

**TOWN OF FARMINGTON
BUDGET COMMITTEE
MEETING MINUTES
Wednesday – March 28, 2012
356 Main Street - Farmington, NH**

Members Present: Sam Cataldo, Brian St.Onge, Gerry McCarthy, Steve Henry, Gail Ellis and Neil Johnson

Members Absent: Mike Morin (excused) and Cindy Snowdon (excused)

Selectman’s Rep: Arthur Capello (excused)

School Board Rep: Kathy King

Public Present: Barry Elliot and Ann Titus

Vice –Chairman Brian St. Onge opened the meeting at 7:05pm.

1. Public Comment:

Barry Elliot, resident, explained that he would like the opportunity to fill the vacancy on the Committee. He has been a resident for a long time, has served on most every board/committee in town, owns his own business, is manager of another and has served as clerk of the works of school constructions. Then Ann Titus explained that she would also like the opportunity to fill the same vacancy.

2. Planning/ Codes Budget Review: (Director of Planning Kathy Menici presenting)

Brandy Sanger called for nominations for Chairman. Neil Johnson nominated Brian St. Onge, 2nd Gerry McCarthy. Steve Henry nominated Gail Ellis for Chairman, 2nd Kathy King. After a vote Brian St. Onge is the Chairman.

Brian called for nominations for Vice-Chairman. Steve Henry nominated Gail Ellis for Vice-Chairman, 2nd Kathy King. Hearing no other nominations Brian called the vote and Gail was seated as Vice-Chair.

Brian called for nominations for Secretary. Gerry McCarthy nominated Neil Johnson for Secretary, 2nd Sam Cataldo. Hearing no other nominations Brian called the vote and Neil became the Secretary.

Gerry McCarthy motioned to nominate Ann Titus to fill the vacant seat on the Committee, 2nd Sam Cataldo. Neil Johnson motioned to nominate Barry Elliot to fill the vacant seat on the Committee. Brian called the vote, Ann Titus became the newest member with a 4 – 2 vote.

3. Review of Minutes:

It was discussed that the minutes of 12-28-11, 1-28-12 and 2-24-12 need to be reviewed but are not available tonight.

Neil Johnson motioned to re-visit the minutes of 2-15-12, 2nd Steve Henry. Motion carried with

Gerry McCarthy abstaining.

4. Review of Town Revenues:

Gail explained that she would like to get a Rec Revolving Accounting each month with the town's remittance report. Gail then stated that it was brought to her attention that Rick Conway, Rec. Director, sent out donation request letters for sponsorship of the Family Nights at Fernald Park events but she thought these events were budgeted for under Summer Programs. A discussion was held and it was decided that no one was really sure what events are included in the Summer Program line or were they sure how Rick explained the funding. The Committee would like to know exactly what programs are included in the Summer Programs and what would happen to the Family Nights in the Park if Rick is unable to get sponsorship for the programs.

5. Review of School Reports:

Gail asked Kathy to find out when the open enrollment for the insurance is and Kathy said yes. Gail then asked if she could also find out how many new hires there were and how they affected the insurance budget lines. Then Gail asked Kathy to request copies of the SAU budget for the Committee.

Sam asked why the school's lease computers. Neil explained that they lease the notebooks for three years at a time because it is more cost effective since the programs become out of date and need service. Steve added that the schools don't have dedicated classrooms for the computers so notebooks are purchased. Sam asked how many computers are leased and what kind? Also, what do they use the computers for. Examples were given on how the computers are used in the school for research, report writing and researching, PowerPoint presentations and more.

Brian asked why line 10-2620-57311-11-66 (Equip, New, installed –vves) is overspent and why line 10-2620-57373-30-66 (furniture/fixture, replace FHS) is overspent. Gerry stated that the new equipment line for HWMS 4-6 and 7-8 both have expenditures even though nothing was budgeted in it. He would like to know if the school keeps track of what lines this money came from to cover these expenses and if so, which lines they came from.

Gail Ellis for an explanation of the homeless transportation line and Kathy explained the school is responsible to transport students who have become homeless to school.

A discussion was then held on the federal funds report. Expenses have been made but grants come in at all different times during the year. Gail asked Kathy to get an explanation of the report and how it works.

Gerry asked Kathy to inform the Committee of all SAU meetings.

At 8:12pm, Neil Johnson motioned to adjourn, 2nd Gail Ellis. Motion carried.

Respectfully Submitted,

Brandy Sanger
Recording Secretary

