



Anne Silvia  
Executive Director

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**Council on Aging**  
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**Council on Aging**

**Board of Directors Board – Minutes**

**Tuesday February 12th 2013**

Present: Jerry Brecken, Lindsay Gordon, Jack Oliveira, Francis Cox, Dottie Reid, Albert Borges, Joan Mello

Absent: Elaine O'Neill, Lee Allaire, Jeff Osuch, Anne Silvia, Joseph Borelli, Gerri Frates

Joan called the meeting to order at 9:35am. The meeting was legally posted, there was no one recording the meeting. Joan appointed Dottie Reid and Jack Oliveira to voting members.

**January Minutes Review:**

There were no corrections and or discussion to the January minutes. Motion made by Al and 2<sup>nd</sup> by Francis to accept the January minutes. All were in favor of the motion.

**Treasures Report:**

Expenses for the COA were \$9,774.77 for the month of January.

Social Day expenses for the month of January were \$7,499.64, with income totaling \$17,020.50, leaving the total net operating income for the month at \$9,520.86.

Al made a motion to accept the Treasures report and Jerry 2<sup>nd</sup> the motion, all were in favor.

### **OLD Business:**

The side entrance door to the COA has been fixed and is no longer making that loud banging noise when closing.

Bill McCaffrey worked on all of the computers

The new copier has been received and is operating

Francis made a motion to accept Old Business and Dottie 2<sup>nd</sup> the motion, all were in favor.

### **New Business:**

Earth Day 4/20 event to be held at the COA

4/24 will be the Volunteer appreciation luncheon at the COA

9/14 Hospice Butterfly Release program will be held at the COA

Motion made by Al to accept New Business and Jack 2<sup>nd</sup> the motion, all were in favor.

### **Social Day Report:**

Social Day has a great super bowl party last month

The new senior aid, Cynthia Reddy is no longer with the program due to medical reasons

The audit from Coastline went well, there was one finding. They would like us to discontinue putting the medication information on the back of the client information card. They suggested a separate card be used for medication information.

Dottie made a motion to accept the Social Day Report and Francis 2<sup>nd</sup> the motion, all were in favor.

### **Director Report:**

With Anne not in attendance the board reviewed the in-house and outside events that were outlined in the board packet. Please reference the activities and programs listed.

There was a request made for the Social Day Clients to attend a day at Atria on May 20<sup>th</sup>. Lindsay will make accommodations for them to attend.

Meeting was adjourned at 10:25, made by Dottie and 2<sup>nd</sup> by Jack. All were in favor of the motion. The next meeting is to be on Tuesday March 12th 2013.

Respectfully Submitted, Gerri Frates