

**TOWN OF FARMINGTON
JOINT MEETING
ECONOMIC DEVELOPMENT COMMITTEE &
DOWNTOWN AND BUSINESS COMMITTEE
Tuesday, August 14, 2012
356 Main Street, Farmington, NH**

Members Present: Ann Titus, Gail Ellis, Kathy King, Sharon McKenney and Sheila Walter

Members Absent: JoAnn Doke

Selectmen's Representative: Jim Horgan and Joan Funk (excused)

Public Present: Barry Elliot

At 6:33pm Chairman Gail Ellis called the meeting to order.

1. Review of Minutes:

Ann Titus motioned to accept the minutes of July 10, 2012 as written, 2nd Jim Horgan. Motion carried with all in favor.

Ann Titus motioned to accept the minutes of July 31, 2012 as amended, 2nd Kathy King. Motion carried with all in favor.

2. Ribbon Cuttings:

Ann drafted a business form for business owners to fill out when ribbon cuttings are complete so that all the pertinent information is collected. Jim commented that the most recent ribbon cutting was confusing and not well planned out as there were too many ribbon cuttings scheduled in a short amount of time. It was discussed that Ann would be the designated person to schedule future ribbon cuttings and Megan Fetter would be the designated photographer. Further it was decided that the new ribbon cutting form should be returned to the Downtown Committee Chairman at the ribbon cutting or delivered to the Selectmen's Secretary at the Municipal Offices. *Kathy King motioned to accept the ribbon cutting form as amended, 2nd Ann Titus. Motion carried with all in favor.*

3. Discussion on Sarah Greenfield Business Park:

The members discussed that during their site walk of the park they noticed there is a lot of work to do on the lots. Also the lot lines need to be re-identified. *Ann Titus motioned to authorize Jim Horgan to ask the Selectmen if they would allow the boy scouts to*

clean-up the town owned lots in the SGBP (including trash clean up and mowing) for a donation of \$100 and reimbursement of the gas for mowing not to exceed \$50, 2nd Kathy King. Motion carried with all in favor.

Once the lot is cleaned up then the lot lines will need to be remarked by Public Works. Thereafter, the committee will decide on how the lot should be advertised for sale. Jim suggested having a price set by fair market value but be flexible on the price depending on what type of business is being proposed. Jim will have Keith Trefethen (town administrator) speak with the Selectmen and get authorized to contact DRED about making sure the lot is included on their website. On another note, Gail received a copy of the lot plan and will put it in the EDC file cabinet.

4. Discussion of Hay Day Business Expo:

Raffle tickets for the expo will be passed out at the Municipal Building lot, PBIS lot and Conservation Commission table. Jim will contact all the businesses who are attending and give them the appropriate information this week. Parking for participants was discussed and Ann offered her driveway for parking. It was also suggested to mark off two spots in front of Rec. for drop-off. Kathy will get raffle tickets and make sure everyone has them the day of. It was also discussed that Megan Fetter could send out another email reminding businesses of the expo and that WEDCO will be there to discuss financing options for business owners.

5. Other Business:

A. Jim informed the members that there is a Community Achievement Award that is awarded on Hay Day if anyone would like to make a nomination.

B. The Boston Cane will be given out tomorrow morning.

C. Ann commented that the island by Rte. 11 needs to be mowed. Also, a complaint came in about the trash downtown and she would like to know if it has been cleaned up yet. The atmosphere of downtown needs a facelift, police presence needs to be increased and general pride in the town.

At 7:55pm, Ann Titus motioned to adjourn, 2nd Kathy King. Motion carried with all in favor.

Respectfully Submitted,

Brandy Sanger
Recording Secretary