

**TOWN OF FARMINGTON
CAPITAL IMPROVEMENT COMMITTEE
Wednesday, August 7, 2013
356 Main Street, Farmington, NH**

Members Present: Paula Proulx (Selectman), Arthur Capello (Selectman), Ann Titus (Budget Committee) and Paul Parker (Planning Board)

Members Absent: Sam Cataldo (excused) and Steve Welford

At 5:08pm, Chairman Paula Proulx called the meeting to order.

1. Review of Minutes:

Ann Titus motioned to table the review of the minutes, 2nd Arthur Capello. Motion carried with all in favor.

2. CIP Narrative:

Paula informed the members that the narrative was put together and the members all agreed it looked good. Ann suggested adding the town hall picture to the cover page and Arthur suggested the schools as well. Paul also noted that Joe Pitre's name should be replaced with Steve Welford's. Paula then pointed to the third paragraph of the narrative and asked if the members agree to move forward with the process as outlined and the consensus was yes.

Ann Titus motioned to accept the CIP narrative as presented, 2nd Paul Parker. Motion carried with all in favor.

3. Continue Discussion of Project Priorities:

Paula noted that the department heads have provided a list of the suggested projects and their priorities. Also, she reminded the members that she was tasked to find out if one CIP fund could be created as discussed last month and the question was posed to NH DRA. DRA responded no, one large CIP fund cannot be created but "generic" funds like "town vehicles" or "emergency vehicles" can be created. Arthur stated that he likes the idea of broadening the definitions of the CIP funds rather than be very specific. To Keith asked if the committee wants him to look at the current CIP funds and see what funds could be combined to form a broader titled fund. Paula also suggest that he look at the funds and see if any of them would hamper the town's ability to obtain grants in the future.

Police: continuation of project review from last month

The Police Chief stated he did not include the 4wd vehicle in his CIP list because he has two cruisers that need to be replaced.

- Replace '09 cruiser – estimated at \$32,000. *Arthur Capello motioned to give it a priority of 1, 2nd Ann Titus. Motion carried with Paul Parker opposed.*
- Replace '09 cruiser – estimated at \$32,000, *Arthur Capello motioned to give it a priority of 2, 2nd Ann Titus. Motion carried with all in favor.*
- Replace '12 Cruiser - estimated \$34,000. *Ann Titus motioned to give it a priority of 3, 2nd Paul Parker. Motion carried with all in favor.*
- It appears the Chief removed the 8 portable radios (estimated at \$22,800) from his CIP request. Ann suggested keeping them on the list at this time in case it was an accident. *Paula Proulx motioned to give them a priority of 3, 2nd Ann Titus. Motion carried with all in favor.*
- 9 tasers – estimated at \$13,050 *Arthur Capello motioned to give them a priority of 3, 2nd Paul Parker. Motion carried with all in favor.*

Highway:

- Roadway & Drainage: Primary – estimated at \$6,000,000. Paul stated that he feels a plan needs to be established before any project is started. Keith noted that they reached out to UNH to see if they would be willing to come into the town to do analysis of all the town roads and they have put the town on the list so he would expect that they would have that completed within the next school year. *Ann Titus motioned to give a priority of a 2, 2nd Arthur Capello. Motion carried with all in favor.*
- Roadway & Drainage Primary and Secondary – *Ann Titus motioned to give them both a priority of 2, 2nd Arthur Capello. Motion carried with all in favor.*
- New Salt & Sand Building – estimated at \$300,000 though the members feel this figure is high. *Paul Parker motioned to assign it a priority of 3, 2nd Ann Titus. Motion carried with all in favor.*
- Rehab Main Street – Keith stated he prioritized this as a 4 because the town is currently undergoing a feasibility study of the public safety buildings. *Arthur Capello motioned to assign a priority of 4 to both the Rehab of Main Street and Relocate Fire Department Entrance, 2nd Ann Titus. Motion carried with all in favor.*
- Replace River Road Bridge – estimated cost of \$990,000. *Arthur Capello motioned to assign a priority of 3, 2nd Ann Titus. Motion carried with all in favor.*
- Replace Hornetown Road Bridge – estimated at \$825,000. *Arthur Capello motioned to assign a priority of 2, 2nd Ann Titus. Motion carried with all in favor.*
- Grader – estimated at \$280,000. *Ann Titus motioned to assign a priority of 4, 2nd Arthur Capello. Motion carried with all in favor.*
- Loader – estimated at \$190,000. *Arthur Capello motioned to assign a priority of 3, 2nd Ann Titus. Motion carried with all in favor.*

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- 6 Wheel Dump Truck – Keith stated that he removed this from the CIP requests because the town purchased a truck this past winter because one of the other trucks was totaled. Plus he feels the town would do better to purchase used dump trucks in lieu of brand new ones.
- Sidewalk Plow – estimated at \$120,000. *Paul Parker motioned to assign a priority of 1, 2nd Arthur Capello. Motion carried with all in favor.*

Transfer Station:

- Backhoe – (50% of cost) – estimated at \$40,000. *Arthur Capello motioned to change the estimated cost to \$40,000 and assign a priority of 3, 2nd Ann Titus. Motion carried with all in favor.*

Building and Grounds:

- Replace Boiler and Furnace at Town Hall – estimated at \$385,000 – Keith noted that the current system had some major issues this year and Paula added that the current feasibility study may change the priority. *Arthur Capello motioned to assign a priority of 3, 2nd Ann Titus. Motion carried with all in favor.*
- Town Offices Parking Area – estimated at \$40,000. *Arthur Capello motioned to assign a priority of 4, 2nd Ann Titus. Motion carried with all in favor.*

4. Other Business To Come Before the Board:

A. Paula asked if the committee is ready to set up a joint workshop with the Selectmen and it was decided to wait a little longer until the financial side is set up. Arthur suggested having the Selectmen at least looking at the priority list (without the estimated cost listed) to see if they have any concerns. *Paul Parker motioned to request the Selectmen to fill out the priority list for the CIP list and leave the figures on it, 2nd Arthur Capello. Motion carried with all in favor.*

5. Financial Capacity of Town:

Paula reminded the members that the committee needs to have a clear understanding of the town's fiscal status and how CIP plans would affect the tax rate. Keith stated for every \$473,000 it is a \$1.00 on the tax rate. It was also noted that the school CIP projects and costs would be helpful when a budget is established.

At 7:02pm, Ann Titus motioned to adjourn, 2nd Arthur Capello. Motion carried with all in favor.

Respectfully Submitted,

Brandy Sanger
Recording Secretary