

# Town of Francestown

Board of Selectmen

Minutes of Meeting

Monday, February 6, 2017

Members Present: Chairman Brad Howell, Abigail Arnold and Henry Kunhardt

Others Present: Town Administrator Jamie A Pike, Michael Bruss, Michael Petrovick, and members of DEW MacMillin Construction.

The Board met at the offices of DEW MacMillin in Keene, NH to discuss the Town Hall rehabilitation project. Items discussed were the timing of project construction, project funding, and outstanding liabilities. Mr. Petrovick presented 100% plans of the project. DEW MacMillin will furnish these plans to their sub-contractors that are impacted by any changes and prepare a new GMP for the project. The timeline for this work is 2-3 weeks. There was also discussion about reducing the scope of work for the framing engineer and opting for a contractor that could complete the more basic framing work much faster. Discussions were also had about ways to possibly reduce the scope of the work to reduce costs. A follow-up meeting has been scheduled for February 24<sup>th</sup> at 9am.

The Board recessed the meeting to reconvene at the Francestown Town Offices at 6pm.

Others Present: Abby Kessler (MLT) and Polly Freese.

Chairman Howell called the meeting to order at 6:07pm.

## **Consent Agenda:**

1. Payroll & Accts Payable Manifest
2. Heritage Fund Donations \$1,375
3. Tax Deferral Map 2 Lot 34

A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to approve the consent agenda as presented.

**Motion passes.**

## **New Business:**

A sign request was presented on behalf of the Francestown Community Church to place a sign upon the Town Common for an upcoming Community Breakfast. The request was approved with all members in favor.

Mr. Pike presented the contract and certificate of authority for the Milfoil grants from the State of NH. A motion was made by Mr. Arnold and seconded by Mr. Kunhardt to authorize Mr. Howell to execute the contracts on behalf of the Board with a note that all expenditure commitments are subject to funding at Town Meeting.

**Motion passes.**

The Board reviewed a request from the SNHPC regarding traffic count locations for the summer of 2017.

Multiple locations were discussed including Old County Road North, Russell Station Road, Bible Hill Road, South

New Boston Road and Scoby Road were discussed. The Board will review the existing traffic count records to determine the best locations for this year.

The State of NH DOT 10-year plan is due for update this coming year. The SNHPC is requesting the Town to review existing projects, and submit new projects for the plan. Ms. Arnold noted that the bridge on S. New Boston Road is included in the current plan and recommended adding both the Old County Road North and Russel Station Road bridges for inclusion in the updated 10-year plan.

The minutes of 12/28/2016, 01/18/2017, and 01/23/2017 were reviewed. A motion was made by Mr. Howell and seconded by Mr. Kunhardt to amend the minutes of 01/18/2017 to reflect the vote of each member regarding the potential purchase of the post office property. The vote of this decision was unanimous. **Motion passes.** A motion was made by Mr. Kunhardt and seconded by Mr. Howell to approve the minutes of 12/28, 01/18, and 01/23 with other minor amendments. **Motion passes.**

Mr. Pike presented the final version of the 2017 Town Meeting Warrant for approval by the Board. A motion was made by Ms. Arnold and seconded by Mr. Howell to approve the warrant as written. Further, should any petitioned warrant articles be presented, this meeting shall be continued until Wednesday, February 8<sup>th</sup> at 10am to review such articles. **Motion passes.**

Ms. Arnold presented to the Board for review a recommendation upon the timber grading of Map 2 Lot 12. Ms. Arnold reported that Betsy Hardwick has walked the property and recommended that the timber cut be graded as average across all three categories. The Board concurred with the grading recommendation by general consent.

Ms. Freese asked the Board what would happen if the property and building of the post office is sold. Mr. Howell explained that the Board does not have enough information to properly answer the question. Ms. Arnold stated that she has spoken with representatives of the post office regarding the process the post office may go through to relocate, but confirmed there is not enough information known at this time to answer with surety.

Ms. Arnold reminded the Board that the ConVal deliberative session is scheduled for Wednesday evening at 6pm and that the ZBA will be meeting on Thursday to hear the Lakehouse Recovery case.

Being no further business, at 6:30pm, Chairman Howell recessed the meeting to Wednesday, February 8, 2017 at 10am, if needed for review of petitioned warrant articles.

Respectfully submitted,

Jamie A Pike, Town Administrator

Approved on 02.27.2017

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Brad Howell

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Abigail Arnold

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Henry Kunhardt