

**FALMOUTH TOWN COUNCIL**  
**ORDER TO ADOPT THE CHARGE FOR THE**  
**COMMUNITY FACILITIES PLANNING COMMITTEE**

**Public Comment: January 26, 2009**

**Adopted: \_\_\_\_\_**

WHEREAS, in 2007 the Town Council directed the Town Manager to conduct a Multiple Community Use Needs and Site Location Analysis; and

WHEREAS, the project's purpose was to develop coordinated short and long range plans for various Town facilities, including Town Hall, Pleasant Hill Fire Station and the Library.

WHEREAS, the Manager convened and chaired an ad hoc Community Facility Planning Committee which served in an advisory capacity to guide the planning process; and

WHEREAS, in October 2007 the Town issued a Request for Professional Services for architectural consultants to assist with this analysis; and

WHEREAS, the Town received four proposals; and

WHEREAS, the ad hoc committee recommended the selection of Oak Point Associates of Biddeford; and

WHEREAS, at its February 12, 2008 Workshop the Council discussed expanded appointments to the ad hoc Community Facilities Planning Committee; and

WHEREAS, the new Community Facilities Planning Committee, chaired by Councilor Breen, has met ten times since May 2008 during which time it has reviewed the draft charge; and

WHEREAS, the original draft charge was slightly modified by the Committee; and

WHEREAS, this revised draft is now ready for formal adoption by the Town Council.

NOW THEREFORE BE IT ORDERED, by the Falmouth Town Council in Town Council assembled, that the charge for the Community Facilities Planning Committee be adopted; and

BE IT FURTHER ORDERED, that the charge read as follows:

**Charge of Community Facilities Planning Committee**

The Town of Falmouth has determined that it is in the best interest of the Town to develop a short and long range plan for several community facility needs.

The Town has recently discussed several projects that must be considered in this project, including, but not limited to:

- Library expansion, renovation or relocation;
- Town Office renovation or relocation;

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Adopted \_\_\_\_\_

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- Community programs and multigenerational community center;
- Pleasant Hill Fire Station renovation;
- Park + Ride Facility (Route One Corridor);
- Rotary Club proposal;
- Workforce housing (other than Woods Road site); and
- Falmouth Food Pantry.

Site location options for these sites include, but are not limited to:

- Existing library location;
- Existing town office location;
- Existing Pleasant Hill Fire Station;
- Lunt Elementary school;
- Plummer-Motz elementary school;
- Community programs multi-use building; and
- Other privately and public owned property, if deemed necessary.

The Falmouth Town Council has appointed this committee and charged it with the following duties:

- Study the needs and facilities listed above;
- Make a recommendation to the Council regarding how community needs may best be prioritized and met within existing and potentially new facilities
- Advise the Council regarding costs and financing options to fund the recommendations;
- Advise the Council on hiring any outside professionals to provide technical or other expertise the Committee deems useful; and
- Participate in public forums, surveys and outreach regarding the Committee's study and recommendations.

BE IT FURTHER ORDERED, that the Committee proceed with its current outreach presentation efforts to the community and its March 12<sup>th</sup> Community Event and continue to provide the Council with regular updates of its progress.

Adopted by the Falmouth Town Council on \_\_\_\_\_, 2009, at its regular meeting.

Town Clerk: \_\_\_\_\_ Dated: \_\_\_\_\_