

FAIRHAVEN COUNCIL ON AGING

BOARD REPORT

MAY 8, 2017

Present: Anne Silvia, Lindsay Gordon, Joan Mello, Joe Borelli, Elaine O'Neill, Dotty Reid, Francis Cox, Al Borges, Jerry Brecken, Jack Oliveira.

Absent: Lee Allaire

Meeting was called to order by Joan Mello at 9:00am.

Review of April 2017 minutes: No Changes

Motion to accept minutes of April 2017 made by Lindsay Gordon and second by Francis Cox.

TREASURER'S REPORT

COA:

COA Expenses April 2017: \$12,103.21

YTD Expenses: \$131,919.09

Remaining in FY17 budget: \$42,095.91

It was explained to the board members that the vehicle repair line has only \$7.13 remain for FY17. Van #3 (owned by SRTA) was in need of tires, brakes, maintenance service and a sticker. The total for all came to \$1,592.94. The money needed to pay this bill came from money allocated in other line items that will not be used this year described below:

Postage:	\$ 180.00
Advertising:	\$ 168.00
Prof Dues:	\$ 306.00
Utilities:	\$ 938.94
TOTAL:	\$1592.94

SOCIAL DAY:

Expenses for the month of April 2017: \$26,294.85

YTD Expenses:125,824.12

Revenue for the month of April 2017: \$11,406.50

YTD Revenue: \$159,677.00

Motion to accept the treasurer's report made by Jerry Brecken and second by Lindsay Gordon.

OLD BUSINESS:

The original handicap signs have been put back into place now that the bad weather months have past. Awaiting signage posts from the DPW to be able to construct new sturdier signs.

NEW BUSINESS:

The director will be attending a training presented by the DOT at Coastline on May 9, 2017 in order to be able to apply for a grant from DOT for a new van. If awarded, the new van would be received in spring of 2018.

A Mother's Day Tea will be held on Mother's Day, May 14th at the Fairhaven Senior Center for all those who wish to celebrate Mother's Day in the company of others.

Social Day April 2017 Monthly Report

Activities: Exercise, Musical Bingo, Bingo, Keno, Rosary, Trivia, Current Events, Reminisce, Movie, Crafts, Puzzle Group, Card Group, Horse Race Game, Beat the clock bingo, Dice & Strike game, Bean Bag Toss, Tap -n- Time, Let's Chat Group, Baking Group, Walking Group, Manicures, Knitting, Music w/ D&D Music w/ Ray J, Karaoke w/Rick, Birthday Party, Music with Ray Smith.

Notes:

1. 4/11 Easter cooking & baking
2. 4/11 Social Day had their Title III Audit everything was okay
3. The Social Day staff & volunteers attended a seminar at the Hampton Inn-Fairhaven on dementia (Virtual Dementia Tour)
4. 4/14 The clients joined the Fairhaven Mom's group for an Easter egg hunt.

Upcoming Events:

1. 5/4 Cinco de Mayo celebration
2. 5/9 Mother's Day luncheon & tea party
3. 5/17 Dartmouth Social Day joining us for the day
4. 5/17 Coastline Health Fair at Dartmouth COA

Total units serviced for the month was 274 with a client average of 15.

We were closed one day during the month of April for Patriot's Day.

OTHER:

It was explained to the board that the MarTAP mini grant will award up to \$1,000.00 on qualifying items. This year, a grant will be applied for to assist with the purchase of a new copier. The present copier is used by the office staff, social day staff, tax preparers, SHINE counselors, Outreach staff and nutrition. The present copier would be moved to the SHINE office and the new copier would be placed in the front office. The new copier is two grades better than the present copier. Three bids were obtained and determined that the best copier for the money would be purchased from New Bedford Office Machines for \$2,185.00 plus \$95.00 for one toner totaling \$2,280.00. A maintenance agreement will be looked into in July 2017. The copier must be purchased prior to receiving the grant. It was agreed by the board unanimously that the copier could be purchased from the COA gift account and any monies received from the MarTap grant would be deposited into the gift account for reimbursement. The grant must be submitted by May 10, 2017.

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IN-HOUSE EVENTS

- 5/2 Single Senior Supper Club 4:00-6:00
- 5/10 Commission on Disability Meeting 6:30
- 5/13 Lyons Club/Fairhaven Militia Ham and Bean Supper 5:00-8:00
- 5/14 Mothers Day Tea Party 11:00
- 5/16 Single Senior Supper Club 4:00-6:00
- 5/24 South Coast LGBT Seniors 5:00-7:00

OUTSIDE EVENTS

- 5/9 DOT Grant Training at Coastline 12:30-4:30
- 5/12 Coastline's Mental Health Conference at Whites 8:30- 4:00
- 5/17 Emergency Preparation Training at the Fire Dept 8:00-12:00
- 5/18 Coastline Board meeting

1. Van #3 serviced by SRTA (front and rear brakes, oil change, back tires, sticker). Total for all labor and parts \$1,592.94. We will be able to take \$654.00 from unused purchase of service and \$938.94 from unused utilities.
2. The Taurus received 4 new tires and an alignment at \$494.99. The ARAW paid the total amount as the Taurus is used to transport ARAW ladies to and from medical appointments.
3. The Social Day van received new tires \$539.96.
4. MaRTAP mini grant due 5/10. Applying for a grant to purchase a copier for the office better efficient for the needs of the senior center. The present copier will go into the SHINE office for the SHINE/Tax prepares to use. The grant will pay up to \$1,000.00 toward the copier. These are the 3 quotes:

New Bedford Office Supply \$2,185 (month of May only)

Copier Resource \$2,695

CORE \$4,978.00

5. Mother's Day Tea will be held at the Senior Center on Mother's Day May 14th at 11:00.
6. DOT training will be held at Coastline on Tuesday May 9th for any COA's that are planning on applying for a new van. This COA will be applying this year for a new van which if awarded will be received in the spring of 2018. The plan is to move van #5 to Social Day and use the new van for COA in town transport and mall trips. Van #4, social Day's present van will be used as a spare.

Next meeting: June 12, 2017 at 9:00am.

Motion made by Lindsay Gordon to adjourn and second by Francis Cox.

Meeting adjourned at 10:00am.

Respectfully Submitted,
Jerry Brecken, Secretary