

**Town Council Finance Sub-committee Meeting Minutes
LARGE CONFERENCE ROOM, SECOND FLOOR
FALMOUTH TOWN HALL
Monday, December 17, 2012 – 4:00 PM**

(This will be a joint meeting with the School Board)

Members Attendance: Karen Farber, Sean Mahoney, and Chris Orestis.

Others Attendance: School Board members (Analiese Larson, Andrew Kinley, David Snow, Lucy Tucker, Jan Andrews, and Dee Conroy Vella), Faith Varney (Town Council), Nathan Poore (Town Manager), Robert Boschen (Finance Director), Amy Lamontagne (Assistant Town Manager), Barbara Powers (School Superintendent), Dan O'Shea (School Department), and Greg Chabot (Runyon, Kersteen, and Ouellette).

1. Election of the Town Council Finance Subcommittee Chair.

Chris Orestis nominated Karen Farber to be the Committee Chair and Sean Mahoney second the motion. The motion passed 3 in favor and none opposed.

2. Presentation from the Town Auditor regarding the audit of fiscal year 2012.

Greg Chabot presented a summary of the FY2012 audit. Questions of a general nature were asked and answered. Overall, Greg reported that there were no concerns and that the Town is good financial condition.

3. Joint discussion with the School Board Finance Subcommittee regarding the following:

- a. Core building issues in the Middle School – status of the wood chip boiler construction project; conversion of steam to a hot water heating delivery system; other energy efficiency needs; classroom space concerns in one of the wings; and overall building status (discussion to include financing options for above projects).**

It was reported that there will be nearly \$3 million in HVAC related improvements and another \$2 million in other expenses. No further recommendations or actions were taken at this meeting.

The group general agreed that the current wood chip boiler should be funded through a BAN in anticipation that there will be other bond issuances within the next 18 months.

- b. Update on any State or Federal budget impact information.**

There are no known impacts other than Title 1 and 2 federal funding for the School Department and possibly some indirect impacts if there are FTA funding decreases for transit related to METRO.

c. Discuss any preliminary expectations and projections.

There will likely be COLA related wage increases based on union contracts and a likely increase on the municipal budget for health insurance. Other concerns are centered around possible state revenue sources.

d. Review FY2014 budget development calendar and schedule dates and agenda for School Board and Town Council joint meetings.

There was a request to add an opportunity for the Council Finance Committee to learn more about the budget format and process. The Committee also request the February 19 meeting be reschedule to accommodate February school vacation.

4. Other issues/topics.

There were no other issues or topics.

5. Adjourn

The meeting adjourned at 6:00 PM

Respectfully submitted by Nathan Poore