

Approved on 12-17-2012 as written

**TOWN OF FARMINGTON
BOARD OF SELECTMEN
PUBLIC MEETING MINUTES
Monday, October 29, 2012
356 Main Street, Farmington, NH**

Selectmen Present: Charlie King, Paula Proulx, Jim Horgan and Arthur Capello
(arrived at 6:42pm)

Selectmen Excused: Joan Funk

Town Staff Present: Town Administrator Keith Trefethen and Public Works Director
Scott Hazelton

Chairman Charlie King called the meeting to order at 6:00pm and led those present in the Pledge of Allegiance.

1. Municipal Roofing Project Bids:

Scott Hazelton provided the Board with copies of the bid proposals for the municipal roofing project. The lowest three bid proposals were;

- JMS Roofing – Proposed cost is \$23,400.00 which includes rubber roof repair
- Triple J's Construction – Proposed cost is \$29,850.00 (Costs includes additional \$200 to obtain sample of membrane flat roof to determine its condition and recommend repairs)
- Mills Construction Inc – Proposed cost is \$30,490.00. (Additive alternate for flat roof repair shall be all material +10% and labor at \$40 per hour per man)

The Town is responsible for the disposal of the shingles at our transfer station for the project at no cost. Charlie asked if the Town has worked with JMS Roofing before and Scott replied yes, they have completed several projects in town successfully and he would recommend contracting with them. Scott explained the project consists of removing all the old shingles, applying ½" CDX plywood, lifetime warranty shingles and ice and water shield on all the valleys and edges. Charlie asked Keith for accounting of the budget line and Pam Merrill reported to him that there is \$30,624 remaining in the General Government Buildings Fund. Paula asked if all the funds from the previous SAU rental are gone and Keith reported that they were used for the heating system. Charlie asked if the unanticipated funds coming in from PSNH can be earmarked to go back into this fund and Keith replied that he would need to check.

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Charlie King motioned to award the roofing bid to JMS Roofing for \$23,400.00, 2nd Paula Proulx. Motion carried with all in favor.

2. Any Other Business To Come Before the Board:

A. Scott Hazelton stated that his department has made arrangements to have people on throughout this storm and if residents have any concerns they should call the Police dispatch who will in turn contact them.

B. Jim asked if there is a dehumidifier running in the basement of the Municipal Building and Scott explained no, it is not humid in the basement. However, he is planning on addressing the entire first level floor in this building in his 2013 budget since it is buckling so much. Repairs to the Old Town Hall are also needed.

C. Keith asked what kind of donation to the library, the Board would like to give on behalf of the town, in lieu of flowers, in memory of Beulah Thayer who just passed away. *Charlie King motioned to authorize a \$250 donation to the Goodwin Library fund identified by the family of Beulah Thayer in her memory, 2nd Jim Horgan. Motion carried with all in favor.*

3. Health Insurance Discussion:

Keith explained that the Board might want to discuss changing the insurance buyback to entice employees to take the buyback that can obtain insurance through a spouse. He made an initial recommendation to follow the police CBA agreement buyback at \$1200 for a single, \$2000 for a double and \$2800 for a family plan. Paula asked Keith to look at the savings at this level and with some higher levels too. At this time the Board members tonight are in favor of the minimum buybacks discussed tonight but cannot make a final decision without the two remaining Board members. Keith will send a memo out to the employees outside of the CBA to see if there are any interested parties in taking the buyouts with the minimum buyouts discussed tonight.

Keith asked LGC if the town would lose their contribution holiday if they decided to leave them and their response was yes. Keith then stated that because it is so close to the new year the town might need to stay with LGC but should start looking at other policies in April. (Arthur arrived at 6:42pm)

4. Other:

A. Arthur asked if the Board considered taking the funds for the roofing project out of the fund balance since it is an emergency repair and the response was no but it might be worth looking into.

B. Paula asked why the school has not turned in their paperwork yet because now the town has to apply for a Tax Anticipation Note which will cost the town money. Arthur stated he thought it was all taken care of and Keith said no, the paperwork is complete but the School Board is not scheduled to sign it until Thursday. Arthur would like to see what the cost of the note will be and take that amount off of the school payment from the town. Charlie asked when it should have been done and Keith explained the statute states

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September 1st. Keith stated he will call the Superintendent tomorrow and find out if the School Board has scheduled a special meeting to sign the paperwork. Arthur added that Keith should ask them who is going to drive the paperwork to Concord as soon as it is ready. It was noted that the Board is unaware of a viable reason as to why the school paperwork is so late.

At 7:00pm, *Jim Horgan motioned to adjourn, 2nd Paula Proulx. Motion carried with all in favor.*

Respectfully Submitted,

Brandy Sanger
Recording Secretary

Chairman, Charlie King

Jim Horgan

Paula Proulx

Arthur Capello

Joan A. Funk