

**MINUTES**  
**JOINT BUDGET SUBCOMMITTEE**  
**June 21, 2011**

Meeting called to order at 7:35am.

**Members present:** Councilor Tina Powderly and School Committee member Paula Mullen. Also, present were Town Council Chair Scott Mason, Town Administrator Jeff Nutting, Finance Committee Chair Jim Roche, School Superintendent Maureen Sabolinski, School Committee member Bill Glynn and Long Range Financial Planning Committee Chair Doug Hardesty.

Doug Hardesty reviewed the mission of his committee. He explained that the Committee wishes to update the original five-year fiscal plan. He requested the assistance of the town and school staff to prepare the plan and the Committee will review it.

The group discussed what should be used as the baseline going forward; the current year budget or what the needs of the departments are and will be. Doug suggested the staff use their own judgment in determining their needs and the Committee will discuss the assumptions when they review it.

The meeting adjourned at 8:15 am.

**Respectfully submitted by:**

**Jeffrey D. Nutting**