

## **Workforce Housing Commission Minutes**

**July 29 ,2008**

**Falmouth Town Hall, Large conference Room**

### **PRESENT:**

**Housing Commissioners:** Willie Audet; Lisa Bousquet; Tim Bryant, Chairman; Ward Graffam, Vice Chairman, Paul Strout

**Town Representatives:** Dave Libby, Town Councilor; Theo Holtwijk, Director Long Range Planning

**Resident:** Tim Flaherty, Neighbor

**Advisor:** John Gallagher, Westbrook Housing

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The meeting was called to order at 6:00 P.M.

The Commissioners, along with Councilor David Libby and Theo Holtwijk, performed a site review of Heron Cove Condominiums at Brick Hill in South Portland on July 23. The group was met at the site by Richard Berman, Kevin Bunker, and Richard Hatch. The group toured the site and went through three of the condominiums in the complex. An informational packet was handed out and is available for review in Theo Holtwijk's office at Town Hall.

**Review and Approval of Minutes:** The minutes of the July 16, 2008 meeting were unanimously approved.

### **Continued Evaluation of Workforce Housing Proposal Finalists:**

Tim Bryant handed out two reports of interviews he had with the homeowner references of both developers. The other information had been distributed beforehand.

Theo Holtwijk reported on his follow-up with Councilor Wroblewski relative to his concerns for the project. He passed around an e-mail message from Councilor Wroblewski, dated December 19, 2007. The group agreed that the issues articulated could not be addressed yet, but would be done in the next round of work with the preferred developer.

The suggestion was made to include the November 2007 Town Council PowerPoint in the Council's Developer Evaluation package that is currently being prepared. The background materials that Councilor Armitage forwarded will also be printed and placed in a binder.

Theo was asked to contact newly-elected Councilor Pierce to see what she may need to become up to speed on the workforce housing project. Councilor Libby and Chair Bryant offered to meet with her.

Tim Bryant asked the group to discuss the take-aways each of them had from the reference calls that they had made. The group then discussed pros and cons of each of the two finalists. Councilor Libby, John Gallagher, Theo Holtwijk, and Tim Flaherty were also invited to comment on that.

The group then reviewed the letter that Donna Cheney had written in her absence, dated July 23th along with her addendum of July 24th. Additional detailed discussion by the Commission followed.

Upon this discussion, Theo was asked by the Commission to contact Richard Berman and Joshua Cushman with some follow-up questions and report back at the Commission's next meeting on Tuesday, August 12<sup>th</sup>.

**Next meeting:** Tuesday, August 12, at 6:00 PM in Town Hall Large Conference Room.

There being no other business, the meeting was adjourned at 7:51 P.M.

Respectfully Submitted,  
Theo Holtwijk, Secretary Pro Tem