

Town of Fairhaven

Finance Committee

Minutes of the meeting for <June 27, 2013>at the BPW Administration Building, Arsene St., Fairhaven, MA

Members in attendance:

Chairman-John Roderiques, Robert A. Furtado, Scott Fernandes, Kim Hyland, Kathi Carter, Therese Szala, Lisa Plante, Dawn Devlin, Sid Martin, Padraic Elliot

Town of Fairhaven:

Jeffery Osuch- Executive secretary

Meeting was covered by government access television.

Chairman called the meeting to order at 7:00 PM. Announced that the meeting was being recorded by government access TV. Chairman has to be notified if anyone else present is recording the meeting by video or audio.

Motion made by Kim to accept the minutes from June 13, 2013. Seconded by Sid.

Vote: Unanimous

John offers to reopen nominations for Chairman to allow Terry to run. Terry politely declines.

7:02 PM Chairman calls a recess while Bob makes copies for the committee. Back in session @ 7:04 PM.

- Reserve Fund Transfer request for Legal Expense seeking \$ 6,200.
 - Because of the issues with the Turbines, Election, and other ongoing issues, there won't be enough in the category to finish the fiscal year.
 - Terry motions to transfer \$ 6,200 to Legal Expenses. Seconded by Scott. Vote: Unanimous

- Mr. Osuch presents a bill from the Selectmen's office for Toner used by the Finance Committee in the amount of \$ 250.
 - Sid motions to pay the bill. Seconded by Scott. Vote: Unanimous

- Reserve Fund Transfer request for Conservation Commission seeking \$ 200 for Advertising.
 - Money is needed because of an increase in hearings. Advertising is eventually paid for by applicant.
 - Scott motions to transfer \$ 200 to Conservation Commission/Purchase of Services-Advertising. Seconded by Sid. Vote: Unanimous

- Reserve Fund Transfer request for Town Insurance seeking \$ 3,250.
 - Money is needed for the deductible for an unforeseen discrimination lawsuit.
 - Scott motions to transfer \$ 3,250 to Town Insurance. Seconded by Sid. Vote: Unanimous

- Reserve Fund Transfer request for Town Clerk seeking \$ 510.33.
 - Money is needed because the Town Clerk received more Mass General Law books than expected.
 - Discussion of the need to still maintain "hard" copies.
 - Scott motions to transfer \$ 510.33 to Books/Subscriptions Acct. #01-161-00-5421-00. Seconded by Sid. Vote: Unanimous

- Discussion of methods of moving money after the end of the fiscal year.

- Discussion of a possible bill of \$ 3,500-\$ 4,500 from the Treasurer's Office.
 - Chairman has not received a Reserve Fund Transfer request.
 - Can't pay FY13 expenses with FY14 money.

- Chairman anticipates next meeting to be sometime in September.
 - Chairman plans to meet at least once a month during September, October, November, and December, however he is anticipating more work during September and October because of a Fall Special Town Meeting.

- Chairman discusses departments spending down line items and then needing more money for a particular category.
 - Discussion of spending with-in their budget for the long term, i.e. Seminars, Overtime.

- Scott asks if any more is being done with the DOR recommendations.
 - Chairman states Selectmen have not made any progress.
 - Mr. Osuch states that Selectmen have not voted on his budget recommendations or suggestions.

- Chairman states that he would like to get together with Mr. Osuch, the Treasurer, and Chairman of the BOS to put together a budget policy
- Chairman states that the current Town health insurance agreement ends on June 20, 2014.
- Kim motions to adjourn @ 7:42 PM. Seconded by Sid. Vote: Unanimous

Respectfully submitted by:

Robert A. Furtado
Finance Committee Secretary

(accepted 11-14-2013)