

Date: November 17, 2009  
To: Falmouth Town Council  
Cc: Nathan Poore, Town Manager  
Amanda Stearns, Community Development Director  
From: Jay Reynolds, Interim Parks and Public Works Director  
Re: Report on Acceptance of Sherman Drive

The following report has been generated for the review of the Sherman Drive street acceptance application. Based on my review of the submittal, I offer the following notes/comments:

1. A plot plan has been submitted with the application. Said plan contains all of the details set forth in section 14-54 of the Town ordinance. In addition to a paper submittal, an electronic copy (\*.dwg file if available) is requested.
2. On the as-built plans for the roadway, the 'material type' needs to be noted for the water main, storm drain system, and culverts.
3. Per section 14-55 (4) of the ordinance (obstructions), there is one mailbox (#10) within the right of way that is not installed per Town code. The mailbox needs to be reset to meet the Town's dimensional requirements so that it is not hit by vehicles or damaged by snow plows.
4. The applicant has requested a waiver of the performance guarantee requirement. The following information is pertinent to the Council's review of the waiver request:
  - a. The performance guarantee amount is \$6,451.17 (\$5,000 plus one dollar per foot of road = \$1,451.17).
  - b. The road work and final paving was done in August of 2007.

Sincerely,



Jay Reynolds  
Interim Director of Parks and Public Works