES COMMITTEE MEETING MINUTES

January 27, 2010

Present: Councilor Bowers, Councilor Clarenbach, Councilor Starkweather, Clayton Gassett (resident), Delaney Carrier (Recycling Committee), City Manager Corrow, MSD Director Sullivan, MSD Assistant Director Turcotte

Jay called the meeting to order at 8 a.m.

1. Water Treatment Plan Update / Land Acquisition – There have been many difficulties with trying to locate a garage site for this project. The following is just a couple of the problems we are facing: a) DES Groundwater Remediation is limiting the land size at the Acme site, and b) The City has gone to the Army Corp. for assistance in obtaining the land at the Acme site. The Corp. is helping us, but they require Franklin to do an environmental impact study and perform a wetlands delineation. The piping is moving along, as well as the financing. We will be starting on the final design and permitting shortly. We should be able to get approval on the final design by April.
2. Sanitary Sewer System / Flow Metering Project by WRBP – The Advisory Board recommended this as a CIP project. The flow metering will be put in place to permanently measure Citywide use of sewer system. This will take 3-5 years to get into effect. The WRBP gets 76% of Franklins sewer income. Only 24% goes towards sewer operations and maintenance in Franklin. The WRBP recently informed us that they wanted to perform \$80 million worth of expansion projects. If they did \$50 million dollars worth of these expansion projects, it would cost Franklin an additional \$350,000 added to our regular budget figure. Franklin would have to raise the sewer rates to \$7.50 per 100 cubic feet. The Advisory Board informed the WRBP that Franklin cannot afford all this work. They have backed off on some of their intended projects.

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3. **Sanitary Sewer System / City of Franklin Inflow and Infiltration Reduction Program Funding Alternatives** – Franklin has two years to complete an O&M plan and we need to get an inflow and infiltration reduction program in place. City representatives will meet with USDA on February 4, 2010 to see if we qualify for grants / monies. There is a potential for 50 – 75% of funding available in grant monies. If Franklin could receive 50% of \$4 million dollar fee, our sewer bills would increase by .72 per 100 cubic feet. If we could receive 75% of funding, the increase would be .35 per 100 cubic feet. Brian handed out Concord, MA sewer rates, which reflects their rates without any grant monies for inflow and infiltration. Brian suggested to continue pursuing USDA funding for inflow and infiltration, getting this item on the agenda for March 2010 Council meeting, keeping Council up-to-date and to start putting money into the budget now for future inflow and infiltration work. Committee members agreed.
4. **Automated Curbside Trash and Recycling Status of Equipment Purchases Update and Department Action Items for the Program through April, 2010** – Everything has been ordered. Brian is working on lists to know how many residences will need what size containers. Containers are scheduled for production on March 21, 2010. The Recycling Committee is working on a logo / imprint for the container covers (there is a February 12, 2010 deadline). MSD & Recycling Committees are working on the truck lettering (there is February 12, 2010 deadline for this also). There will be a notice posted soon at the Transfer Station as to what changes are coming. Mike Amero is working on obtaining some NH the Beautiful signage for the Transfer Station. MSD also has electronic message boards that we can use around town. MSD has an available phone line for automated curbside and recycling questions. Brian is working with the Recycling Committee to get together an informative mailing, which will have all the instructions, etc. on the new recycling program. This will also be delivered as a stuffer when the containers are delivered. The days of pick-up are still being determined. NOTE: Goffstown is already up and running with automated system and has agreed to assist us on employee training or any other help we feel we might need to begin this system. Brian mentioned that MSD will have an Open House here at our location on Saturday, April 10<sup>th</sup> to give the public a chance to see things in operation.
5. **Other Business:**
  - a) Ted had a Co-op question. George responded that two towns want to get out of the group. This will be a long process and will probably end up in Court. This process will probably take two to four years to be resolved.

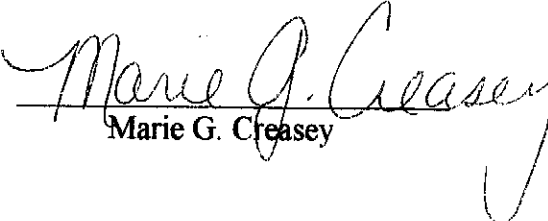
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5. Other Business (continued)

- b) Elizabeth reported that she is trying to obtain a \$400,000 Energy Grant to assist us with the installation of a HVAC system in the City Hall building. An evaluation of the building has already been done. She is checking into a geo-thermal unit which would save money and space. It would also give Franklin the opportunity to have a water wheel to make our own power in the future. This also makes our application for the energy grant more attractive. Scott mentioned that Merrimack County Nursing Home had one of these systems installed and had some problems at start-up. He suggested we call them to get their input on the installation of this system.
- c) Elizabeth received a letter about the condition of Flaghole Road. She has responded to the residents and has invited them to a future MSD Committee meeting to discuss their concerns.
- d) Elizabeth brought to the attention of the Committee a parcel of land that is up for sale on Tannery Street. The City owns the abutting property and this land for sale would be a good asset to obtain. MSD Committee suggested bringing this item to Council for guidance.

Jay made a motion to adjourn at 10:07 a.m. Scott seconded. Motion carried.

Submitted by: \_\_\_\_\_

  
Marie G. Creasey

BJS:mgc