



Community Facilities Planning Committee

c/o Falmouth Town Hall, 271 Falmouth Road, Falmouth, ME 04105, 781-5253

Community Facilities Planning Committee

Meeting Notes Thursday, November 6, 2008

Councilor Breen
Committee Chair

Councilor Pierce

Marsha Clark

Judith Currier

Phil Kaplan

Analiese Larson

Tim O'Donovan

Mark Soule

Steve Tenney

Staff

Lucky D'Ascanio

Albert Farris

Theo Holtwijk

Nathan Poore

Lyn Sudlow

Consultant

Oak Point
Associates

Committee members present: Councilor Breen, Judith Currier, Mark Soule, Analiese Larson, Steve Tenney, Marsha Clark, Phil Kaplan

Advisors/Town staff present: Lyn Sudlow, Lucky D'Ascanio, Al Farris, Nathan Poore, Theo Holtwijk

The meeting began around 7:05 PM. Councilor Breen reviewed the agenda.

1. Review and Approval of Revised Meeting Notes of October 15, 2008

Upon a motion of Mark, the revised draft minutes of October 15th were approved unanimously.

2. Review of Community Groups List

The group went through the draft list and discussed which groups should be added or taken off. With some groups, the committee wondered how many Falmouth residents were part of them. The Committee then discussed how many presentations each member thought they might be able to do. The nature of the presentations were discussed. It is anticipated that presentations would be 15-30 minutes and that a get together would not exceed one hour. It was recommended that two people go to each session to help to listen and take notes. There was a discussion if certain groups not on the list would feel left out. It was agreed that an article in The Forecaster should extend an open invitation to other groups.

The Committee then went through the list again. Members and staff stated which groups they would be willing to contact. Each of the forty groups got one or two presenters. Theo will now update the chart and send it out. He requested that any scheduled dates or other information would be passed on to him, so he could incorporate it in the chart. The suggestion was made to make scheduling calls between now and the next meeting, so the group could at that time discuss how that went.

3. Review of Draft Outreach Presentation

Theo reviewed the draft presentation outline that Cathy, Nathan, and he had prepared. The group thought it was well organized. Mark thought that a presentation should be more basic than was proposed. There was a

discussion on the display that would accompany the presentations. In general, people thought that a geographical representation of the facilities in play was useful. Whereas buildings would not move, uses might and the suggestion was made to have removable tags that would help to show where certain uses might go. The suggestion was also made to make these maps reusable for the large Community Event.

4. Review of Possible Schedule

The group thought that the schedule that was laid out was workable. It was asked when the handout materials would be ready as some presentations might be able to be done in December. Theo replied that he aimed to bring draft materials to the meeting on December 4th for Committee review.

5. Ideas for Community Event

The Committee thought that a weeknight in the week of March 9th might have the least conflict for residents. They thought that holding the event at one of the elementary schools, although perhaps not the most comfortable place, would be a good idea. Lucky will work with Theo to see what spaces might be available. The Plummer-Motz gym is the largest single space there. With all the outreach planned, it was asked if there was an attendance cap for the event. No cap was anticipated to be needed. But advance registration will tell how many people approximately are planning to come.

The group started to discuss a bit how the event could be conducted and what information to share. There was a concern expressed that showing what has been done with Gorham School re-use, for example, might suggest to some people that the committee's mind had been made up. How to conduct this event will be further discussed at the next meeting.

6. Other Business

With recent vote against school consolidation with Cumberland and North Yarmouth, it was asked if potential Town-school consolidation of certain services might result in the school administrative building potentially becoming available and needing to be considered as part of the mix. As that building is such a part of the school campus on Woodville Road, it was not anticipated that it would be given up.

Nathan reported that there was recent private interest to place a roof over the Town's ice hockey rink. This project seems to have grown from a pole-barn type structure to a potentially \$3M project. He stated that he did not think that this site or effort should be part of the charge for this committee. The group agreed. Lucky and Nathan will monitor this effort.

Nathan also described the minor renovations he planned to do in Town Hall to make sure it remained functional over the next 4-5 years. He estimated costs for that to be \$25-35K. He invited the committee on a brief tour after the meeting to show what he had in mind.

7. Next Meeting

The next meeting will be Thursday December 4th at 7:00 PM.

8. Adjourn

The meeting was adjourned around 8:45 PM.