

**CAPITAL IMPROVEMENT COMMITTEE  
MINUTES OF MEETING  
DECEMBER 21, 2011**

A meeting of the Capital Improvement Committee was called to order at 6:05 p.m. on Wednesday, December 21, 2011. Members present were Judith Pfeffer, Glenn Jones and Matt Kelly.

Also present were Jeffrey Nutting, Norma Collins, James Dacey, Gary McCarraher and Stephen Semerjian.

A motion was made by Glenn Jones and seconded by Matt Kelly as follows:

**Motion:** To elect Judith Pfeffer as Chair of the Committee.

**Vote:** Approved 3 – 0

The following capital requests were presented:

Central Services – Norma Collins made a request to replace the folder stuffer which is four years old. Jim Dacey and Norma explained the work load and ongoing breakdowns. Requested amount is \$14,000.

Fire Department – Fire Chief, McCarraher, presented requests for a new fire engine, replacement of equipment and replacement of an ambulance. The ambulance replacement at \$210,000 would be funded from the ambulance account and would replace a three-year old ambulance.

A fire engine request of \$500,000 includes \$200,000 already in the account. This engine will replace 14-year old truck #3.

The equipment request includes \$25,000 for protective clothing and \$37,000 for software upgrades.

Police Department – The Police Chief request of \$59,200 includes \$7,200 for new defibrillators and \$52,000 for technology improvements.

A motion was made and seconded to adjourn the meeting at 6:50 p.m.

**Vote:** Approved 3 – 0.

Respectfully submitted,

Jeffrey D. Nutting