

**Fairhaven Council on Aging
Board meeting
October 11, 2017**

Present: Anne Silvia, Jack Oliveira, Al Borges, Lee Allaire, Joe Borelli, Elaine O'Neill, Francis Cox, Joan Mello.
Absent: Lindsay Gordon, Dottie Reid, Jerry Brecken.

Meeting was called to order by Joan Mello at 9:00am.
The meeting was legally posted.
Elaine O'Neill and Joe Borelli were appointed voting members for this meeting.

Review of September 2017 meeting minutes: no changes. Motion to accept the September 2017 minutes made by Francis Cox and second by Elaine O'Neill.

Financial Report

COA:
COA Expenses: \$16,070.20
YTD Expenses: \$37,331.11
Remaining in FY18 Budget: \$144,080.89

Social Day:
Expenses for the month of September 2017: \$11,266.36
YTD Expenses: \$27,769.47
Revenue for the month of September 2017: \$14,951.00
YTD Revenue: \$46,988.00

Motion to accept the financial report made by Francis Cox and second by Elaine O'Neill.

OLD BUSINESS

The COA has received a used Ford Explorer from the Police dept. It needs a battery and a sticker. The plates will be transferred from the Taurus to the Explorer. This vehicle will be used primarily to transport ladies of The ARAW to medical appointments.

A Title III Grant has been received from Coastline for \$3,000.00 which is the total amount requested. The grant will be used to assist those social day clients who don't have the initial funding to attend.

NEW BUSINESS

The IT department was in 10/3/17 to evaluate COA and Social Day IT equipment. It was suggested by the IT team that the laptop used to operate the HVAC system be replace since it is so old.

Social Day September 2017 Monthly Report

Activities: Exercise, Musical Bingo, Bingo, Keno, Rosary, Trivia, Current Events, Reminisce, Movie, Crafts, Puzzle Group, Card Group, Horse Race Game, Beat the clock bingo, Dice & Strike game, Bean Bag Toss, Tap -n-Time, Chair Zumba, Let's Chat Group, Baking Group, Walking Group, Manicures, Knitting, Music w/ D&D Music w/ Ray J, Karaoke w/Rick, Birthday Party, Entertainment with Andrea.

Notes:

1. 9/1 – Clients went to Buttonwood COA for a luncheon and entertainment.
2. 9/13 - The clients were treated to a meat pie luncheon to celebrate grandparent's day.

Upcoming Events:

1. 10/30 – A Halloween party with the children from Little People’s College.
2. 10/31 – Halloween Party for Social Day.

Total units serviced for the month was 382 with a client average of 19.

We were closed 1 day during the month of September for Labor Day.

Fairhaven Council on Aging

Director’s Report

October 2017

In-House Events

- 10/3 Single Senior Supper Club 4:00-6:00 Joe Costa Rock Funeral Home Your Life Your Legacy
- 3/10 GBFB distribution
- 3/17 Single Senior Supper Club 4:00-6:00
- 10/17 Flu Clinic provided by Walgreens of Fairhaven 2:30-4:00
- 10/18 Omelets provided by the Atria 8:00-9:30
- 10/23 Fallon Presentation 3:00-5:00
- 10/24 Antiques Road Show 3:30-5:30
- 10/24 Dental Hygienist by appt 9:00-2:00
- 10/25 South Coast LGBT Supper Club 5:00-7:00

Outside events

- 10/5 Driver Training in Acushnet 9:00-12:00
- 10/11 Health Fair at Fairhaven Housing Authority Oxford Terrace 10-12 (COA providing Transportation)
- 10/12 Coastline Community Development Meeting 1:00
- 10/23 Homeless Among Elders/Wareham Marriott 9:00-1:00

1. It was agreed at the last board meeting to change the meeting day from the second Monday of the month to the 2nd Wednesday of the month. This change has been made to the by-laws. The packets will be available for pick up on the Monday before the meeting.
2. The IT dept was in on Tuesday 10/3 to look over IT related equipment. They looked at the laptop that serves the HVAC system since it is very old and agreed it should be updated. They were informed that the HVAC system is planned to be updated FY2019 as requested in the Capital plan request.
3. The Title III Caregiver Grant was received from Coastline for \$3,000.00 to assist social day participants in need with payment for the Social Day Program.
4. The Veterans Day Luncheon will be held on Wednesday November 8th at 11:30. Southern Mass Credit Union will sponsor this event again this year.

Next meeting will be on Wednesday November 15, 2017 (moved up one week related to the Veterans Day Celebration being on November 8th).

Motion to adjourn made by Jack Oliveira and second by Francis Cox.

Meeting adjourned at 9:30am.

Respectfully Submitted,

Lee Allaire, Secretary