

Francetown Board of Selectmen

Meeting Minutes
November 16, 2009

DRAFT

The meeting being properly posted, and Anderson, McAuley and Hardwick present constituting a quorum, Anderson called the meeting to order at 7:00 p.m.

In Attendance: Polly Freese, Chris Stewart, Lisa Stewart, Donna Noonan, Paul McGrath, Bob Rokes, Sarah Pyle and Charlie Pyle.

7:00 p.m. Recreation committee –

The Board met with members of the Recreation Committee to discuss compliance and consistency. Anderson started off with the recreation revolving account that was approved by voters in 2004. It has come to the attention of the Board that the Town/Recreation department is not following the RSA pursuant to the account. Rec Committee members stated that they have been following the same procedures set forth by the Town Treasurer for the past several years. Paul McGrath stated that if they have not been following proper procedure, then he was unaware of it.

After a discussion, it was agreed that all money received would be given to the Town Office to be recorded and deposited into the recreation revolving fund until the 2004 warrant article is rescinded and or a new article is passed. Also, the account that the rec committee currently has will stay open however, the signature cards will be changed authorizing Town Treasurer as the only signer on the account.

The Committee will contact the Town Treasurer to discuss how to handle expenditure requests.

The Board discussed whether or not it was allowed per the RSA to have the paid Rec Director also serve as a committee member. It was agreed to contact Town Counsel.

The Rec Director was made aware that when hiring lifeguards background checks are required. Also, new w4 and I9 forms must be submitted. Hardwick reminded the Rec Director that when submitting requests for expenditures all receipts must be clear and the expense line to charge should be included.

There was a brief discussion about how the aerobics money is handled. Donna Noonan stated that Pat Schell is paid directly and all checks are made payable to the Town of Francetown, not to Pat and given to the Town. Sherry indicated that to date only \$60.00 has been received. Donna Noonan stated that this was due to the fact people are not paying for the service.

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The Committee expressed concern with how the Halloween hayride event and certificate of insurance was handled. Bob Rokes stated that the Board requested a certificate of insurance, which he obtained. On the night of the event he was contacted and told that he needed a special rider not just proof of insurance. After a brief discussion the Board agreed that they will contact Primex to see if there is some sort of “umbrella” that the operator could go under when there is a Town sponsored event. It was agreed that communication needs to improve between the two Boards.

8:10 p.m. Ethel MacStubbs, Cemetery Commission Member –

Ethel approached the Board to discuss an overpayment made to the Landscaping company in 2008. Sherry will determine an amount and prepare a letter to address with 2009 final payment.

Crotched Mountain Lights –

The Board has received a preliminary report with regard to the lighting issue at Crotched Mountain. Basically the report indicates non-compliance. Hardwick will draft a letter advising that they need to apply to the ZBA for a variance.

Mountain Road –

Hardwick stated that she viewed a property that is currently building a new house and saw potential wetland violations. She stated that Chris Danforth would look at it on behalf of the Conservation Commission and report back to her. After she hears back from Chris she will contact Peter Hopkins.

Anderson moved to approve the 11/16/2009 check manifests. McAuley seconded. Passed 3-0.

Anderson will draft a letter to the Library Trustees regarding non-Town groups using the Library meeting area, the \$10,000 donation and the status of the copier.

Anderson moved to adjourn. McAuley seconded. Meeting adjourned 9:25 p.m.

Respectfully submitted,

Sherry Miller