



TOWN OF
FAIRHAVEN

MASSACHUSETTS

THE FRIENDLY TOWN

OFFICE OF
DIRECTOR OF FINANCE/
TREASURER

TOWN HALL
TELEPHONE (508) 979-4026

5/20/2014

Personnel Board Minutes
April 8, 2014

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FAIRHAVEN,
MASS.

A meeting of the Personnel Board (PB) was held on April 8, 2014 in the Banquet Room at Town Hall. The meeting was called to order at 4:30 PM by Chairman Charles Murphy. Also in attendance were members Lindsay Gordon and Wendy Graves.

For the first item of business, Pat Fowle submitted a job description for the Health Inspector position. The Board looked it over and suggested some language changes related to deleting the mental stress verbiage. The Board also decided to have it looked at with the other non-union personnel in the future.

The second item of business, the subject of part-time employees receiving benefits was discussed between the Personnel Board members. The Board of Selectmen already voted that "no new part-time employees will receive benefits". A motion to send the request to the Selectmen by Ms. Graves and seconded by Ms. Gordon. Ms. Graves will draft a memo to the Selectmen to add an addendum to the personnel by-laws to clear up the language for non-union part-time benefit eligible employees.

The next meeting will be May 20, 2014 at 4:00.

A motion to adjourn was made by Ms. Graves and seconded by Ms. Gordon which was passed unanimously at 4:56 PM

Respectfully Submitted,
Wendy L Graves

Approved: Wendy L. Graves 5/20/14



Charles K. Murphy, Chairman
Robert Espindola
Geoffrey Haworth

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MEMO

Date: April 8, 2014

From: Selectmen's Office

To: All Departments

Re: Pro-rated Benefits

Please be advised that at their regularly scheduled meeting on March 31, 2014, the Board of Selectmen unanimously voted to create a Standing Rule that no newly hired Town employees should be offered pro-rated benefits.

Any questions, please contact this office.

Sincerely,

Charles K. Murphy, Sr.
Chairman