



Anne Silvia
Executive Director

**Town of Fairhaven
Massachusetts**

Council on Aging

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Council on Aging

Board of Directors Board – Minutes

Tuesday April 9th 2013

Present: Francis Cox, Al Borges, Joan Mello, Lindsay Gordon, Anne Sylvia, Gerri Frates, Jerry Brecken, Jack Oliveira

Absent: Elaine O'Neil, Lee Allaire, Jeff Osuch, Joseph Borelli, Dottie Reid

Joan called the meeting to order at 9:35am. The meeting was legally posted and no one recording the meeting.

March Minutes Review: Correction to the Friends group requesting the marketing sign. Another marketing sign was purchased and was taken out of the advertising line.

For FY 2014 correction to the Social Day will need an additional 13,236.48 instead of 3,236.48.

Motion to accept the minutes with corrections, made by Francis and 2nd by Lindsay, all were in favor of the motion.

Treasures Report:

COA Expenses \$14,724.00 for the month of March.

Anne and Gerri attended the Selectman meeting to present the 2014 budget. Jeff made some changes to the budget. The change to heat power and lighting was decreased by 1,000.00 and gasoline was increased by \$700.00.

Social Day expenses for the month of March \$7,300 with revenue of \$9,591 and NOI was \$2,289. \$57,175 is the YTD NOI for Social Day, which is an increase of \$25,000 from last year at this time.

Coastline payments are delayed and owe about \$9,000 to our Social Day program.

The balance of our RRFA account is \$99,733.

Motion made by AL and 2nd by Francis to accept the treasure report, all were in favor of this motion.

Old Business:

Cribbage group is on hold for right now.

The Rep from the copier company came out to teach the staff how to use it. It is working properly and the staff now has a better understanding.

New Business:

Anne had applied for a mini grant from Falon Community Health for \$1,082 to be used for the chair yoga program. The grant was awarded for this program.

Anne received a letter from the shine program. They are asking COA's to help them out with a donation for transportation. Anne would like to make a donation from the gift account in the amount of \$200.00.

Al made a motion to approve the donation and Jerry 2nd the motion, all were in favor.

April 24th volunteer appreciation luncheon, to appreciate all of our volunteers! The theme is soup and our volunteers are supper. We are going to present a large check to the town for the value of all of our volunteer's hard work.

The board would like to make a change to the bylaws, article 7 V11 - Meetings. Number 1 - to be change to regular meeting will be held monthly on the 2nd Tuesday of the month at the COA office at 9:30am unless otherwise voted by the board.

Number 3 - to be changed to annual meeting of the Council shall be held on the 2nd Tuesday of June at 9:30am after the regular meeting at the Council office for the purpose of electing officers.

Motion made by Francis to change the bylaws and Jerry 2nd the motion. All were in favor of the motion.

Social Day Report:

- March 6th Candidates night bake sale did well and the proceeds went to the entertainment fund.
- March 13th St. Pats bake sale and the proceeds went to the entertainment fund.
- On St. Pats day homemade corn beef and cabbage was made for the afternoon meal for Social Day clients. Next year the meal will be made for all people attending the meal.
- March 18th the clients and staff enjoyed the day at Atria.
- Each month there is a savings of \$300-\$350 for the homemade meal being made in-house and not using the Coastline meal.

Susie, our senior aid will not be able to work any longer from the COA. She worked over the years allowed however is going to volunteer three days a week.

Title 3 grant is not being paid to Coastline on time so that delays our payments.

Social Day purchased a desk for \$1,489 for their office.

Gerri made a motion to approve Social Day report and Francis 2nd the motion.

Directors Report:

Anne reviewed the in-house events and also the outside events for the month of April.

United Way mini grant is complete for the Kathleen Kalife Memorial Sharing garden. Anne shared the banner that we received for the garden.

The Bocce Court will be dug April 26th weather permitting and constructed April 27th. We will host a ceremony when completed.

Friends group will host a fundraiser "Girl Stuff" which will be a ladies night out event. Vendors with girl stuff will be provided a table for a \$20.00 donation. There will be yoga, Zumba and aromatherapy demonstrations. Date: Wednesday June 19th from 4pm-7pm.

From the 99 fundraiser for the friends group there was \$193.00 received. We hope to do the same fundraiser with Friendly's in June.

Anne put an ad on craigslist for a volunteer band for the COA & Social Day.

Motion to approve the director's report made by Jerry and 2nd by Francis all were in favor.

Motion to adjourn the meeting made by Francis and 2nd by Jerry, all were in favor.

Tuesday May 14th 2013 is the next meeting at 9:30am.

Respectfully Submitted, Gerri Frates