

Approved

**TOWN OF FARMINGTON  
CAPITAL IMPROVEMENT COMMITTEE**

**Wednesday, May 1, 2013  
356 Main Street, Farmington, NH**

**Members Present:** Ann Titus (Budget Committee), Paul Parker (Planning Board) and Sam Cataldo (Budget Committee)

**Members Absent:** Joe Pitre (School Board)

**Members Excused:** Arthur Capello (Selectmen)

**Selectmen's Representative:** Paula Proulx

**At 5:04pm Chairman Paula Proulx called the meeting to order.**

**1. Review of Make-Up of Board:**

Paula questioned if the members prospective boards have re-elected them to serve on this committee. A conversation was held where it was noted that the Planning regulations govern this committee and it is unknown if the appointments are for the duration of the committee or for one year.

**2. Review of Minutes:**

*Ann Titus motioned to table the review of the minutes until later in the meeting, 2<sup>nd</sup> Paul Parker . Motion carried with all in favor.*

**3. Appointments:**

*A. Ann Titus nominated Paula Proulx for Chairman, 2<sup>nd</sup> Sam Cataldo. Accepted. Paula Proulx nominated Paul Parker for Chairman, 2<sup>nd</sup> Paul Parker. Accepted. A vote was taken and Paula was appointed.*

*B. Ann Titus nominated herself for Vice-Chairman, 2<sup>nd</sup> Paula Proulx. Accepted. A vote was taken and Ann was appointed.*

*C. Ann Titus nominated Paul Parker for Secretary and Paul declined the nomination. It was discussed that a secretary is not really needed because there is a recording secretary.*

**4. Water/Wastewater CIP Requests:**

A. Dale Sprague, Water/Wastewater Superintendent, stated that the F250 pick-up should be replaced in 2016 (it will be 10 years old). A new one would cost approximately \$35,000. Paul asked if any of the equipment on the current truck could be used on a new one and Dale replied that it has steel boxes on it and those could possibly be used if the body style was the same.

B. A backhoe will be needed with a replacement cost of \$80,000 though this piece of equipment is shared between these two departments and the highway garage.

C. Add new water supply site. Dale added that Emery & Garrett (consultants) are currently doing research in town to preliminary identify possible long term water supply sites for protection by the town. The potential purchase of land, permitting, well drilling is at least 5-10 years out.

D. Replace 6" cast iron mainline with a 12" from Pearson Dr. to downtown or bring the water from the old Davison Rubber site down to Tappan Street.

E. For wastewater CIP requirements Dale stated he might just need a one ton dump truck however, if there are additional Rural Development funds at the end of the current project he might be able to purchase one.

**5. Next Step:**

Paula noted that all the department heads have now presented to the committee and she feels the next step would be to make a presentation to the Selectmen so that they can see where the CIP stands and make any recommendations. She suggested having a one page summary spreadsheet for their review. Paul noted that the knowing how the Selectmen prioritize the projects/needs would be helpful when this committee attempts to establish a budgetary time frame for the requests. Ann suggested scheduling a workshop between the Selectmen and this committee.

The committee decided that Keith should prepare a spreadsheet with the requests and dollar amounts and forward it to the Selectmen. This committee is requesting that the Selectmen review the spreadsheet and decide if they agree with the nature of the requests and then prioritize them. From there a workshop will be scheduled to discuss their opinions.

At this committee's next meeting they will discuss their own priorities for the requests.

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**6. Any Other Business To Come Before the Board:**

Paul gave the members the information he promised from Jeffrey Taylor & Associates.

**7. Review of Minutes:**

*Ann Titus motioned to accept the minutes of December 5, 2012 as written, 2<sup>nd</sup> Sam Cataldo. Motion carried with all in favor.*

*Ann Titus motioned to accept the minutes of January 2, 2013 as written, 2<sup>nd</sup> Paul Parker. Motion carried with Paula Proulx abstaining.*

*At 6:44pm, Ann Titus motioned to adjourn, 2<sup>nd</sup> Sam Cataldo. Motion carried with all in favor.*

Respectfully Submitted,

Brandy Sanger  
Recording Secretary