

**TOWN OF FARMINGTON
BOARD OF SELECTMEN
PUBLIC MEETING MINUTES
Monday, November 26, 2012
356 Main Street, Farmington, NH**

Selectmen Present: Paula Proulx, Joan Funk, Arthur Capello and Jim Horgan

Selectman Excused: Charlie King

Town Staff Present: Police Chief Kevin Willey

Public Present: Tyler Smith, Mrs. Smith, Pete Lachapelle of Waste Management and Neil Johnson

Vice -Chairman Paula Proulx called the meeting to order at 5:32pm.

At 5:32pm, Jim Horgan motioned to go in non-public under RSA 91A.3.II (b), 2nd Joan Funk. Roll call – Joan Funk (yes), Paula Proulx (yes), Jim Horgan (yes) and Arthur Capello (yes).

At 6:28pm, the Board came back into public session and Paula noted the non-public minutes were sealed.

At 6:28pm, Jim Horgan motioned for a short recess, 2nd Joan Funk. Motion carried with all in favor.

At 6:32pm, Vice-Chairman Paula Proulx opened the public meeting and led those present in the Pledge of Allegiance. Paula then asked those present to join her in a moment of silence in remembrance of Betty Mros who was a remarkable part of our community for many years.

1. Public Comment:

Joan thanked all those who assisted with Thanksgiving Meal last week for the seniors.

2. Review of Minutes:

A. Jim Horgan motioned to table the public minutes of October 22, 2012 and November 5, 2012 as there were pages missing, 2nd Joan Funk. Motion carried with all in favor.

B. Joan Funk motioned to accept the non-public minutes of October 22, 2012 part A as written, 2nd Jim Horgan. Motion carried with Arthur Capello abstaining because he was absent.

C. Jim Horgan motioned to accept the non-public minutes of November 5, 2012 part A through F as written, 2nd Joan Funk. Motion carried with all in favor.

3. Interview Students for role with Conservation Commission:

The Conservation Commission would like to appoint two student members to their commission and have two volunteers. The Board interviewed Tyler Smith for the position however Sarah Cantwell was not available tonight. *Arthur Capello motioned to appoint Sarah Cantwell and Tyler Smith to the Conservation Commission as student members, 2nd Joan Funk. Motion carried with all in favor.*

4. Hauling and Disposal RFPs:

Town Administrator Keith Trefethen explained the town received bid proposals for hauling and waste disposal from Casella Waste and Waste Management. Waste Management appears to be the lowest responsive bidder and both Keith and DPW Director Scott Hazelton recommend awarding the bid to Waste Management. Jim asked if there is a better way to use the roll-offs and not get all the spillage when the roll-offs are picked up and exchanged. Pete Lachapelle of Waste Management explained they tell their customers it is a good idea to compact really good near the top and then put a lot of cardboard on top. *Arthur Capello motioned to award the waste hauling and disposal bid to Waste Management for 2013 with an option to extend to 2014, 2nd Joan Funk. Motion carried with all in favor.*

5. Future Technology Voucher:

Keith explained that they would like to take \$1746 out of the Future Technology fund for the Planners computer (a little over \$700), \$781 for Planning Secretary laptop and the remainder for the Credit card system for Tax Collector Office that was inadvertently left out of the budget. Jim asked why the funds for the software are coming from the operating budget and Keith stated he might be able to find the funds within the budget if they Board so chooses to do so. *Joan Funk motioned to authorize removing \$1446 from the Future Technology Fund with the additional \$300 be sought out of the operating budget but if it cannot be found then have it come from the Future Technology Fund, 2nd Arthur Capello. Motion carried with all in favor.*

6. Multi-Year Agreement With Primex:

Keith explained that a statement from Primex has the town contribution for Property and Liability Coverage increasing by 14.6%. Primex does have a Contribution Assurance Program which the Board can enter into for CY 2013 through CY 2016 in which they will cap the increase to not exceed 8% in any given year. Signing the agreement would provide a savings of \$4,829, however the town would not be able to terminate the agreement for Primex until year four of the agreement and would have the following provision of termination. If the legislative body did approve funding for insurance then the agreement would be null and void and any multi-year discounts would have to be returned. *Arthur Capello motioned to authorize Keith Trefethen to sign the multi-year agreement with Primex to be in effect from 2013-2016 as discussed, 2nd Jim Horgan. Motion carried with all in favor.*

7. FY 13 Draft Municipal Operating Budget Proposal:

Keith provided the Board with a first draft of the FY13 Operating Budget. He explained that he has included a 3% salary increase initially to open discussions with the Board on how they would like to move forward.

5. Other Business To Come Before the Board:

A. Keith explained he met with Mr. and Mrs. Talon who are concerned about what they feel is a lack of concern on cleaning up a property near them. Keith will do some further research and will provide the Board with a report about what action has been taken thus far.

B. Arthur asked if the Board is going to revisit the draft policy of the town office closure and Keith replied yes, however Charlie asked him to table the item until the next meeting.

At 7:23pm, Arthur Capello motioned to go in non-public session under RSA 91A:3.II (b), 2nd Joan Funk. Roll call – Joan Funk (yes), Paula Proulx (yes), Arthur Capello (yes) and Jim Horgan (yes).

At 7:39pm, the Board came back into general session and Paula noted the non-public minutes were sealed.

At 7:40pm, Arthur Capello motioned to go in non-public session under RSA 91A:3.II (b), 2nd Joan Funk. Roll call – Joan Funk (yes), Paula Proulx (yes), Arthur Capello (yes) and Jim Horgan (yes).

At 7:48pm, the Board came back into general session and Paula noted the non-public minutes were sealed.

At 7:48pm, Arthur Capello motioned to go in non-public session under RSA 91A:3.II (b), 2nd Joan Funk. Roll call – Joan Funk (yes), Paula Proulx (yes), Arthur Capello (yes) and Jim Horgan (yes).

At 7:52pm, the Board came back into general session and Paula noted the non-public minutes were sealed.

6. Any Other Business To Come Before the Board:

Keith explained that the town currently has two medical insurance plans however the costs for the programs are different. In order to make the town contribution consistent for both programs and allow the choice Keith suggested the Board consider offering the HMO Blue New England program with increased employee contributions of \$38/wk (single), \$65/wk (double) and \$94/wk (family). This would cover the difference of the two plans and therefore not cost the town any additional funds. It was noted that the Board has not made any final decisions on town contributions towards insurance premiums and therefore these figures could change though if they do it would be the same increase for each insurance option. ***Arthur Capello motioned to offer HMO Blue New England as an insurance choice at the rates discussed tonight with the***

Amended and accepted 12-10-12

understanding that the rates might change during the budget season, 2nd Joan Funk. Motion carried with all in favor.

At 7:56pm, the Board came back into general session and Paula noted the non-public minutes were sealed.

At 7:56pm, Joan Funk motioned to adjourn, 2nd Paula Proulx. Motion carried with all in favor.

Respectfully Submitted,

Brandy Sanger
Recording Secretary

Chairman, Charlie King

Jim Horgan

Paula Proulx

Arthur Capello

Joan A. Funk