

**TOWN OF FARMINGTON
CAPITAL IMPROVEMENT COMMITTEE
Wednesday, December 5, 2012
356 Main Street, Farmington, NH**

Members Present: Ann Titus (Budget Committee), Paul Parker (Planning Board) and Sam Cataldo (Budget Committee)

Members Absent: Joe Pitre (School Board)

Selectmen's Representative: Paula Proulx and Arthur Capello

Town Staff Present: DPW Director Scott Hazelton and Fire Chief Richard Fowler.

At 5:00pm Chairman Paula Proulx called the meeting to order.

1. Public Comment:

None

2. Review of Minutes:

Ann Titus motioned to accept the November minutes as amended, 2nd Paula Proulx. Motion carried with Arthur Capello abstaining.

3. Other:

Last month Paul mentioned that the Planning Board contracted Jeffrey Taylor and Associates to review the Master Plan, Zoning and Subdivision Regulations. A third draft of this report will be ready in the next week or and Paul will forward copies to the CIP members.

4. Fire Department Overview of Priority Requests:

A. Fire Chief Rich Fowler reviewed his CIP requests. His first priority is for a fire pumper/rescue truck in 2013. Rich explained how the town no longer has a rescue truck and the current Engine #2/pumper is in rough shape and generally needs service after every call.

B. In 2014 he would like to purchase a fire engine to replace Engine #1.

C. Last, but certainly not least the department needs a new station. The current fire station was built in 1975 with cement blocks and wood columns. The building is quickly

deteriorating and Rich would recommend a feasibility study at the very least be started for a new public safety building. Combing the fire/ambulance and police stations is a good possibility and Rich noted the Sarah Greenfield Business Park area might be a good location because of its proximity to Rte. 11 and the downtown area.

D. The committee requested an updated fleet inventory for all departments.

E. Rich noted that he does not believe the town would be awarded a grant to purchase a new truck at this time but would definitely continue to be awarded grants for air packs and gear.

5. Highway Department Review of Priority Requests:

A. Scott Hazelton, DPW Director, explained the town has 21.75 miles of collector roads in town that require work. Some of these roads need to be completely torn up, drainage redone, re-graded and then paved. This year he was able to reconstruct a ¼ mile of Chestnut Hill Road and ½ mile of Ten Rod Road and some chip sealing. The average life expectancy of a paved road is 15 years. Paula asked if he would be able to come up with a detailed plan of exactly what needed to be done on each road, the cost to do that work and then prioritize the list and Scott replied yes.

It was discussed that maybe the Planning Board could consider a proposal to have anyone building new construction near a road has to replace the town road for so far because the patching undermines the road. Arthur then stated that the town might need to consider a large road project for bonding because otherwise the town will constantly be chasing small repairs. It was discussed that whether or not the town decides to bond road repairs a CIP for road maintenance needs to be created so there is a plan. Scott stated he would be in favor of having an engineer create a road maintenance plan though he would expect this cost between \$50-\$65,000. Arthur asked Scott to put together what he would think this type of plan would include and the potential cost for the CIP committee to consider.

B. Scott stated he would also like a new Sand/Salt shed because the current one is deteriorating which is to be expected due to the nature of the storage. His ultimate goal would be to have a sand/salt enclosed storage facility behind the DPW garage.

C. Next Scott would like to rehabilitate the Downtown area from Garfield Street to Blouin Road. He sees a lot of potential in the downtown area but specifically the drainage needs to be dug up and redone and the slopes of the road reconfigured. He would also like to make some aesthetic changes to add trees and benches to attract new businesses in the downtown area. Scott noted that there is definitely grant money available for such projects in the downtown area.

Scott would also like to revamp the Municipal Parking lot by reconfiguring the lots and entrances. He would like to relocate the entrance further down the road in the lot and install a light so the fire department can enter and exit safely. He also noted that there would be grant funds for this project because it would be establishing a park and ride.

D. The River Road Bridge would be next for a CIP plan because it is on the red list but has been bumped back on the state funding list to 2019. Scott is not sure if the bridge replacement grant program is going to stay in place. Scott would like to eventually post the bridge for lower weight to make it last a little longer. It was noted that the postings need to be enforced.

E. DPW Equipment CIP Requests:

1. Currently the DPW has a 1996 grader (the typical life expectancy of these machines is 20 years). It currently needs tires and the motor is starting to smoke. He would like to replace this grader by 2022.

2. The loader also needs to be replaced. The loader from the transfer station is not able to be used full time as it has many issues. Right now the DPW loader has a good trade value and he is keeping his eyes and ears open for a good deal.

3. The 2003 six wheel International Dump Truck which is used for construction, plowing and also by the Water Department. A typical plow vehicle has a life expectancy of 12-15 years so Scott wanted to make sure the CIP was aware of the need a few years from now.

4. The sidewalk plow is currently being re-fabricated for town use but a new one is needed.

F. Transfer Station CIP Requests:

1. Scott explained that he would like to trade the loader for a backhoe with a thumb which would be a more useful tool for the transfer station.

G. Buildings and Grounds CIP Requests:

1. The Town Hall has an oil fired burner and steam furnace for the town hall and Police Department. This heating system is inefficient and a new HVAC system would be a great benefit to the town. Scott has plans to talk with the town administrator and town planner to see if there are grants available for a new HVAC system. The floor in the town hall is also starting to lift. Also the fire escape on the north side (on Worster Ave) of the building needs attention. Lastly, all the lead paint and asbestos needs to be removed though they do not pose any danger at this time because it is closed up in a room.

2. The parking lot of the Municipal Building needs to be repaved.

5. Any Other Business:

A. Discussion on how to present the CIP work to the Board of Selectmen and the idea is that the simpler the better because the Board gets so much paperwork. Arthur suggested a simple spreadsheet but more discussion will be held at a future meeting.

B. Paula will try to get Dale Sprague at the next meeting on January 2, 2013 to discuss the CIP requests for the water/wastewater departments.

C. Arthur Capello motioned to request the School Board assign a different School Board representative to the CIP Committee due to the lack of the current representative's attendance at the meetings, 2nd Paula Proulx. Discussion was held where Paul noted he felt a letter should be sent to Joe Pitre and Sam Cataldo requesting their participation in the meetings or their resignation. Motion failed with Arthur Capello in favor and others opposed.

Paul Parker motioned to send a letter to Joe Pitre and Sam Cataldo requesting their participation in all future CIP meetings and if there is no response then forward a letter to the School Board requesting a replacement representative, 2nd Arthur Capello. Discussion followed where it was noted that Sam has only missed one meeting but really should have called his alternative to have them attend in his place. Paul Parker amended his motion to not include Sam Cataldo in the letters, 2nd Arthur Capello. Motion carried with Arthur Capello opposed.

At 7:42pm, Ann Titus motioned to adjourn, 2nd Paul Parker. Motion carried with all in favor.

Respectfully Submitted,

Brandy Sanger
Recording Secretary