

CAPITAL IMPROVEMENT COMMITTEE
MINUTES OF MEETING
March 3, 2014

Members present: Councilors Pfeffer, Kelly and Williams.

Also present: Town Administrator Jeffrey Nutting, Finance Committee members, Library Director Felicia Oti, Facility Director Michael Dangelo and the Architect Michael Keene. School Superintendent Maureen Sabolinski, Assistant School Superintendent Sally Winslow, along with members of the School Committee and staff including the Technology Director Tim Rapoza.

The meeting was call to order at 5:30.

Library

The Town Administrator provided a brief overview of the need for renovations and an addition to the library. Architect Mike Keene went through the issues facing the library including space, ADA issues, HVAC problems, technology needs, etc. The group toured the facility and reviewed the existing conditions.

The question was asked if the addition could include a patio and a coffee station. The response was that it would be a decision the Building Committee would incorporate into the plan if it were approved.

Fire

The Fire Chief presented his capital budget requests, which includes two vehicles, self-contained breathing apparatus (SCBA), jackets, body armor, medical equipment and a copier. The first request was to replace the Shift Commander's car and then add a used vehicle to transport personnel to various classes and other professional development needs. The Committee suggested a "pool car" that could be used by other departments as well.

The Chief requested body armor. The Town Administrator spoke in opposition of the purchase at this time; there was a discussion about the need, type, training, collective bargaining issues etc. The SCBA would be year one, of a four year purchase to replace all of the SCBA.

The medical equipment is an annual request and the question of why it was not in the annual budget arose. We will look at that next year. The last item is to replace the decade old copy machine.

Schools

The Schools made requests for math books, several technology improvements, the replacement of a SPED Van and new shelves for the Kennedy School library that are 49 years old. The request for funds to replace ten-year-old math books was due to their age and changing criteria established by the Department of Education.

There were several technology requests to move projectors, purchase software and hardware that the Technology Director reviewed.

Town Technology

The Technology Director requested to replace servers that support the Town's entire program. The question arose of why we don't host this on the Cloud; the answer was that it cost twice as much.

He also requested a Halon fire suppression system for the computer room and replacements for XP computers since they will no longer be supported by windows after April.

The Committee took all requests under advisement.

The meeting adjourned at 8:10 pm

Respectfully submitted by
Jeffrey D. Nutting, Town Administrator