

Town of Franklin, Massachusetts Historical Commission

Meeting Minutes – January 17, 2011

Commissioners Present: Del Arnold, Marlene Oliver, Debbie Pellegri, (Chair), Bob Percy (Secretary), Alice Vendetti (Treasurer). *Absent:* Alan Earls, Mary Olsson.

Associates Present: Colette Ferguson, Connie Lawson. *Absent:* Eamon McCarthy Earls, Kai Olsson, Mary O'Neill.

Visiting: Caitlin Coyne

Finances -- No bills were received or paid this month.

Last Meeting's Minutes – Approved as amended.

Commission Membership -- Nothing pending.

SUBCOMMITTEE REPORTS

Note: At this meeting we diverged from a subcommittee by subcommittee report, to address other issues. For the record, the recently revised set of subcommittees is:

Communications – (Bob)

Document Preservation and Policies – (Alan, Connie, Del)

Events – (Debbie, Colette, Connie)

Finance and Budget – (TBD)

Grants – (Marlene, Alan)

Hosting – (Debbie)

Intern Coordinators – discontinued – now part of Outreach School Community

Museum Display – (Colette, Connie, Alice, Debbie)

Museum Operations – (Del, Alan)

Outreach School Community – (Bob, Alan, Debbie)

Publicity – (Mary Olsson)

Website – (Bob, Alan, Mary Olsson)

We discussed the Museum's alarm system, and the processes surrounding its use:

- We will create a sign-in log to place inside the back entranceway, for use by service personnel who are authorized to access the Museum during off-hours. An accompanying sign will read Service Personnel Please Sign In.
- We will provide another sign-in log to the Fire Dispatcher's office.

We discussed the process of creating a mission statement for the Museum. This statement will serve as the foundation for the Museum's future policies, concerning acquisitions, grants, and activities. Any who can attend agreed to meet at the Museum on 1/31/12 at 6:30PM to discuss this.

Vera Meyer, who plays the glass armonica agreed to play at our Ben Franklin birthday celebration at its new date. Presenting their projects about Ben Franklin that day are 7th and 8th grade students from the Horace Mann Middle School. Debbie agreed to notify the town cable station and Milford News; Bob will post a notice of the events on the Museum website.

The Historical Commission is looking for associate members. Bob will post this on the Museum website.

The Girl Scouts of America's centennial is approaching. We are planning to commemorate this is an upcoming display.

A recent visit to the Medway Historical Society revealed that they possess wonderful artifacts about the regional straw industry. We discussed coordinating with them on a future display.

Marlene, Bob and any who would like to attend plan to meet with longtime town resident Ken Derosier and colleagues to recall earlier days in town, as prompted by watching a Stanley Chilson film. We are recording these on video as part of our oral history project.

We plan to update our existing release of PastPerfect software. Running the new release will require a laptop upgrade. We believe there is a spare in the Town's inventory,

We agreed to update the Museum's Accession Form with a line to accommodate a donor signature.

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