

**TOWN OF FARMINGTON  
BOARD OF SELECTMEN  
PUBLIC MEETING MINUTES  
Monday, February 6, 2013  
356 Main Street, Farmington, NH**

**Selectmen Present:** Charlie King, Paula Proulx, Arthur Capello, Joan Funk and Jim Horgan

**Town Staff Present:** Town Administrator Keith Trefethen, DPW Director Scott Hazelton, Fire Chief Rich Fowler and Police Chief Kevin Willey

**Public Present:** Neil Johnson and Brian St. Onge

**Chairman Charlie King called the meeting to order at 6:04pm and led those present in the Pledge of Allegiance.**

**1. Public Comment:**

None

**2.Review of Budget:**

The Board made a final review of each of the budget sections. Keith explained that in the personnel/Liability section the enterprise funds were pulled out of the personnel separation line therefore the new figure for that line is \$27,872 and the total for the section is \$47,092. Under the buildings and grounds section the elevator phone line should read \$150 instead of \$450.

There was an error in the calculation of the School Resource Officer salary line and the line should be budgeted at \$56,250 (anticipating \$45,000 from school which would be 80% of cost). Paula then stated that at the budget meeting Arthur suggested putting \$1.00 in the crossing guard line to keep the line open just in case. Also during the meeting the Fire Chief stated that \$1000 could be cut from the fire department overtime line and \$1.00 did not need to be placed in the line to hold it open per the Chief. Paula then questioned the fire department secretary line because it appears the figures have changed several times. Keith stated the line is budgeted at 11 hours a week at \$13/hr. Arthur stated the Fire Chief stated she works 12 hours per week. Pam stated the figure should be \$8,112. The total budget request for the fire department should be \$480,508.

Paula stated the Code Enforcement Officer mileage was discussed previously and should be \$200 and the Board agreed. Under the Highway and Streets budget the Budget Committee asked to put \$1 in the removal of trees and guardrails lines. Paula then stated under the erosion control line Scott Hazelton previously stated he could bring the line down to \$1000. Keith noted the total for the highway and streets budget is \$669,458. It was noted that \$1 should be placed in the loader repair line under the Solid Waste Disposal section which brings the total for this section to \$103,771. Under the Outside

Agencies section Arthur suggested cutting them all by 10%. **Arthur Capello motioned to cut all the Outside Agencies lines by an additional 10%, 2<sup>nd</sup> Charlie King. Motion carried with Jim Horgan opposed.** Keith stated the new total for this section is \$16,405.

Under the Inter-governmental Welfare Payment section, **Arthur Capello motioned to cut the line for Strafford County CAP by 10%, 2<sup>nd</sup> Charlie King. Motion carried with all in favor.** The new total for this section is \$2,592. The Board reviewed the Recreation Dept. budget and Paula asked if the Board came to a conclusion on whether or not to include the higher phone stipends for the rec. dept. Many of the members were not sure of the earlier decision but discussed that the stipends need to be reviewed. **Arthur Capello motioned to reduce the phone stipend line for the rec. dept. to \$2400, 2<sup>nd</sup> Charlie King. Motion carried with all in favor.**

After reviewing the Economic Development section, **Arthur Capello motioned to cut COAST bus by an additional 10%, 2<sup>nd</sup> Charlie King.** Discussion followed where Paula stated she could not be in favor of many additional cuts to this line because if they push back they would most likely cut the most important routes or times to Farmington residents and many of our residents count on the bus to get to jobs, groceries and dr. appointments. Charlie replied that they just recently expanded their services to town without asking if we are willing to accept it with the cost. Joan then added that the Board probably should have had the conversation with COAST months ago when they were here and she would not want any services cut. Paula then noted that it would be nice to have a presentation from COAST on how they come up with their figures a long with ridership and revenues. **Motion failed with Joan Funk, Paula Proulx and Jim Horgan opposed.**

Keith explained he made changes to enterprise funds to reflect the potential salary changes. The new total for the wastewater department is \$518,504. Paula noted that a discussion still needs to be held on how and who will pay for the depreciation. Arthur stated that the construction costs were split 50/50 amongst the rate payers and the taxpayers and feels the rate payers should pay 100% of the depreciation. It was then discussed that a professional depreciation schedule to be created so the Board can make an educated decision. Keith explained he made the same changes to the water department and the new total is \$318,768.

**At 7:29pm, Jim Horgan motioned for a short recess, 2<sup>nd</sup> Paula Proulx. Motion carried with all in favor.**

**At 7:36pm the Board reconvened.**

### **3. Any Other Business To Come Before the Board:**

A. Keith explained that Scott found a 7500 six wheel dump truck International with two way plow and wing and has a 65,000 miles on it. The cost is \$35,000 and Scott would like permission to purchase the truck tomorrow. The funds for purchase would come from the settlement from the most recently totaled truck. **Arthur Capello motioned to**

*authorize the purchase of the truck with the caveat that the truck is thoroughly looked over by the town mechanic, 2<sup>nd</sup> Paula Proulx. Motion carried with all in favor.*

B. Charlie stated there have been many questions regarding the negotiations of the upstairs rental for the school and he would like to have the non-public minutes of these negotiations unsealed. *Jim Horgan motioned to unseal the non-public minutes where the Board held negotiations with the previous superintendent Dr. Frank Melaci, 2<sup>nd</sup> Joan Funk. Motion carried though it was noted that this might have already been done.*

C. Jim asked when the upgrades for FCTV are coming in and Robert Hall stated they are putting the package together so hopefully next week.

D. Jim reminded the Board that they received a letter from the Fire Chief regarding additional holiday pay. Keith responded that he looks at salary positions different than hourly employees in that he believes salary employees should not receive holiday pay and he feels if this is already been happening it should be changed. *Arthur Capello motioned to cut holiday pay for all salaried employees and set policy to state no salaried employees should receive holiday pay, 2<sup>nd</sup> Charlie King.* Discussion followed where salaried employees have the ability to adjust their schedules. *Motion carried with all in favor.* Consensus was to leave the budget lines alone but not pay out any holiday pay to salaried employees.

E. Paula asked if there are any encumbrances. Pam explained there were a few but they will not affect the budget.

#### **4. Review of Warrant Articles:**

A. The warrant article to withdraw funds for the bathroom renovations should be written to say the funds are for the operation and maintenance of the Main Street building so the funds are not strictly for the bathroom renovations in case the grant pays 100% of the project.

B. Article 4: Public Maintenance Buildings CRF – *Arthur Capello motioned to approve as written, 2<sup>nd</sup> Jim Horgan. Motion carried with all in favor.*

C. Article 5: Fire Truck Lease/Purchase – Keith explained this article will need a 2/3 by ballot vote and be placed before the budget. *Arthur Capello motioned to approve as written, 2<sup>nd</sup> Jim Horgan. Motion carried with all in favor.*

D. Article 6: Road improvement CRF - *Arthur Capello motioned to approve as written, 2<sup>nd</sup> Jim Horgan. Motion carried with all in favor.*

E. Article 7: FCTV – *Arthur Capello motioned to approve as written, 2<sup>nd</sup> Jim Horgan. Motion carried with all in favor.*

Accepted 2-20-13

F. Article 8: Police Outside Detail - *Arthur Capello motioned to approve as written, 2<sup>nd</sup> Jim Horgan. Motion carried with all in favor.*

G. Article 9: Withdrawal from Special Revenue Fund/Landfill Closure - *Arthur Capello motioned to approve as written, 2<sup>nd</sup> Jim Horgan. Motion carried with all in favor.*  
Paula asked if the exact wording of the title of the funds needs to be included in the warrant and Keith stated he is not sure but he will check with DRA and Kathy Seaver.

H. Article 10: Building Inspection Revenue Fund - *Arthur Capello motioned to approve as written, 2<sup>nd</sup> Jim Horgan. Motion carried with all in favor.*

**Arthur Capello had to leave the meeting.**

I. Article 11: Main Street School Fund – *Charlie King motioned to approve as amended earlier, 2<sup>nd</sup> Jim Horgan. Motion carried with all in favor.*

J. Article 12: Mutual Aid – *Charlie King motioned to approve as written, 2<sup>nd</sup> Jim Horgan. Motion carried with all in favor.*

K. Article 13: Sale of Town Property – *Charlie King motioned to approve as written, 2<sup>nd</sup> Jim Horgan. Motion carried with all in favor.*

L. Article 14: Cameron’s Road Swap – *Jim Horgan motioned to approve as written, 2<sup>nd</sup> Joan Funk. Motion carried with all in favor.*

**At 8:10pm, Jim Horgan motioned for a short recess, 2<sup>nd</sup> Joan Funk. Motion carried with all in favor.**

**At 8:30pm the Board reconvened.**

M. Article 3: Operating Budget – Keith stated that he would like to review the final budget with the Finance Administrator but he has the total operating budget at \$6,174,000 at this time. Keith will check the numbers with Pam and Kathy Seaver and then forward the figure to the Board for approval. The tax impact would be \$0.95 increase with the warrants all passing before any buy down though the town typically buys down approximately \$0.90.

**At 8:43pm, Jim Horgan motioned to adjourn, 2<sup>nd</sup> Paula Proulx. Motion carried with all in favor.**

Respectfully Submitted,

Brandy Sanger  
Recording Secretary

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Chairman, Charlie King

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Jim Horgan

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Paula Proulx

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Arthur Capello

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Joan A. Funk