

REGULAR MEETING OF THE BOARD OF HEALTH  
January 12, 2015

A Regular Meeting of the Board of Health was held at the Town Hall at 6:30 p.m. on Monday, January 12, 2015. Board members present: Jeannine Lopes, Barbara Acksen and Peter DeTerra. Also present: Patricia Fowle, Health Agent.

Chairman Lopes called the meeting to order at 6:30 p.m. and asked for a motion to approve the minutes of the Regular Meeting of December 1, 2014. Motion to approve the minutes was made by Mr. DeTerra; seconded by Ms. Acksen. The vote was unanimous.

Chairman Lopes asked for a motion to approve the minutes of the Executive Session of December 1, 2014. Motion to approve the minutes was made by Mr. DeTerra; seconded by Ms. Acksen. The vote was unanimous.

Ms. Lopes stated she had been in contact with Ms. Robin Leslie-Bowes of A.I.M. Mutual Insurance Companies who represents the Town in matters of Workmen's Compensation cases. Ms. Leslie-Bowes had forwarded to the Board a "consent of employer to lump sum settlement" regarding former employee Susan Griffin. The Board had previously voted to work towards a settlement rather than litigation. The lump sum of \$17,000 was consented to.

Motion to approve the \$17,000 settlement to be paid in one lump sum was made by Mr. DeTerra; seconded by Ms. Acksen. No discussion ensued. The vote was unanimous.

Health Agent Report:

The Board reviewed the proposed fiscal 2016 budget. Other than contractual obligations for recycling, landfill inspections and SEMASS, the budget remains the same. Discussion ensued on payroll for the health agent position. Both the Board of Health and Personnel Board have approved a level change from Level 17 to Level 18 for the position. The Selectmen, meeting this evening, were to review and vote on the request as well. The Board of Health directed the health agent to prepare two budgets-one using Level 17 and one with Level 18 figures. Budgets must be submitted to the Selectmen's office by January 16, 2015. The Board of Health will pursue the matter with the Finance Committee and at Town Meeting in May.

The Board reviewed the work and spreadsheets of the Health Inspector. Since date of hire in October the Inspector has visited each of the licensed establishments and is now starting the bi-annual inspections in detail. Additionally, working with the Health Agent the Inspector is monthly including all tobacco retail stores in inspections. The Board was pleased with the progress and update.

Invoices were signed.

There being no other regular business before the Board, motion to adjourn at 7:00 p.m. was made by Mr. DeTerra; seconded by Ms. Acksen. The vote was unanimous.

Respectfully submitted,  
Patricia Fowle, Health Agent