

**Falmouth Town Council
Ad Hoc Governance Committee
October 3, 2008 – 7:30 AM
MEETING MINUTES**

Members Attendance: Cathy Breen and Joe Wrobleski.

Other Attendees: Amy Lamontagne and Nathan Poore

1. Review proposed board/committee appointment synchronization ordinance amendment proposal.

The Committee reviewed the proposed ordinance. They discussed one final change that the Town Manager will review with the town attorney. This change should include additional language that will allow for the continued service on each respective board, committee, and commission beyond Dec 31, 2008 if the Town Council has not yet completed the synchronization process.

2. Review proposed memo to board/committees explaining appointment synchronization ordinance amendment and directions/schedule for work plans, budgets, etc.

The Committee reviewed the proposed memo and decided to change the format so that it would be delivered to only the chairs of each board, committee and commission. There was also language added to elaborate on several areas in the memo. The Committee also decided to schedule a breakfast meeting on October 24 at the Central Fire Station to review all the proposed changes with the board, committee and commission chairs. It was also decided to invite all staff assigned to work with the boards, committees, and commissions.

3. Review all ad hoc Governance Committee tasks that are in the 2008/9 Council work plan.

The Committee reviewed the list and agreed to discuss further at the next meeting.

4. Other business.

The Committee scheduled its next two meetings – November 7 and December 5 (both meetings at 7:30 am)

5. Adjourn.

The meeting adjourned at 9:00 am.

Meeting recorded by: Nathan Poore