

Cumberland County Community Development Block Grant Program

General Program Application

2008

Applications Due -- 4:00 PM, Friday, February 1, 2008

**Cumberland County
Community Development Office
142 Federal Street, Suite 102
Portland, Maine 04101
Tel. 207- 871- 8380
Fax 207- 871- 8292**



Cumberland County Community Development Program

Application Timetable & Submission Requirements

1) Applications are due: 4:00PM, Friday, February 1, 2008

2) Eligible Applicants: Municipalities are the only eligible applicants for this program. Non-profit service providers, businesses or other organizations/entities must apply through a municipality.

3) Submission of applications:

- E-mail or fax applications **will be accepted** to meet the deadline - *applicants must submit printed copies by Monday, February 4, 2007, 4:00PM*

- 1 original and 9 copies must be mailed or delivered to:

Community Development Program
Cumberland County – Executive Office
142 Federal Street, Suite 102
Portland, Maine 04101

- The 9 copies may be double-sided copies.

4) Presentation:

- No binders, covers or folders
- Minimum 12 point type.
- 8.5" X 11" paper
- At least 1" margins

5) Maximum length response to the five narrative questions is **4 pages**.

6) Application submission must include:

- Cover page
- Responses to the five narrative questions
- Budget page
- Demonstration of endorsement by elected officials

CUMBERLAND COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT - CDBG
PROGRAM APPLICATION – 2008

Community(s) _____

Contact Information: Name: _____; Tel. _____

Address: _____

E-mail: _____

Project Title: _____

Program Category: Public Service ____; Public Infrastructure/Facility ____;
Housing ____; Downtown Revitalization ____; Economic Development ____

Select your CDBG “National Objective”:

Low/moderate income: Area-wide ____; Limited Clientele ____
Presumed Group _____(identify group)

Slum/Blight: Area-wide ____; Spot Basis ____

Amount of CDBG funds requested \$ _____

Name of Authorized Official: _____

Signature of Authorized Official: _____

GENERAL GRANT PROGRAM APPLICATION

Respond to the five narrative questions in a maximum of four pages.

1. Describe the project: 30 points

- Provide a detailed description of the project or program
- Outline the project's implementation schedule

2) Identify the community needs to be addressed: 30 points

- Describe the scope, magnitude and severity of the problem
- Describe past efforts, if any, to address the problem.
- What's the impact of the problem on low/moderate income persons or slum/blight conditions?

3) Convey your community's readiness to proceed: 20 points

- What steps must to be taken prior the project's implementation?
- How has the project been conveyed to community residents particularly low/moderate income residents?
- Are the 20% matching funds/in-kind contributions available for the project?

4) Identify the measurable impacts of the activity: 10 points

- How will you measure the outcomes resulting from the project?

5) Demonstrate the need for CDBG program funds: 10 points

- What will be the consequence if the funds are not received?
- Demonstrate that you've sought funds from other sources
- Why are CDBG funds critical for the project to proceed and be successful?

Budget - Construction Projects

Cost Category	CDBG Funds	Municipal Funds	Other Funds	Total
Design/Engineering	0	10,000	200,000	210,000
Land Costs	0	350,000	0	350,000
Materials/Supplies	0	0	300,000	300,000
Construction Costs	100,000	0	900,000	1,000,000
Administration	0	40,000	0	40,000
Other -----				
1.				
2.				
3.				
4.				
TOTAL COSTS	100,000	400,000	1,200,000	2,000,000