

Fairhaven Council on Aging Board Meeting Minutes

December 8, 2014

Meeting was called to order at 9:34 am by Lindsay Gordon .

Meeting was posted on 12/2/2014.

Present: Lindsay Gordon, Jeff O'Such, Gerri Frates, Lee Allaire, Jack Oliviera, Al Borges, Francis Cox, Joan Mello.

Absent: Jerry Brecken, Dotty Reid.

Excused: Joe Borelli, Elaine O'Neill.

Motion made by Lindsay Gordaon and second by Lee Allaire to have Jack Oliveira as a voting member today.

Joan Mello motioned to accept the November minutes second by Francis Cox.

TREASURE'S REPORT

COA Expenses for November: \$11,294.63 YTD Expenses were: \$62, 335.36.

Remaining in Budget: \$107,246.64

Anne Silvia informed the board that a bill from GM was received on Friday 12/5/2014 for \$1,970.00 for work to the HVAC system. A part for \$753.30 was charged to the COA but actually will be split between the COA and Rec Center as both buildings share the part. The COA bill will be \$1,594.25 with the deduction \$376.69.

Social Day Expenses November : \$8419.33 YTD Expenses were: \$41,070.28.

November Revenue for Social Day: 4,430.00 (this number should be approximately (\$19,000.00 as several large checks were received late and not accounted for in this report).

Social Day YTD Revenue: \$70,411.00 (not counting late checks mentioned above).

Motion to accept treasures report made by Mr. Cox second by Lee Allaire.

OLD BUSINESS

The refrigerator for the Social Day room has not been purchased yet as voted on at the October board meeting.

NEW BUSINESS

Anne Silvia and Warren Renshaussen met on 12/2/2014 with the Capital Improvement Committee to discuss the potential need of HVAC repair/replacement and storage need issues which were both described in a letter submitted to the committee per their request in October as part of the Five Year Capital Improvement Plan.

The Capital Improvement Committee suggests we consult an engineering agency GGD of Dartmouth to evaluate the present HVAC system, including the computer component, for answers as to why the system is so frequently in need of repair. Warren spoke to an engineer from that company who will be meeting with Warren, Rosie Houghton custodian, and Anne Silvia on Tuesday 12/9/2014 at 1:00pm.

Warren and Anne went to Valtran to get a quote for prices on storage trailers as recommended by the committee. The quote with details is listed in the director's report. Quotes from two other trailer companies will be obtained as well.

Social Day is in need of a new van driver to replace the present driver who left without notice. (see directors report).

Next board meeting will be held on Monday January 12, 2015.

Joan Mello motioned to adjourn second by Al Borges. Meeting was adjourned at 10:04am.