

**TOWN OF FARMINGTON  
CAPITAL IMPROVEMENT COMMITTEE  
Wednesday, July 3, 2013  
356 Main Street, Farmington, NH**

**Members Present:** Paula Proulx (Selectman), Arthur Capello (Selectman), Ann Titus (Budget Committee), Paul Parker (Planning Board) and Steve Welford (School, arrived at 5:27pm)

**Members Absent:** Sam Cataldo (excused)

**At 5:03pm, Chairman Paula Proulx called the meeting to order.**

**1. CIP Narrative:**

Paula reminded the members that town staff should probably start working on the introduction for the CIP plan. *Ann Titus motioned to have Paula request Keith Trefethen, town administrator, to draft the CIP plan introduction for the next meeting, 2<sup>nd</sup> Paul Parker. Motion carried with all in favor.*

**2. Discuss Priorities of Department Heads:**

Paula requested Keith contact the department heads prior to this meeting and ask them to prioritize their CIP requests. Unfortunately, that information is not available tonight. However, Paula put together a worksheet for the committee to use that has all the requested CIP items/projects listed by department and their estimated costs.

Parks and Rec. Department requests:

1. Purchase and install generator – they would like a 20-25kw generator to power the building in the event of an emergency. It was discussed that the rec. is not designated as an emergency shelter and therefore this is not a high priority item. Consensus was this is a Class III priority.

2. New Mini Bus – this would be an additional vehicle in order to expand the services they currently offer. Arthur suggested putting this as a Class III because the current bus may need to be replaced by then. Steve asked if the town has ever recycled busses with the school because the town would put less miles on a bus and the school could purchase a little sooner leaving some life on the small bus for the town to use. Steve also stated that the Rhode Island Transit System often sells their recycled busses at low prices which would be a good purchase for the community. Consensus was this is a Class III priority.

3. 2 Wheel Drive Truck – Such a truck would be used to transport staff for day to day tasks along with bringing equipment back and forth to events. The committee discussed that this does not seem like a sensible purchase because it would not be used daily and the department could request assistance from the highway or water departments. Consensus was this is a Class IV priority.

Public Utilities:

1. Replace 2006 F250 utility truck – Should be replaced around 2016 since the vehicle will be ten years old at that time. Consensus was this should be a Class II priority.

2. Replace 2004 Backhoe – This should be replaced in 2016-2017 due to age and they need a reliable backhoe. This would be a shared expense and only 25% will come from Water Department. Consensus was this is a Class III priority.

Steve questioned if it the committee considered prioritizing all the town requests (instead of by department) and then by the things the town needs the most (according to priority) each year with the funds that are set aside in the CIP funds. This would address the highest priority items first and save the town money in interest. It was questioned how DRA would look at this type of CIP plan and Paula will ask Keith to investigate this. Steve stated that when he worked in Rhode Island they placed the payment in lieu of taxes they received from the electric company each year into the CIP fund. This type of CIP plan would give the Selectmen the ability to address the needs of the town on an annual basis.

3. New Water Supply/Possible Sites – Class II priority

4. Replace 6” or 12” main – Class I priority

Waste Water Projects:

1. 1 Ton Dump Truck – Class III priority

2. Backhoe – Class III priority

Public Safety:

1. New Fire Station – Class II priority

2. Replace Rescue Truck – The town just entered a lease this year to purchase a new rescue truck. Eventually this will need to be replaced again so the priority is a Class IV.

3. Replace Engine One – Class II priority because the new rescue/pumper truck extends the life of Engine One.

Police:

draft

1. New Police Department – Class II priority
2. Replace 4wd 2007 Ford – Class II priority
3. Laptop Computers – It was discussed that this is a budgetary item and not a CIP item if it is to purchase a few a year. Class II priority with the caveat that this could be an operational item.

Highway Projects:

Paul noted that he believes a complete road plan needs to be created and attached to the CIP plan. Steve noted that the roadway projects are identified to be \$12,000,000 and will never be paid out of a CIP fund, therefore they would need to be bonded.

*At 7:06pm, Ann Titus motioned to adjourn, 2<sup>nd</sup> Arthur Capello. Motion carried with all in favor.*

Respectfully Submitted,

Brandy Sanger  
Recording Secretary