

FALMOUTH HARBOR COMMITTEE
MEETING MINUTES
March 20, 2008

Meeting called to order at 8:05 AM

Members Present: Chairman Steve Archambault, John Winslow, Richie Garrett, Bill Oliver, Pete Leavitt, Jay Hallett

Members Absent: Manny Kourinos, Kevin Cady

Others Present: Chief Edward Tolan, Councilor David Libby (Liaison), Kim Maxfield-Fearon, Minutes

Members of the public: 1

Chairperson Comments:

The consultant's report was received. The problems with communication continue.

The Chairperson attended an Ad Hoc Governance Committee on 2/27/08. The points affecting this committee were, briefly:

It was decided to stagger the term lengths of committee members (1, 2, 3 yrs.). All terms will run from January – December.

The chairperson will decide on the lengths of the terms. The committee members came on at different time therefore this won't be necessary.

All terms not currently ending in December will be pushed forward to the next December.

Incumbents will receive priority consideration for reappointment before active recruiting and advertising for the position take place.

All committees are encouraged to review their charter.

The council liaisons are required to check in on their committees on a quarterly basis.

Agendas and minutes are to be prepared by all committees.

Chairperson feels that this committee is already doing a great job meeting most of the items discussed.

Item I: Minutes reviewed – Peter Leavitt made a motion to accept minutes, Bill Oliver seconded. Minutes accepted.

Item II: No public comment

Chairperson Archambault informed the committee that Faith Morse had contacted him and would like to request her special handicap dinghy permit again this year. Last year this was an additional permit (31 non resident permits). Harbormaster Kevin Cady wants this to be one of the approved 30 permits issued. The committee agreed that they saw no problem with this, but that it was up to Harbormaster Kevin Cady's discretion, however, she would still have to stand in line with the rest of those applying.

Chief Tolan noted that per the Town's attorney, Bill Plouffe, refusing this request would become an ADA issue.

Item III Chief Tolan presented the Harbormaster's Report in Kevin's absence.

The Town Manager has met with the consulting firm and they have completed as much of the project as they are going to. The new firm, Malone & McBroom will be taking over. Kevin has filed a grant for \$10,000 for this project. He has been told informally that his request looks good.

The Coast Guard has Homeland Security Grants available. Kevin has applied for grant from them for \$40,000 for upgrades/maintenance to boat and facility.

Chief Tolan passed around a letter outlining what they require and indicate that Falmouth is in very good standing.

There was an inquiry about installing cameras at the Landing and Chief Tolan indicated that it was in progress. There was a brief discussion on allowing public access to the camera via computer. Chief Tolan will discuss it with the Information Systems Director.

Renovations are being done to the Harbormaster Office.

Chief noted that budgets have been cut. He originally had requested approval to use park rangers at landing for 80 hours – that was cut to 60 hours.

“Dinghy Day” is scheduled for 4/12/08 – 0800 in the Council Chambers at Town Hall. Will follow similar procedure as last year. Note, per Richie Garrett the process for using the permits seemed to work out very well last year.

John Winslow asked about using the pumping station for port-a-potties and Chief Tolan said he would bring it up to Kevin.

There was a brief discussion on the planned sign. Suggestions were made to take the Marine Unit symbol off the sign and create a second sign with just that for the harbormaster's office.

John Winslow asked if PD could monitor channel 16. Chief Tolan said yes, but it may not be practical and would check with the Communications Supervisor.

Item #4

- A The Launch Service application has been updated to the approval of the committee.
- B Communication problems continue with consulting firm for the Harbor Study. It was suggested by Pete Leavitt that this be tabled until the report is complete with the information from the new firm (Malone & McBroom). It was agreed. There was discussion on the need to use a firm and not created a plan as a committee. It was pointed out that they have the training to take the committee ideas and form a plan that would address the issues of mooring placement, dinghies, launches, facility, parking, etc. It was agreed that a sub-committee would be created to work on this plan. Members are: Steve Archambault, John Winslow, Jay Hallett and Bill Oliver. **The first meeting will be Tuesday 3/25/08 at 6:00 PM at the Portland Yacht Club.**
- C It was decided that the committee will use the wording from the ordinance for the mission statement.
- D Meeting schedule was discussed and it was agreed that committee will meet on the 3rd Thursday of each month and will meet 2 mornings and 1 evening per rotation. The schedule is as follows:

4/17/08 8:00 AM
5/15/08 8:00 AM
6/19/08 6:00 PM
7/17/08 8:00 AM
8/21/08 8:00 AM
9/18/08 6:00 PM
10/16/08 8:00 AM
11/20/08 8:00 AM
No meeting in December

Meeting schedule will be posted annually per Town's request.

E No unlisted business to discuss

Item 5 **A** It was agreed to table discussion on development of long range plan.

B Chris Considine has a propeller for ground tackle. Kevin has informed him that his mooring application will not be approved until this issue is addressed. He has contacted Handy Boat for a quote to replace this.

Discussion on whether the use of the dumpster will be abused with the increase in the cost of Falmouth trash bags. Chief will have the situation monitored and proceed accordingly.

Item 6 Next meeting scheduled for 4/17/08 8:00 at the Falmouth Police Department.

Item 7 Bill Oliver made motion to adjourn meeting, Peter Levitt seconded it. Meeting adjourned at 9:25.