

## Budget Validation Referendum Timeline - 2009

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| <b>On or before:<br/>Monday<br/>April 27</b> | Prior to the April 27 Town Council meeting, the School Board meets (April 6 or 13) to approve the proposed school budget and sign the Notice of Amounts Adopted [20-A M.R.S.A. § 1486 (2)]. It is recommended that the notice be provided in advance of the April 27 meeting due to the details required in the drafting of the warrant and order and due to the need to provide information to the public well in advance of the required deadlines.   |
| <b>Monday<br/>April 27</b>                   | On March 25, the Town Council scheduled the validation referendum. The referendum warrants will be executed by the Council on April 27. The Council will need to schedule the statutory “budget meeting” to be held on May 26. The Council will also hold public hearings as required by Section 502 of the Charter on April 13 and 27.   |
| <b>Tuesday<br/>April 28</b>                  | The Town should start the process to print ballots. Public notice should be scheduled and implemented in accordance with statute for the May 26 BVR “Budget Meeting”.   |
| <b>On or before:<br/>May 19</b>              | At least 7 days before the budget meeting the school committee shall make available to the legislative body responsible for final budget approval and residents of the school unit a detailed budget document [20-A M.R.S.A. § 1482(2)].  |
| <b>Tuesday<br/>May 26</b>                    | <p>Orders will be voted by the Town Council approving the budget as required by the statutory BVR process.</p> <p>After the Council meeting the <b>Notice of Amounts Adopted at the Town Council Meeting</b> should be completed by the Superintendent of Schools and delivered by the Superintendent to the Town Clerk for posting at the polling place to assist voters [20-A M.R.S.A. § 1486-A (2)].</p> <p>Referendum warrants posted by town resident or constable. Referendum warrants must be posted at least 7 days prior to date of referendum. <u>See</u>, 20-A MRSA §§ 1486(3) and 1502(1) and 21-A MRSA § 621-A. (preferred date of May 28).</p> <p>Absentee ballots must be made available no later than the day after the date of the council meeting where the budget is approved [20-A M.R.S.A. § 1486 (3) (C)]. (All absentee ballot envelopes received before the conclusion of the council meeting where the budget is approved or after the close of the polls on the day of the referendum must be marked “rejected” by the Town Clerk and will not be counted.)</p> |
| <b>Tuesday<br/>June 9</b>                    | Referendum will be held at the Falmouth High School   |