

Falmouth Town Council Work Plan Fiscal Year 2011-12

September 26, 2011

Emerging and On-going Tasks/Issues

Category/Task	Who	Other Input	Status	Due Date
1. Railroad crossings and “no whistle zone”. Evaluate options for Supplemental Safety Measures and make determination whether to maintain and expand the “no whistle zone” or rely on default Federal Rail Authority policy to include whistles at each crossing.	Council and Town Manager	Abutting communities	Research is ongoing regarding options and there will be a joint meeting between Town Councils from Falmouth and Cumberland	November, 2011 Decision to move forward or defer to FRA default policy
2. Railroad crossings for Community Park and River Point Bridge.	Council and Town Manager	Bob Shafto, funding resources; and committees	A conceptual plan has been developed for both locations. Bob Shafto is researching Federal “Enhancement” funding through a MDOT contact.	June 2012
3. Review Web Site design and overall effectiveness. The Town Manager will work with staff and selected town residents (as “users”) to evaluate the Web Site to determine the need for improvements, redesign and enhancements.	Town Manager	Applicable staff and selected “users”	Town Manager to appoint small user group to work with VTH and IT staff to evaluate Web Site	November, 2011 Appoint user group and hold first meeting.
4. Monitor proposed state legislation and hold meeting(s) with State representatives when necessary. Monitor activity of MMA LPC prior, during and after legislative sessions.	Town Council and Town Manager	State reps, MMA LPC, County	Ongoing	Ongoing
5. Consider recommendations by Council appointed Boards, Committee, and Commissions (BCC) related to annual BCC reports submitted each March. Also consider mid-year recommendations such as those made by the FEIC in August, 2011.	BCC and Town Council	Applicable staff	Review March 2011 reports.	Ongoing Review March, 2011 reports

A. Harbor Committee: Parking options; Float extensions; and Anchorage options.	BCC and Town Council	Applicable staff	Parking options are limited – no options other than the former Brown property are known at this time (we will continue to monitor and enforce with rangers); Float extension was completed this summer; Anchorage options re grid system were not accepted by the Council (staff is making individual mooring adjustments when necessary).	
B. Conservation: Open Space Acquisitions; storm-water management; invasive species; Planning Board support; and shoreline erosion awareness.	BCC and Town Council	Applicable staff	Shoreline erosion outreach is complete; invasive species management is ongoing; other matters are ongoing.	Ongoing
C. Human Services Committee: Review funding requests.	BCC and Town Council	Applicable staff	Annual review during budget development.	January 2012
D. LPAC and LPAC+: Complete Comprehensive Plan	BCC and Town Council	Applicable staff	See Council High Impact Plan	June 2012
E. One Falmouth Committee: Develop Town/School similar CIP format; monitor shared leadership team model; and develop master vendor list and contract management system.	BCC and Town Council	Applicable staff	Leadership Team model is working well; vendor master list is a work in progress; CIP formatting will be worked on this winter.	March 2011
F. Open Space Committee: Acquisitions; trails; invasive species; forestry management; LMT process; and public use education.	BCC and Town Council	Applicable staff	All projects are progressing satisfactorily.	Ongoing
G. PACPAC: Facility/parks/lands tours for committee members and monitor and actively participate in community center planning.	BCC and Town Council	Applicable staff	Ongoing	Ongoing
H. REAC: Community outreach and education on energy saving processes; reduction of carbon emissions; weatherization workshops; and develop process and better opportunities for commercial recycling.	BCC and Town Council	Applicable staff	The committee is developing a work plan; PACE workshop is scheduled; weatherization workshop will be developed and scheduled.	
I. BZA / Planning Board / BAR: monitor and react to applications; and offer guidance to the Town Council regarding any proposed ordinance amendments.	BCC and Town Council	Applicable staff	Ongoing	Ongoing

J.	FEIC: Sign regs; design guidelines; regulation conflicts; minor plan staff review; new business data base; new business information packets; business visitation plan; and open house – ribbon cutting program.	BCC and Town Council	Applicable staff	All projects are progressing satisfactorily.	June 2011
6.	TBD				
7.	TBD				