

Town of Falmouth

Town Council Retreat

July 27, 2010 (8:00 AM to 3:30 PM)

The timing and sequencing of agenda topics are subject to change.

8:00 AM – Open Meeting

1. **Welcome and introduction from the Council Chair.** How are we doing? What is working well? What is not working well? Should we consider change? Clear the air?
2. **(8:30 AM) Discussion about specific areas of interest and procedural considerations.**
 - A. **(8:30 AM) Communications** (review internal protocols, constituent requests, constituent zoning enforcement issues, role of Council Chair, Council <-> staff communication, Council <-> town manager communication, ordinance amendments, Council Chair <-> town manager communication, and press communication)
 - B. **(9:00 AM) Role of Municipal Government** (each Councilor is expected to submit their written response to this question – one page or less)
 - C. **(9:30 AM) Financial Outlook** (State government impact, elementary school local share debt, potential debt associate with Facilities Committee recommendations, union contracts, open space, Metro, revised asset management and CIP plan, and expectations of school and municipal budgets)
 - D. **(10:00 AM) Positions on legislation** (role of Council, MMA-LPC, Service Center Coalition, Town Manager, local House and Senate representatives – also determine position on specific issues such as excise tax citizen petition)
 - E. **(10:30 AM) Council Appointed Committees** (reduce number of committees, establish sunsets, etc)
3. **(10:45 AM) Work Plans – Discussion about the history of work plans.**
4. **(11:00 AM) 2009-10 Work Plan Status / Update.** Review status of assignments which are complete and those that are pending. (Staff to provide a brief memo listing unfinished business)

11:45 to 12:15 PM – Lunch

5. **(12:15 PM) 2010-11 Work Plan Development.**
 - A. **(12:15 PM) Determine 2010 work plan items to be carried forward.**
 - B. **(12:45 PM) Land Use Projects** (Route 1 Study, Master Transportation Planning, Comprehensive Plan <include opportunity to update previous Council list of directives and interests>, CBI Report, economic development <town committee and Metro Coalition regionalization effort>, and others. The Council will need to prioritize and agree with assignments, goals, required resources, and schedule. The conversation should be at a high level without attention to specific details.)
 - C. **(1:15 PM) Other Significant Projects** (Community Facilities, One Falmouth Committee and Green Ribbon Commission recommendations)
 - D. **(1:40 PM) Council Business in 2009-10** (statistics regarding categories of business matters and how they may or may not pertain to the Council work plan).
 - E. **(2:00 PM) New work plan items** (citizen email communication system; citizen cell/text communication in emergencies; shoreline erosion awareness and education; waste water treatment system impacts from other communities, implementation of master plan for the harbor, initiate an event to bring together all elected officials in the Coastal Corridor, initiate an event to bring together all elected officials in the Metro Coalition, determine how much room/time must be reserved for emerging or unanticipated urgent/emergency issues)
 - F. **(3:00 PM) Wrap up**

3:15 PM - Adjourn