



Town of Fairhaven
Massachusetts
Council on Aging
Information and Referral Center

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Council on Aging
Board of Directors Board – Minutes

Monday January 14th 2013

Present: Jerry Brecken, Gerri Frates, Lindsay Gordon, Jack Oliveira, Jeff Osuch, Anne Silvia, Francis Cox, Joseph Borelli, Dottie Reid, Lee Allaire, Albert Borges

Absent: Elaine O'Neill, Joan Mello

Lindsay called the meeting to order at 9:35am. The meeting was legally posted, there was no one recording the meeting.

December Minutes Review:

There were no corrections and or discussion to the December minutes. Motion made by Gerri and 2nd by Francis to accept the December minutes. All were in favor of the motion.

Treasures Report:

COA expenses were \$14,648, with year to date expenses totaling \$78,015. There is a 13% increase in 2013 over 2012 due to payroll.

Social Day had expenses of \$7,956 in December and year to date the have had \$48,050 total expenses.

There was a discussion amongst the board regarding the use of gas being lower this year. There are less trips being taken, only once a month. The town of Marion and Mattapoissett are bringing their clients to the building each day so we are not making additional trips to those towns as well.

Jeff asked that the gasoline line item be revised if needed and we were going to continue to use less.

Social Day Revenue was \$13,025 for the month of December and year to date total revenue is \$90,706.

NOI for the month of December was \$5,068 and year to date the NOI is \$42,656.

Jeff asked that the budget be submitted soon. Anne has the budget almost ready and will review with Jeff after the Board meeting.

YTD overview – Expenses down 18% and income up 60%. The expense drop is partially due to the health grant that we received to help cover the medical insurance costs and also the reduction in gas usage.

Motion made by Francis to accept the treasures report and 2nd by Jerry. All were in favor of the motion.

OLD Business:

The computer has been received for the outreach position; we are waiting for the computer to be hooked up.

Motion made by Gerri to accept Old Business and 2nd by Francis, all were in favor of the motion.

New Business:

Jerry asked that the side door be looked at; it seems to slam and is not closing properly. Anne said that she would have someone come in to look at it and fix the door.

The current copier is not working properly and the Martap Grant that was received will be used to help cover the cost of a new copier. The grant is expected to be in the amount of \$750.00. The board was in favor of buying a new copier and not renting one, the cost would be around \$2,000 to purchase it. Gerri spoke with Cindy about the current contract for our existing copier and compared it to the contracts presented for new copier. Anne will need to negotiate the new contracts in order to meet with paper needs for the council.

The Heath Fair is going to be held in Fairhaven this year. The Seaport Inn has offered their large ballroom at no cost for the event. This event will take place in May 2013.

Motion made by Al to accept New Business and 2nd by Lee, all were in favor of the motion.

Social Day Report:

There were lots of Christmas and Holiday events that took place in the month of December.

Social Day has two new clients that have started in January.

The lunches continue to be donated once a month by the staff in Social Day. It also is a nice activity for the clients to participate in.

Motion made by Dottie to accept the Social Day Report and 2nd by Francis, all were in favor of the motion.

Director Report:

In-House Events Highlights:

- 1/14 In-house walk from 10:30 to 1:30 for Newtown Memorial at the Recreation Center.
- 1/15 VNA Bereavement Group 5pm
- 1/30 Community Nurse Caregiver Support

Outside Events Highlights:

- LGBT Meeting on January 22nd that Anne will be attending, to discuss a plan to move the project forward with people from the Boston area.

State Ethics Commission training must be done by all board members

All but 4 Christmas Ornaments were sold ☺

Van 5 will be inspected by Lech Auto Body and the report will be sent to the state. BPW inspected the van but was not able to inspect the lift on the van. The cost for the inspection will be paid for by the COA.

Lucille is now working 30 hours a week and is full time. She is able to have town benefits with 60% healthcare coverage and dental.

ARAW'S report has been done and sent in

Mr. Spooner was able to get two reflective barrels for the crosswalk area to prevent people from driving in the area of the crosswalk.

Motion to accept the Director Report made by Gerri and 2nd by Lee all were in favor of the motion.

Meeting was adjourned at 10:35; the next meeting is to be on Tuesday February 12th 2013.

Respectfully Submitted, Gerri Frates