

**Falmouth Town Hall
Town Council Meeting
Minutes**

January 28, 2008

Roll Call

Present and answering roll call: Councilors Wrobleski, Goggin, Rodden, Armitage, Breen, Payne & Libby.

Public Forum

Chair Breen opened the public forum.

There was no public comment.

Chair Breen closed the public forum.

[Item 1 \(a\) \(Consent Agenda\)](#)

Order to approve the minutes of the regular meeting of November 26, 2007.

[Item 1 \(b\) \(Consent Agenda\)](#)

Order to approve the minutes of the regular meeting of December 17, 2007.

[Item 1 \(c\) \(Consent Agenda\)](#)

Order to authorize the Town Manager to accept/apply for a grant with the Cumberland County Soil and Water Conservation District for Phase III improvements to the Highland Lake watershed.

[Item 1 \(d\) \(Consent Agenda\)](#)

Order to authorize the Town Manager to execute an indenture relative to rights of way to access town owned property in the Pleasant Hill neighborhood.

Order to create an ad hoc committee named the Falmouth Mass Transit Committee and to adopt a charge for said committee.

On motion (Wrobleski), duly seconded by (Goggin), it was VOTED (7 Ayes) as follows:

BE IT ORDERED BY THE MUNICIPAL OFFICERS OF THE TOWN OF FALMOUTH, MAINE IN TOWN COUNCIL ASSEMBLED:

[Item 1 \(e\) \(Consent Agenda\)](#)

"To take Item 1 (a) off the consent agenda." "Order to approve the minutes of the November 26, 2007 meeting."

On motion (Rodden), duly seconded by (Wrobleski), it was VOTED (7 Ayes) as follows:

BE IT ORDERED BY THE MUNICIPAL OFFICERS OF THE TOWN OF FALMOUTH, MAINE IN TOWN COUNCIL ASSEMBLED:

"To take item 1 (e) off the agenda: "Order to create an ad hoc committee named the Falmouth Mass Transit Committee and to adopt a charge for said committee."

On motion (Armitage), duly seconded by (Libby), it was VOTED (7 Ayes) as follows:

BE IT ORDERED BY THE MUNICIPAL OFFICERS OF THE TOWN OF FALMOUTH, MAINE IN TOWN COUNCIL ASSEMBLED:

"To approve the consent agenda."

On motion (Wrobleski), duly seconded by (Goggin), it was VOTED (7 Ayes) as follows:

BE IT ORDERED BY THE MUNICIPAL OFFICERS OF THE TOWN OF FALMOUTH, MAINE IN TOWN COUNCIL ASSEMBLED:

"To amend item 1 (a) to list Councilor Armitage as the liaison to Tidewater Farms."

On motion (Rodden), duly seconded by (Goggin), it was VOTED (7 Ayes) as follows:

BE IT ORDERED BY THE MUNICIPAL OFFICERS OF THE TOWN OF FALMOUTH, MAINE IN TOWN COUNCIL ASSEMBLED:

"To take off Glen Brand's name from the Falmouth Mass Transit Committee as he is unable to serve."

On motion (Libby), duly seconded by (Wrobleski), it was VOTED (7 Ayes) as follows:

BE IT ORDERED BY THE MUNICIPAL OFFICERS OF THE TOWN OF FALMOUTH, MAINE IN TOWN COUNCIL ASSEMBLED:

"To approve the consent agenda with the above mentioned amendments."

Information: Metro related ad hoc committee:

The ad hoc committee will study all aspects of the Metro bus service in Falmouth. The review by the committee, to be known as the ad hoc Falmouth Mass Transit Committee, shall include but will not be limited to the efficiency of the bus route, marketing, financing, procedures to increase bus ridership and the possibility of expanding the route into Cumberland and Yarmouth. The committee shall also recommend whether the Town of Falmouth should become a full member of the Greater Portland Transit District (known as the Metro District), whether the Town should continue with Metro in another capacity or whether the mass transit needs in Falmouth should be served by some other means.

The committee shall report to the Council no later than Oct. 1, 2008.

The members of this committee will be:

Bonny Rodden, Falmouth Town Councilor
Lisa Agnew, chair of Friends of the Flyer
Annette Woodbury, of the Falmouth Schools Transportation
Department
Jeanne Conley, of Goodwill

The committee shall be staffed by the Town Manager and/or the Assistant Town Manager. The committee shall rely on the Greater Portland Council of Governments and the Metro Board as resources.

Report from Council Committees and liaisons regarding updates on assignments.

Councilor Wrobleski reported that the School Board and the Re-organizational Plan Committee have been working on a plan for school consolidation & expect approval at some time. A presentation to the council is planned for February. After the plan is approved, the re-organizational committee is dissolved and the transition committee begins its work. There will be a place for a representative from the council.

A council liaison is needed for the Open Space Committee. Councilor Rodden has been nominated and this will be placed on the February consent agenda.

The CDC natural protection ordinance is being reviewed & putting the finishing touches on the vernal pool component. Wednesday at noon, a meeting is scheduled with the consultants and staff. The vernal pool component may be placed on a separate track as work is done on the wetlands and steep slopes. There may be a public presentation soon.

The Council designated negotiating liaisons to Tidewater to come to a resolution surrounding issues concerning the proposed Education Center to be built. This will be brought back to the council.

Councilor Goggin reported that she sits on the Legislative Policy Committee and recently attended a meeting in Augusta. The LPC acts like a mini senate and meets 4 to 5 times during the legislative session. One particular lengthy issue was the discussion of excise tax. Also discussed was proposed legislation designed to promote recycling in the workplace & a piece of legislation to enforce this legislation if a company has 15 or more employees

Councilor Rodden stated that she will participate in an 8 hour session with Eco Maine on strategic planning and on Metro. The Board has asked us to join the metro district and also like us to pay approximately \$52,000. Town Manager, Nathan Poore negotiated \$26,000. the Board is okay with that and there will be no action against us like cutting routes, etc. The next step is for the council to look in depth at Metro.

Councilor Armitage noted that the Finance Committee will meet on Friday, February 1, 2008 at 9 AM. The agenda is posted on the website.

Councilor Libby reported that he has nothing to report this month.

Item 2

Councilor Payne noted that the Ordinance Committee will have its first Ordinance Committee meeting on Friday, February 8th at 10 AM.

Councilor Breen stated that the Metro Coalition is involved in a regional crime lab.

GPCOG will hold a forum series on March 21, 2008 at noon at USM; "preparing for a clean energy future."

January 30, Wednesday night from 7 PM to 9 PM, will be an I295 corridor study group meeting in the State of Maine room, which is on the 2nd floor. For additional information, please go to www.gpcog.org.

The Governance Committee has rules and amendments to propose in February. The committee chairs have been invited to meet with the Governance Committee the end of February or the beginning of March.

Chair Breen noted that every ten years the town is obligated to empanel a charter commission to review the town's charter. This was last done in 1998. She encouraged members of the community to give this some thought as it is a neat opportunity. If anyone has an interest in serving (6 members are elected), to contact Town Clerk, Kathleen Babeu

There was discussion on the Orton Family Foundation grant, & not moving forward.

Councilor Payne stated that the council is considering adopting a limit (time) at which point we will take a vote in workshop or regular council meeting. It was discussed the have the Governance Committee look at this issue.

Report from the Appointments Committee and order relative to filling various vacancies on Boards and Committees.

On motion (Libby), duly seconded by (Rodden), it was VOTED (7 Ayes) as follows:

BE IT ORDERED BY THE MUNICIPAL OFFICERS OF THE TOWN OF FALMOUTH, MAINE IN TOWN COUNCIL ASSEMBLED:

"To appoint Sean Mahoney to the Conservation Commission, to appoint Lisa Preney to the Library Board of Trustees, to re-appoint Richard Bayer to the Board of Zoning Appeals to 11/23/2010."

On motion (Libby), duly seconded by (Rodden), it was VOTED (7 Ayes) as follows:

BE IT ORDERED BY THE MUNICIPAL OFFICERS OF THE TOWN OF FALMOUTH, MAINE IN TOWN COUNCIL ASSEMBLED

"To amend the appointments to appoint Jim Thibodeau as liaison from the Board of Zoning Appeals to CPAC."

Item 3

Item 4

Order to approve an interlocal agreement with Cumberland County, and the cities/towns of Portland, South Portland,

Scarborough, Westbrook, and Cape Elizabeth to construct and operate a regional crime lab in the City of Portland.

This project has been lead by the City of Portland and the METRO Coalition. Several documents including budgets and the proposed agreement are attached. The coalition is still working on the final draft of the agreement which should be ready for Council action in February. Chief Tolan spoke regarding this item, including cost sharing, and the benefit to the community.

On motion (Libby), duly seconded by (Armitage), it was VOTED (5 Ayes: 2 opposed: Rodden & Payne) as follows:

BE IT ORDERED BY THE MUNICIPAL OFFICERS OF THE TOWN OF FALMOUTH, MAINE IN TOWN COUNCIL ASSEMBLED

"To approve an interlocal agreement with Cumberland County, and the cities/towns of Portland, South Portland, Scarborough, Westbrook, and Cape Elizabeth to construct and operate a regional crime lab in the City of Portland, contingent upon the participation of Cumberland County.

Presentation from Officer Rob Susa about the School Safety Team.

The following Powerpoint Presentation included:

[District Safety & Security Team/Update to the School Board January 2008](#)

Officially established in the Fall of 2006
Collaborative effort of school and municipal officials
Identifies improvement areas for school safety and security
Provides a consistent communication conduit for safety-related issues to be discussed, evaluated, and acted upon (meetings held approximately once per month)
Allows a platform for staff/parent/community input on issues relative to safety and security
Proven record of success

[Safety Team \(standing members\)](#)

Principal or principal-designee of each school (Lunt, PM, MS, HS)
Director of Finance and Operations
Director of Facilities and Transportation
School Resource Officer
Police Chief
Fire Chief
Emergency Management Administration (EMA) –Town liaison(Harbormaster)

[Safety and Security Considerations](#)

Item 5

Agenda Topics and Accomplishments

Building Security

Limit access points to schools

Personal identification system for all occupants

Keyless access system (controlled)

External surveillance

Personnel Training

Bi-annual staff training at all schools (emergency procedures)

Fire safety and building code compliance

National Incident Management System (NIMS) training for all administrators

Crisis Response Teams (each school)

Safety and Security Considerations

Agenda Topics and Accomplishments (cont)

Building Safety

Emergency radios for all school administrative personnel

Emergency exit training protocols and evacuation strategies

Parking lot searches (HS)

Site safety –review student inter-building transitions

Traffic patterns, site access/restrictions, bus loading

District Safety and Security Team

A truly collaborative effort

School Community

Generator installed at HS –insures viability as a Red Cross community shelter during an emergency

Safety Team recommendations funded by Town Council

AED units at all schools (consistent with Town make and model)

External camera systems (schools) tied to Town Police dispatch

Shared ID tag system for all employees (town and school)

Collaborative training opportunities and aligned emergency management protocols

Safety Team participation/involvement with design criteria of new Elementary School

True working relationship with Town safety officials (shared expertise)

Order to authorize the Town Manager to advertise and solicit request for proposals related to a workforce housing development on town owned property located near the new Police Station on Woods Road.

On motion (Libby), duly seconded by (Payne), it was VOTED (5 Ayes: 1 opposed: Rodden, 1 abstain: Goggin) as follows:

Item 6

BE IT ORDERED BY THE MUNICIPAL OFFICERS OF THE TOWN OF FALMOUTH, MAINE IN TOWN COUNCIL ASSEMBLED:

"To authorize the Town Manager to advertise and solicit request for proposals related to a workforce housing development on town owned property located near the new Police Station on Woods Road."

Order to Authorize the Town Manager to apply for a CDBG application relative to the proposed Workforce Housing development.

On motion (Libby), duly seconded by (Payne), it was VOTED (7 Ayes) as follows:

Item 7

BE IT ORDERED BY THE MUNICIPAL OFFICERS OF THE TOWN OF FALMOUTH, MAINE IN TOWN COUNCIL ASSEMBLED

"To authorize the Town Manager to apply for a CDBG application relative to the proposed Workforce Housing development."

Report from the Falmouth Conservation Commission relative to their 2008 Work Plan.

The energy sub committee of the Conservation Commission is scheduled to meet on Friday, Feb. 8th.

Lissa Robinson from the Conservation Commission presented the report. Conservation Commission projects were discussed including the open space implementation plan, vernal pools, invasive species, planning, natural resources. General operations of the commission including reporting to council, communication's participation and FCC membership and function.

The purpose of the Falmouth Conservation Commission is to promote

1. Community understanding of important environmental issues facing the town, and
2. Protection of Falmouth's resources

To accomplish that mission, we operate under these Guiding Principles.

1. We work cooperatively with other Town groups and organizations through an open (transparent) process.
2. We actively reach out, correct and communicate with citizens and interest groups to get opinions, feedback and reaction to our work;
3. We do our homework ensuring that we are well informed before we recommend any action, and
4. We try to carefully balance natural resource priorities and landowner's rights.

Order to authorize the Town Manager to develop and implement a new volunteer conservation corp., and to submit detailed management and operation protocols at a later date.

On motion (Armitage), duly seconded by (Payne), it was VOTED (6 Ayes: Libby – out of the room) as follows:

Item 9

BE IT ORDERED BY THE MUNICIPAL OFFICERS OF THE TOWN OF FALMOUTH, MAINE IN TOWN COUNCIL ASSEMBLED

"To authorize the Town Manager to develop and implement a new volunteer conservation corp., and to submit detailed management

and operation protocols at a later date.

On motion (Armitage), duly seconded by (Payne), it was VOTED (7 Ayes) as follows:

BE IT ORDERED BY THE MUNICIPAL OFFICERS OF THE TOWN OF FALMOUTH, MAINE IN TOWN COUNCIL ASSEMBLED:

“To work with Ombudsman: Bob Shafto.”

Report and presentation on school consolidation efforts in Falmouth.

This will be postponed until February.

Item 10

Order to go into executive session for the following: Discuss possible property acquisitions - 1 M.R.S.A. § 401 (6) (C).

Item 11

Order to go into executive session pursuant to 1 M.R.S.A. § 405 (6) (C) to discuss the potential economic development implications of certain large commercial development proposals in the Town of Falmouth.

On motion (Armitage), duly seconded by (Libby), it was VOTED (7 Ayes) as follows:

BE IT ORDERED BY THE MUNICIPAL OFFICERS OF THE TOWN OF FALMOUTH, MAINE IN TOWN COUNCIL ASSEMBLED:

“Order to go into executive session for the following: Discuss possible property acquisitions - 1 M.R.S.A. § 401 (6) (C), and

Order to go into executive session pursuant to 1 M.R.S.A. § 405 (6) (C) to discuss the potential economic development implications of certain large commercial development proposals in the Town of Falmouth.”

Item 12

Adjourn

On motion (Armitage), duly seconded by (Wroblewski), it was VOTED (7 Ayes) as follows:

BE IT ORDERED BY THE MUNICIPAL OFFICERS OF THE TOWN OF FALMOUTH, MAINE IN TOWN COUNCIL ASSEMBLED:

“To come out of Executive Session.”

No Action Taken

On motion (Armitage), duly seconded by (Wroblewski), it was VOTED (7 Ayes) as follows:

BE IT ORDERED BY THE MUNICIPAL OFFICERS OF THE TOWN OF FALMOUTH, MAINE IN TOWN COUNCIL ASSEMBLED:

“To adjourn the meeting.”

Item 13

Respectfully submitted,

Kathleen W. Baber

Kathleen Babeu
Falmouth Town Clerk

