

**Franklin Mayor's Drug Task Force**  
Leadership Committee Meeting Minutes  
Thursday, August 20, 2015  
5:15pm – 7:00pm

*Present: Elizabeth Dragon, Melissa Lee, Mayor Merrifield, Chief Goldstein, Joe Giunta, Jason Vezina, Traci Fowler, Angela Lynch*

**Angela Lynch** welcomed everyone to the meeting.

**Team Updates/Comments**

- **CADCA Midyear-** The group looked at notes left by Leadership member Sara Tracy (unable to attend):
  1. Will submit a full written report from CADCA Mid Year training-and all the donated expenses, along with time spent etc.
  2. I have several action items that may or may not interest our team It would be very helpful to me to have a response from the Team members
  3. Zero Expense to the MDTF-
  4. Looking for time on the agenda of our Retreat to discuss key points, Looking for about 15 minutes
  5. I used evidence based practice to arrive at my conclusions from the training
  6. I asked at meetings I attended for a show of hands about key topics and strategies used by other coalitions
  7. average attendance was about 65-85 per sessions I attended primarily sustainability tracksRegarding the time requested to be built into the Leadership Retreat, the group agreed to accommodate.
- **Webster Place-** Melissa discussed a recent Project AWARE meeting. There is the Farnham Center at Webster Place, the group discussed potential contacts there, as there used to be a solid contact person. NH Provider's Association will clarify the meaning(s) of the expansion of Medicaid, the Health Protection Plan, etc. Ken noted that he has friends that are associated with Farnham Center and that a conversation could likely occur in the near future.

**Review of the August Coalition Meeting-** The group shared excitement over the strong turnout at the coalition meeting that was held last week. Discussions with the youth about their positive experiences and what they learned at either the Dover Youth to Youth Summer Program or the N.H. Teen Institute Summer Program, was great and also motivating to hear such positive results. New members joining us is exciting but also is posing some difficulty in staying on track at meetings, as there's such a need to explain the coalition's history, what we focus on, why, and how we came to those focus areas as well as what it means regarding our grant funding.

**New Coalition Member Protocol for Coalition Meetings-** So the group discussed potential alleviations and important key notes to keep in mind for future meetings.

- For conversation topics longer than a couple of minutes, members need to contact Angela prior to the meeting date and request to be on the agenda.
- Mention/read our agenda at the beginning of each meeting, and to have this on the top of the agendas.
- Need to accept a certain level of fluidity in the meetings
- Give out a notecard for people to write down a priority that they'd like to help move forward.
- Explain action plan and what is needed.
- Have greeters with literature, to not only greet those coming in but to introduce/re-introduce themselves to new members and/or members that they may not have seen actively engaged in recent months. This is the opportunity to introduce the coalition's vision, mission and goals and other basic background information of the coalition prior to meeting start.
- Purpose of the meetings is that we don't do all the coalition work- as this is a community effort and funding is temporary so we must build sustainability.
- Maybe create a little questionnaire for new members as king how they learned about the coalition/meeting.

**Marijuana Summit-** Elizabeth and Chief Goldstein had recently attended the NH Marijuana Summit (Sara Tracy ended up not attending/able to attend), so they shared that their experiences were positive and that the content was interesting, especially to hear about what has been learned so far from Colorado's legalization of recreational marijuana. The summit featured an overview of the latest research on the marijuana's effects on the brain and how marijuana policies affect states' SUD prevention, treatment and recovery systems, the provider perspective on policy changes: impacts and lessons learned from Colorado, a review of Colorado outcome and impact data and translation into community outreach and action, and a review of NH public polling data on marijuana policy.

**School Leadership Representative-** The group discussed a potential school leadership member representative, who was appointed by the school board with assistance from Tam Feener: Mike Zmuda. Mr. Zmuda is the Vice Principal of Franklin High School and the group agreed that he would be an incredibly valuable member. Concerns of this position being appointed rather than strictly voluntary include a potential lack of passion/interest in the areas of alcohol and other drug use prevention, especially as we understand that Mr. Zmuda is an incredibly busy person! The group agreed that we should have a one-on-one meeting with Mike and to also invite him to a next coalition meeting so that he is able to best understand our coalition's vision, mission, goals and the background of what our coalition does, why and how.

**Leadership Retreat-** Melissa led discussion on the tentative agenda for the leadership retreat, as well as the help that Shannon Bresaw will be providing by being the facilitator of the retreat. LRGHealthcare Staff has requested to take a small amount of time to provide a brief presentation about an upcoming service that they'll be proving at Franklin Regional Hospital that they wish to discuss with our group prior to the news being spread officially. Other items to prepare to discuss more in-depth include our Action Plan, prioritizing our goals, and at our Sustainability Plan.

**Budget-** The group briefly reviewed where we are for the year, regarding the budget, and discussed expenses coming up and any other potential materials other expenditures needed for the near future.

**Upcoming Events/Volunteer Opportunities-**

- **Life of an Athlete pre-season meeting** (Aug. 22nd, 5-7pm)
- **Open Houses:** FHS Open House (Sept 10th, 6-8pm), FMS Open House (Sept 9th, 6-7pm), PSS Open House (Sept. 22nd, 5-6:30pm).
- **Rx Take Back Day event:** Sept. 26th (10 to 2 p.m.)
- **Coalition Ambassador training:** Aug 31st, Noon-1pm (at BRCC) and Sept 2, 5:15-6:15pm (at Franklin Regional Hospital, Board Room)

**Our next Leadership meeting is our Leadership Retreat:** Monday, September 14, 2015 from 8am to Noon, at FRH.

**Meeting adjourned at 7:00pm**

*Submitted by Angela Lynch*