

MEMORANDUM

TO: Falmouth Town Council, Falmouth, Maine

FROM: Cathy Breen, Councilor

CC: Steve Hendry, Chair, Falmouth Recycling Committee
Claudia King, Member, *ad hoc* Falmouth Green Ribbon Commission
Kathleen Parr, Chair, Falmouth Cable Television Committee
Nathan Poore, Falmouth Town Manager
Bill Plouffe, Drummond Woodsum, Town Attorney

RE: Introduction of Amendments to Part II, Chapter 2, Article III Boards, Committees, Commissions

DATE: October 21, 2010

I. Review

- A. On September 13, 2010, the Falmouth Town Council adopted a resolution that essentially recognized the work of the *ad hoc* Falmouth Green Ribbon Commission (FGRC) and accepted the committee's final report (see resolution as attachment A). One of the FGRC's recommendations was for the Town Council to establish a standing Council-appointed volunteer committee to work on topics mentioned in the final report.
- B. At the same meeting, acting as liaison to the town's Recycling Committee, Councilor Rodden informed the Falmouth Town Council that members of that committee recommended a change of direction. They and the town had achieved many of their recycling goals and they were ready to broaden the committee's horizons. She reported that they would like to address issues such as clean and renewable energy and energy efficiency for the municipality and community with the goal of saving taxpayers' money. And they would welcome the opportunity to be part of a newly created Recycling and Energy Advisory Committee. A letter to this effect from Steve Hendry, chair of the Recycling Committee, is attached (attachment D).
- C. At a meeting held on June 3rd, 2010, town's Cable Television Committee unanimously voted to eliminate the committee.
- D. At the Council meeting of September 12, 2010, I volunteered to draft and introduce the ordinance amendments necessary to achieve the changes mentioned above.

II. Since September 13, 2010

- A. I reviewed the section of the Town of Falmouth Code of Ordinances that governs these matters, namely Part II, Chapter 2, Article III Boards, Committees, Commissions.

- B. This review indicated that the town's Recycling Committee was not codified in our ordinances.
- C. I met twice with Councilor Rodden, Steve Hendry, Recycling Committee Chair, and Claudia King, member of the FGRC.
- D. I drafted amendments to Part II, Chapter 2, Article III that 1) establish a Recycling and Energy Advisory Committee and state the committee's powers and duties; 2) eliminate the Cable Television Committee; and 3) account for some housekeeping items that stem from these changes.
- E. Town Manager Nathan Poore sent these draft amendments to Bill Plouffe, the Town of Falmouth's attorney, for legal review. Bill suggested some minor revisions.
- F. I incorporated Bill Plouffe's revisions in my proposed amendments, and I will introduce them on October 25, 2010.

III. Attachments

- A. Falmouth Town Council resolution adopted September 13, 2010
- B. Letter introducing the proposed ordinance amendment
- C. Proposed ordinance amendment (red-lined)
- D. Letter from Steve Hendry, Falmouth Recycling Committee Chair