

## **CITY COUNCIL BUDGET WORKSHOP MEETING MAY 14, 2013**

### **Call to Order**

Mayor Merrifield called the meeting to order at 6:00 p.m. in the Council Chambers, Franklin City Hall. Salute to the Flag was said let by Councilor Trudel.

### **In Attendance**

Councilor Dzujna, Councilor Sharon, Councilor Cournoyer, Councilor Desrochers, Councilor Trudel, Councilor Starkweather, Councilor Clarenbach, Mayor Merrifield and City Manager Dragon.

### **Absent**

Councilor Boyd and Councilor Feener

Mayor Merrifield advised that Councilor Feener is not here tonight as his Mother has passed away. The meeting was turned over to City Manager Dragon who advised that the Parks & Rec Department are listed on the agenda tonight but Director Alpers can't be here this evening as her husband had a death in the family. The Parks/Recreation budget presentation will be rescheduled. Manager Dragon advised tonight we have the overview of revenues/fines/fees and the Municipal Service Department proposed budget.

Manager Dragon stated we will do the overview and if there are specific questions to keep them in mind and we can let the Department Head know and when it is there department's turn to present they will cover that.

### **Section 4 – General Fund Revenues, Summary & Detail**

**Page 1** – Land Use Change Tax had a sizable jump in the current budget but the number has been brought down to a reasonable number of \$4,000. The PILOT for Riverside Housing is up slightly which is a formula as well as the PILOT for Franklin Hospital. The PILOT for the Masonic Lodge is new this year. The line for Interest on Property Taxes has been held steady. Councilor Clarenbach stated his only

questions would be on the interest on property taxes as the interest rates are pretty low right now. Manager Dragon commented it is an 18% penalty for property tax payments that are late. Councilor Clarenbach commented that as of April 30<sup>th</sup> it is \$83,072 which is about half of what is budgeted. Finance Director Milner explained that most of this revenue is received when the tax liens go out and is not recorded as of April 30<sup>th</sup>.

**Page 2** – A 1% increase is shown in the Motor Vehicle Fees. Vital Statistics was reduced by \$500 and we are collecting the fees for OHRVs, snowmobiles and dirt bikes which has increased a little.

**Page 3** – Flood Control Reimbursement – State had to be adjusted for the money the City was not receiving. Some funds are coming through the grant lines, the COPS Grant went away. Councilor Starkweather inquiring concerning the Brownsfield Grant asking if that is for 601 South Main and when will they begin work. Manager Dragon advised it is for 601 South Main and they have been working but not on the physical cleaning up, they had to do some additional engineering that EPA required them to do and that has now been concluded and physical work will begin this summer. The \$185,000 is because we didn't collect it so we didn't spend it. Councilor Clarenbach inquired concerning the Transfer Station Recycling Program and the revenue generated, does that include curbside? Director Sullivan advised it does not include curbside collection.

**Page 4** – A different breakout was done between the Summer Program and the Before and After School Programs for Recreation-Sports Fee so the numbers look different. In the Recreation Budget a Before School Program is being included and that revenue is in the budget. Councilor Starkweather questioned Pistol Permits as \$200 was budgeted and revenue so far collected is \$1,190 and the permits are good for 5 years so in 5 years we could possibly that amount of funds again.

**Page 5** – We show 0% increase on bank account funds. The Lease City Land – Cell Tower will probably have an adjustment, it was adjusted down for Sprint and

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Nextel are merging and Sprint is going to be doing some work on our water tank and originally we felt the Nextel money would go away completely but there is a possibility that the City will still receive that money. We have also been looking to pursue a relationship with Verizon because many complain we have not Verizon service here. It will also depend on how much room we have on the tank; if Sprint decides they will be keeping some of the space Nextel had, we may not have the capacity to add Verizon.

Director Milner commented on the Ambulance Fees stating she and Chief LaChapelle did some research on the fees that the City bills for ambulance services and noted one of the things that the City bills 20% above the Medicare allowed rate. Most places in the City's immediate area charge at least 50% above that rate; there are areas in Massachusetts that charge 200% above the Medicare rate. She stated it is being recommended that Franklin charge 50% above the Medicare rate which will a little bit of change in revenue but in addition to that because of the Patient Protection and Affordable Care Act (Obama Care) ComStar is recommending that we switch to a bundle billing because of the changes in this Act we could lose a lot of revenue if we don't switch to a bundle billing system. With those two changes there is a small increase in revenue and ComStar who does the City's billing went back 3 years and projected what it would have been if the City were charging 50% over the Medicare rate. It looks like the City will receive an additional \$25,000 in revenue which is offset about \$5,000 on the expenditure side for the ComStar fees.

Misc Revenues increase is the \$60,755 one time contribution holiday from the Local Government Center. Mayor Merrifield asked why the LGC Holiday wouldn't be shown as a reduced expense, are they actually going to write a check. Director Milner commented they will not write a check, they are going to reduce the August bill by the \$60,000; the holiday is for contributions that were given by us on other years so the City's bill will be reduced. So, the bill will be recorded as gross and then record the revenue by the amount they are reducing off of the bill. Councilor Clarenbach asked with regard to the Cable Tax Franchise Fee, this is one of those that people that have cable TV are paying a tax and people with satellite

dishes, etc. aren't and it is to the benefit of all tax payers that we are paying tax if you have MetroCast, if you don't then you don't pay the tax. He stated the City is clearly only taxing one segment of the population. Manager Dragon commented MetroCast is passing that on to the cable subscribers but the City is entitled to revenue because they are using the right-of-way so the franchise revenue is one piece of that which is allowed. It is being passed through and Manager Dragon stated that during the MetroCast negotiations when things like technology grants were being looked at we were saying that could not be a pass through, MetroCast is writing us a check. Councilor Clarenbach stated MetroCast does not own the poles, they are paying Public Service for the use of the poles; they are in our right-of-way but Public Service is already paying us for the poles. We are taxing the lessee and then the sub-lessee taxes on both pieces of property and there's really own one piece of property. Manager Dragon stated the City is taxing the poles separately. She stated the law changed on this about one year ago and we now tax for the wires going across the right-of-way so it is the poles and the use of the right-of-way and MetroCast is paying a property tax. Councilor Clarenbach commented this is a separate tax and Mayor Merrifield commented it is a tax on your cable bill.

Councilor Clarenbach questioned was it last year that the dispatch fees were increased and Manager Dragon responded that is correct.

**Page 6** – The City did not get the Hazard Mitigation Grant and has been adjusted in both the expense and revenue. Councilor Starkweather asked if any of the \$2,900 shown for the Odell Park Trust can be used on the cottage. Manager Dragon stated she believes that portion is interest that is used as the revenue to offset the maintenance of the Park itself and the cottage and there is a separate one for the Arch. Director Milner advised that the departments' proposed changing the bounce check fee from \$25.00 to \$35.00. Manager Dragon commented concerning the Summer Program that we will be taking a look at the program so we can be ready for next year. She stated she is recommending that the number of weeks be cut from 8 weeks to 7 weeks and look at increasing the Summer Program Pay structure. We are aware that we are subsidizing the

program for the Franklin residents because the fee was raised a couple years ago for those who live outside of Franklin. We have looked at separating out the expensive trips and making them an add on so families would not have to go if they did not want to pay for it. Director Alpers did up a spreadsheet to bring the program up to the cost that it would need to be but it is over a number of years and Manager Dragon stated she is not comfortable with that. Manager Dragon commented the problem with the Summer Program is if too much of an adjustment is made many of the kids will not be able to afford it. Councilor Desrochers inquired what is the current subsidy for the summer program. Manager Dragon advised the City is subsidizing a net loss of \$26,000 for the Summer Program.

#### **Municipal Services Section 5**

Director Sullivan stated the overall just as last year they have looked at trying to hold the bottom line, cut where we can cut, and reallocate where we can reallocate. He stated they are hoping to get the costs for the landfill reduced and other things they will be going after with the Basin Program. They are actively pursuing getting rid of some of the mandates that are not necessary every year.

**Page 9 – Buildings /City Hall** - 2% reduction on the bottom line.

**Proulx Center/Parks/Beaches** – 6% reduction.

**Bessie Rowell** – 3% increase most due to the increase in heating, oil and natural gas.

**Odell Cottage** – Level funded. Very little maintenance is done to the cottage, what is taken in from interest is used for heating.

**Page 13 – Police Building** – Director Sullivan stated in the Police budget there is an increase of 14% which mainly because of the request by the Police Chief to put in carpeting for the building and other types of flooring. The current carpet and

flooring are from when the building was built. Most everything else is level funded. Councilor Starkweather inquired about the \$800 for the Police Chief's window. Director Sullivan advised the window has a bullet hole in it and has been that way for about 10 years.

**Page 18 – Fire Station** – 28% overall increase. Director Sullivan commented there is an increase in the Water/Sewer and a large increase in Building Maintenance and it was increased for work on the front foyer, getting security measures done as they are in need of improved security. Councilor Clarenbach inquired if they have ever separated the apparatus water from the sewer and put in a second meter. Director Sullivan stated he does not believe that has been done. Councilor Clarenbach commented what happens is the piping that fills all the trucks at a 1,000 gallons a truck when it goes through the meter you are paying sewer and water on that even though that water will not end up in the sewer system.

**Municipal Services** - Director Sullivan stated his total budget is down 6%. One thing that was done and it is reflected throughout these different functions a full-time position was eliminated in the Highway Division which accounts for a savings in wages, retirement, etc. throughout. He stated when you go through all of these divisions regarding the New Hampshire Retirement caused the increase, as well as health and dental and not the operations/management of the departments.

**Page 25 – Administration** – 2% increase.

**MSD Building** – 11% increase attributed to heating/oil to heat both buildings.

**Page 26 – MSD Roadway Maintenance** – the bottom line is down 13% and can be contributed to the cutting of the full-time position and shows a 20% decrease in the wage line due to the retirement of an employee and not filling that position and is reflected throughout some of the other line items. He stated most of the block grant monies are allocated to maintenance of public ways. Councilor

Clarenbach commented his concern with losing of one employee; we are expected to get the same amount of work done with less employees. Councilor Desrochers stated he is going to say something that to the citizens of Franklin will be very unpopular as he has been in favor of a sales tax in New Hampshire for many years. Councilor Desrochers also commented that there are rumors going around City hall that he is running for Mayor and he advised that is untrue, he will not be running for Mayor.

**Page 26 – Snow/Ice Removal** – Director Sullivan advised the City did not go over in Snow/Ice this year but did go over in Sand and Salt but under in vehicle maintenance. Director Sullivan stated he feels the \$85,000 is a good number to start from. Director Sullivan stated he has not heard from FEMA and is looking for about a \$50,000 reimbursement for overtime, use of equipment and materials. Councilor Clarenbach commented that if the City were to receive a reimbursement of that amount, it almost would be worth putting it into an account and holding it for the year when we do have a bad winter. Councilor Starkweather inquired if it is known what the price of salt is going to be. Director Sullivan stated it is going to probably stay pretty much the same. The State bid has not come in yet but will probably be about the same. Director Sullivan advised that the cost of salt has gone up 130% since 2003. The City has a salt shed that hold approximately 350 tons of salt, if we were able to buy 2,000 tons of salt it could be purchased right now at \$40/ton because of surplus.

**Drainage & Vegetation** – There is a drop in the engineering line because the work out at the lake is not being done. Director Sullivan advised that he hopes to cut back on roadside mowing this year.

**Traffic and Street Lights** – Director Sullivan stated they just completed the traffic striping on Central Street and a contractor is brought in for that. A new company was hired this year and it was cost effective. The application rate on the paint was increased to see if the center lines can last a little bit longer. This group is up 3% and some of it is due to the electricity to run the signals. A traffic light was added a couple years ago at CVS which definitely increased the cost, then the one

at West Bow and the one at Kendal which all increases the line items. It cost \$10,000 per year to run a traffic light. We were able to acquire a new signal box from CVS which is about \$125,000.

**Page 28 – Mechanical Garage** – Director Sullivan stated this is one of the ones that really concerns him because the aging equipment. Things have not been replaced, the big trucks are getting older, the condition of the roads is such that it is hard to keep equipment from breaking down in the winter, a lot is structural that comes in. Typically in a snowstorm we will be down a truck off and on. There is an increase in the bottom line of 11% which is mainly due to the vehicle parts line. Ten years ago we had a budget of \$35,000 and we are already at \$75,000. Director Milner stated it is \$81,000. Director Sullivan stated easily \$100,000 could be spent on parts. Mayor Merrifield inquired if we have a percentage of the City's budget that is going to Personnel costs versus materials. Director Milner responded 70+%. Director Sullivan stated in the Mechanical Garage the bottom line there is an increase and is mainly due to outside repair and vehicle parts but in the overall bottom line we have made up for that.

**Page 29 – MSD Buildings and Grounds** – this is a portion of the Parks budget. 1% decrease.

**Page 30/ Sanitation-Solid Waste**

**Curbside Collection** – Director Sullivan advised the City is in the 3<sup>rd</sup> year of the program and year three report is out which will be posted on the website. He stated the City did 936 tons of recycling in this past year and are up from 25% to 27% and we are currently paying \$20/ton to get rid of it which is much better than \$68/ton, that's reflective of the market that is going on right now. With paying that \$20/ton the City has saved \$90,796 in avoided costs between recycling and the demolition for year three. We are averaging about \$90,000/year savings and that is after the hauling costs, etc. are paid. Councilor Clarenbach asked what the bonding was. Director Milner stated \$152,000 and two years left. Mayor Merrifield stated he wants to be clear so in the current



budget, \$152,000 for the lease/purchase, and in the FY14 proposed budget and then FY15 and FY16 and then the City will really begin to make money. Director Sullivan commented the whole dynamic of the Co-Op is going to change. Director Sullivan stated they have a meeting with the Co-Op later and will know more than as Concord is talking about dropping out. Wheelabrator needs an answer on their contract soon. The negotiation Wheelabrator is to keep the tipping fees at \$62.00/ton and a \$2.00 Admin. Fee to the Co-Op and that has been cut off completely, the ash fill is closing so no revenue from the ash, the bottom line is it will be a tipping fee of \$64.00/ton if the City stays with the Co-Op and go down to Wheelabrator which is \$2.80 less plus they are talking about using some of the reserves, talking about giving Franklin back \$110,000 as there is a healthy reserve of about \$11 million which they will begin to whittle away at by reducing the tipping costs and also at the end of 2014 they will give money back to the cities and towns. Bottom line there is an increase of 1% in curbside collection which can be attributed to the State Retirement System and workers comp.

**Recycling** – Director Sullivan stated one thing they have noticed there is less demolition coming in and less solid waste coming in. He stated they have dropped from gross annual tonnage of 6,500 gross annual tons per year to 4,100 tons which is a huge drop. Some of the drop can be attributed to recycling (936 tons) and some of it is just people aren't buying as much, also foreclosures. Director Sullivan stated sooner or later the City will be hit with a 1,000 ton increase and will probably be when we have 100% occupancy again and the economy kicks back in. Mayor Merrifield asked what the 4,100 tons represents and Director Sullivan stated about 1,500 of commercial tonnage that is picked up by Best Way and Waste Management that goes to the incinerator under Franklin and then we charge for the commercial that goes in and the balance is residential curbside and transfer station and the City hauls that to Wheelabrator. He stated we do recover for the commercial end of the tonnage. Director Sullivan also stated he hopes that recycling will start paying again as we had 936 tons and if the City was getting \$10/ton and he stated he feels that will happen.

Total Solid Waste Collection is down 3%.

**Page 31 – Sanitation/Solid Waste**

**Transfer Station** – Director Sullivan stated the Tipping Fees line has been broken down showing the costs. He stated they have held the line except for the increase in State Retirement and Workers Comp. Director Sullivan commented he feels that the City needs to start charging for replacement barrels. A fee needs to be implemented. He stated he wants to get to a point that the City buys 100 barrels and Aubuchon would stock them and people could purchase them and the City would get the money back. Councilor Clarenbach asked why they couldn't be sold at the Transfer Station and Director Sullivan stated the Transfer Station is only open 3 days a week so he would prefer Aubuchon have them. Councilor Starkweather commented two families or more in a building should have a dumpster. Director Sullivan commented some of these places have limited space for a dumpster and also another problem is those that have a dumpster others come over and use it. He stated he really doesn't know what the perfect solution is. Another battle is the multi-families, the compliance problems are with the multi-families. Councilor Dzujna inquired as to how many barrels we have replaced. Director Sullivan stated we have about 6,000 barrels out there that went with the program and since we bought we have purchased 200 additional barrels. The ones we would sell would have a different logo so we would know that is a purchased barrel.

**Page 32 – Transfer Station-** total is -1%. There is an increase in electricity. Director Sullivan advised they moved 22 tons of tires and 18 tons of electronics.

Councilor Starkweather asked about the Health and Dental being down 38% under Buildings and Grounds on Page 29. Director Milner explained that there was a marriage between two employees and the employee in Parks and Grounds will go on his wife's policy.

**Section 9 – Water Fund, Revenues, Expenses and Rate**

Director Sullivan stated since October, 2007 there has not been an increase in water and there is no increase proposed this year nor is it needed this year. The Water Fund is healthy; we are changing out meters which is the key. Every day in the Water Department something is uncovered. The ones that have not been changed are the ones the City has been unable to get to because people will not let the worker in the house. Currently about 2/3 of the meters have been replaced. The revenue is all in the meters. Revenues are up a little bit, consumption is up a little bit; with new industry coming in and other things we will experience high consumption. An audit was done on a building in the Industrial Park and it was learned they were only paying for only a quarter of the amount of waste water that was going into the system and Director Sullivan it is this type of thing that the City needs to go out and audit. In the Water Department it is being proposed/requested for an additional person not only to assist in water with auditing and other important issues but to assist in the sewer department as well.

Expenditures for the Water, the bottom line the increase is being offset by retained earnings. The idea is to draw some of the retained earnings down that we have and use that on capital projects so what is reflected throughout this budget and mainly in engineering and capital outlay is to perform long needed repairs to the system. The big one this year is the Cross Street Tank. There is a \$425,000 item in this budget to sand blast and repair the inside and the outside of the Tank which has not been done for 25 years. A structural analysis was just done on the tank, we thought someone shot a hole through it but we don't believe that is the case. The west side of the tank the corrosion from the sun is failing. The stud welds from the antennas were not repaired properly. An evaluation was done on the tank, the tank overall is in pretty good shape considering the age, but work needs to be done now before it gets worse. This fall or early next spring the tank will be taken off line and getting all the repairs on the inside and outside done and we will try to coordinate that with the cell companies.

Director Sullivan advised under Administration Expenditures bottom line there is a decrease of 1%. There is a 173% increase which is attributed to the capital items; one being the water tank, another one is the resurfacing of Chance Pond Road as the City will have to kick in funds once the water main is put in because the State will not pay for the entire thing under the SRF Program. Director Sullivan commented they are attempting to clean up the system and dealt with Nelson Street last year and gave those people new water and sewer connections but there is still a lot of that that has to continue. Director Sullivan stated funds cannot be encumbered in the water and sewer so it is necessary to reallocate. Director Milner commented that is part of the retained earnings in the revenue piece. It was discussed at the MSD meeting that when you take the proposed capital items out what is left for retained earnings. Director Milner responded as of the end of 2012 the working capital which is the more liquid piece of the retained earnings is about and on the conservative side 1.4 million dollars as we have not been audited. It is proposed in this budget to take out the Cross Street tank which is \$425,000 and the Chance Pond Road overlay which is \$65,000 for a total of \$490,000 and Director Milner stated again she feels this is conservative and commented she feels it will still be up over 1 million dollars. The other pieces that are coming out of retained earnings will drop to the working capital and retained earnings this year at the end of FY13 because there has not been the time to do the projects.

Director Sullivan stated at no increase this proposed budget adds another person into the Water Department. By adding this person, not only does the City have the plant to operate which is about 40% of one person's time per week, plus meter replacements, auditing that needs to be done, and embarking on a capital efficiency plan where mapping is underway. Director Sullivan stated the age of the system and the amount of repairs that have been done and the deferred maintenance are all reasons for the added person.

Councilor Clarenbach questioned if the City might be better off in this rate environment to bond \$480,000 rather than spend it and have more retained earnings for other projects.

Director Sullivan stated he would like to get the tank done this year, however we are doing this capital efficiency plan and this plan will change the whole direction of the Water Department for the capital projects and that will be done this time next year. He stated the department will have 1 million plus dollars and he stated he would like to go back to USDA because they seem to be the best in terms of forgiveness and he stated he has talked to them and they have mentioned that the department could still get 35%.

### **Section 10/Sewer**

Director Sullivan stated concerning revenues, they have looked at a couple of things and struggling as to whether you raise the rate or try to hold the line. It was also looked at why the costs continue to go up because DES down on River Street, a 30 year plant and a 30 year collection system that was over built, 90% funded by the Federal Government and there is 15,000 connections on the system throughout the Lakes Region. Director Sullivan stated they are looking a flow metering and other ways to reduce costs and they are not filling positions down at the plant, he further stated if the plant could go with a public utility authority versus the State running the facility and reducing more personnel would reduce costs. The increase in the sewer budget is an increase of 7% in the State's cost which can be attributed to the UV Plant going on line and other capital projects. Director Sullivan stated he is concerned about the flow metering and infiltration and if the City doesn't stay ahead of the program and reduces the amount of flow going through the system the City could potentially be paying instead of 22% the City could pay 40% if it is based on flow. He stated it is possible this time next year there will be another increase because the UV Plant will be on line 100%. Director Sullivan stated if we don't do a rate increase, we go to retained earnings or we suck up the rate increase to the City's portion of the cost. In the sewer budget a lot of it is the capital costs which is covered but the State allocation that is hammering at the City and it is a 7% increase. He advised they have taken 2% off of that and the City has absorbed that 2% so the request is for a 5% increase.

Councilor Clarenbach advised this was discussed at the MSD Committee Meeting and originally the proposal was to actually cut the City side of the increases so the State side could be covered and the Committee felt that was not prudent. If the City continues to cut back on the capital side of the City's budget we will never get to an I & I Project or take care of some of these long lasting issues. It is just like the retirement or health care costs, we have no control over what the Winnepesaukee River Basin does. Councilor Clarenbach continued yes 5% is a lot of an increase but it is only on the sewer side, there is no water increase so when the bill is split it would be fairly close to 54% - 46% so it is only a 2 ½% increase over the entire water/sewer bill. The Committee agreed completed with Director Sullivan that if I&I is not done and begin early there could be potentially a far worse outcome and would still have to do the I&I afterwards. Councilor Starkweather commented that there has been a lot of work done in-house working on the I&I problem, and he asked if progress is being made and are we getting the information we need so work can begin on the flow meters. Director Sullivan responded there was no flow last year, last spring was a very dry spring, we have identified the control structures and are waiting for heavy rain. We do have a very good knowledge of where the problem areas are. Four projects were done last year and there is one project underway right now to eliminate stormwater that has been going into the system (open pipes). Director Sullivan advised that the sewer system is in very bad shape. Many of the lines are 4 inches and you can't even get a camera up through them. When you go up on Prospect Street the joints are so settled you can't get cameras up through them. There needs to be a complete rebuild on portions of the system. The I&I could possibly be reduced by 20% if we went around and removed all the sump pumps and all the roof drains. Councilor Clarenbach suggested the City begin an educational program advising residents about the water from their sump pumps and/or roof drains that wind up being deposited into the sewer. Everyone felt there should be an educational program. It was also suggested by Council Clarenbach that realtors should be notified as well as home inspection people.

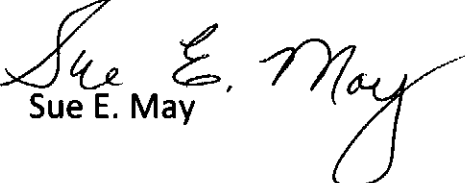
**Capital**

Councilor Clarenbach commented we will go through another year without any roads being paved. He stated we are losing our infrastructure in roads. Posting of roads was discussed but unique to Franklin you have Mountain Ridge and Golden Crest that would not be able to receive deliveries. The turning over to the State of Lake Shore Drive was discussed at the MSD meeting and all agreed, the plowing would be a total of 7 miles, 3 ½ miles one way and then back 3 ½ miles. The cost to resurface a road today is \$400,000/mile. Director Sullivan stated the budget is strictly a maintenance budget. Councilor Trudel commented one of the problems concerning some of the roads is people drive on them and they have a new car and after a couple years the car is a shaking bolts vehicle. Director Sullivan stated if you look at capital, we are not on a road program at all; there is 62 miles of paved road, if we pave one mile per year at \$400,000/mile do the math we are on a 62 mile program; if we do four miles per year which Director Sullivan stated he would propose it would come to 1.2 million dollars.

Manager Dragon advised the next meeting is Tuesday, May 21<sup>st</sup> and the first item on the agenda is the school board scholarship and second is the budget for Police, Fire and Planning & Zoning. She also advised she has been given a copy of a presentation the school is making to different organization such as Rotary that has some errors in it in terms of comparisons regarding property tax values and the school's portion. Manager Dragon had Finance Director Milner take a look at the report and correct certain things to give a more accurate comparison and she has been invited to speak at Rotary in June.

***Motion to adjourn made by Councilor Clarenbach and seconded by Councilor Trudel. All in favor, meeting was adjourned at 8:50 p.m.***

Respectfully submitted,

  
Sue E. May