

Information Systems Administration

Jennifer Phinney, *Director of Information Systems*

Mike McDade, *Cable TV Station Manager/Web Assistant*

Department Operations:

- Provide full-time computer support to the town's 130 users, 9 remote sites and 24 network servers.
- Support Yarmouth Fire and Police Users and North Yarmouth Fire with IMC and connectivity.
- Facilitate all computer system software and hardware changes and additions.
- Administer the town's phone systems.
- Administer the town's security system.
- Develop, maintain and oversee the Town's web page.
- Administer the town's GIS system, including coordinating updates to the ArcImgs website, coverages, and software.
- Cable TV Administration

Current Projects:

- Munis Upgrade Implementation
 - Modernize/Change Current Operations and Business Practices to create greater efficiencies
 - Finalize Implementation of new modules (i.e. Dashboard, Employee Self-Service, TCM, Permits Code Enforcement)
 - Create Online Access for Employees/Customers/Citizens
- Website
 - Oversee ongoing changes
 - Website RFP
 - Website Redesign
 - Finalize Social Media Policies
 - Implement Departmental Facebook or other Social Media Pages
- Misc. Projects
 - Disaster Recovery
 - Install New Copiers
 - Upgrade Websense Server/ISA Server
 - Install new laptops in Police Cruisers
 - Upgrade Aerial Photography and other GIS Datasets
 - Update Phone Software and other network equipment
- Cable TV
 - Updating Software & Hardware on video editing system
 - Broadcast & Stream 6 to 7 meetings a month
 - Video Productions for Departments
 - Index and post meetings online