

FRANKLIN COMMUNITY GARDEN COMMITTEE

May 16, 2011, 6:30 PM

Municipal Building, Room 205

Attendance: Chris Clay, Amy Avecedo, Nicole Harter, Deb Schwab

Absent: Teresa Triana

Call to order 6:35 PM.

- Accept and approve meeting minutes (5/9/11)
- King St. Garden Site Discussion
 - Build Day 2- Debrief & Follow-up items
 - All done. Only open issue is the pit where the bush was...Maybe we can order more dirt or ask DPW for woodchips. Chris will ask DPW.
 - Fence? Should be going in this weekend 21-23rd.
 - TBD whether we need more soil. The rain could settle it a bit and some were not filled to top. Amy—maybe that is good so people can mulch if they want.
 - Once fence is up, let Amy know so she can bring over the compost bins.
 - Plot Registration Update
 - Discussed with Ryan the option of scholarships.
 - At lunch 46 had signed up—now 49
 - We are at need for lottery next week.
 - Lottery
 - Random.org can be used if want to randomize.
 - Pre-lottery next week, we should look at the numbers on the list and motion to change the distribution if certain groups are not at capacity. So beds don't sit empty.
 - Amy will go to rec and get the main list plus the reports. The main list will have everyone mixed together.
 - Discussion and decision on the process:
 - Bring in the full list in order of time stamp and number them 1-however many there are. That will be that person/organization's number.
 - Enter the number of numbers into random.org. That website will spit out a randomized list of numbers.
 - Start with the first #--that person will get the first bed for their particular category.
 - Will have 2 copies of the main list and 2 people will record the bed number and highlight which group they belong as we go down the list.

- When we hit the maximum amount for a specific group, then we will put the remainder of people on the waiting list in the order in which they are selected
- At the end, we will cross verify the lists.
- One, we will keep. One will go to rec—they will contact the bed-winners and collect the funds
- Money needs to be collected by June 7th or the bed will be distributed to the next one on the list.
- Tues, May 31st we will ask rec dept for a list of people who have not paid and send reminder email or make calls. We will not directly take checks—they need to pay rec.
- Who maintains the wait-list? Should discuss with Ryan how that typically works.
- Rolling wait list—the lottery will establish the initial waiting list—but anyone who registers after the may 23rd at 3PM date—will automatically be placed on bottom of the list for their particular group.
- Waiting list will roll-over to next season.
- Orientation
 - Chris read over Amy's stuff—still needs to start the powerpoint
 - Folders are bought—Deb working on it. People need to send her stuff—she will print/photocopy and stuff to make pretty.
 - Plant-a-row—Amy will write paragraph and send to Deb—info on how to signup
 - Contact sheet—Nicole will update and send
 - Orientation not big ordeal—on opening day will discuss and answer questions
 - No makeup date—can pick up folder at rec department if they miss it. Still responsible for the info and following it.
- Opening day
 - Chris bringing some big cutters, Amy bring her good garden scissors
 - 9 AM
 - We should be there at 830 for set up
 - Amy discussion with organization who wants to do a plant sale—asking for some of proceeds. Will let us know.
- New Business
 - Signage. Who will provide signs? Discuss with Jeff. Amy will call.
 - Want it to say Franklin Community Gardens King Street
 - Need another sign to clarify the nature of the garden—please DO NOT help yourself. Chris will write up a draft sign.
- Adjourn 8:00 PM