

# MEMORANDUM

**DATE:** May 12, 2008  
**TO:** Town Council & Manager Nathan Poore  
**FROM:** Finance Division  
**RE:** Supplemental Appropriation

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We request a Supplemental Appropriation from Fund Balance in the amount of \$213,000 for Public Works and \$17,100 for Parks and Community Programs. The funds are needed because of the unusually high number of winter storms, the rising cost of fuel, and necessary maintenance.

We had 23 events (storms that required plowing or sanding) producing 106.8 inches of snow this winter. The budget was based on 13 events. The average overtime per event was approximately \$3,000. There were also higher costs for salt, sand, and vehicle maintenance because of the demands brought on from these events. The aftermath of these events also show increased costs in accounts associated with road and catch basin repair. These added events and increased fuel prices caused a significant increase in our fuel costs, as well.

Our Public Works employees did a commendable job at keeping the roadways clear, and our Parks employees did an equally commendable job in keeping the public facilities' driveways and parking lots clear under difficult circumstances. We had an unusually high number of events this year, and unfortunately, unusually high costs to take care of these events.

ITEM	VARIANCE
Public Works	
Overtime	30,000
FICA	2,000
Vehicle Maintenance	52,700
Vehicle Maintenance (Parts)	24,700
Snow Removal Contract (Sidewalks)	1,500
Motor Fuel	30,350
Salt/De-icing Chemicals	<u>71,750</u>
<b>TOTAL</b>	<b>213,000</b>
Parks	
Overtime	8,900
Machine/Equipment Maintenance	5,000
Motor Fuel	<u>3,200</u>
<b>TOTAL</b>	<b>17,100</b>