



Anne Silvia
Executive Director

**Town of Fairhaven
Massachusetts
Council on Aging**

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Council on Aging

Board of Directors Board – Minutes

Tuesday, September 18th 2012

Present: Jerry Brecken, Gerri Frates, Lindsay Gordon, Anne Silvia, Dottie Reid, Joseph Borelli, Jack Oliveira, Albert Borges, Joan Mello

Absent: Elaine O'Neill, Francis Cox, Jeff Osuch, Lee Cummings Allaire

Joan called the meeting to order at 9:34am. The meeting was legally posted, there was no one recording the meeting.

August Minutes Review:

Al made the motion to accept the August minutes and Gerri 2nd the motion. All were in favor of the motion. Joan asked if there were any questions or discussion to the minutes.

Joe questioned the circuit board that needed repair and Anne indicated that it was for the computer.

Joe wanted to know how much the grant that we received was for that was given to cover Social Day medical expenses. Gerri explained that it was from ARAW and that it was for this year only. The amount was \$12,000 to help cover the medical expenses for the social day employees. Once the grant was used up the medical expenses for social day would need to be paid for out of the social-day budget.

Joe updated the board that the road signs were being updated, Victor Oliveira is working on the signage.

Treasures Report:

The expenses for the COA were \$13,500 for the month of Aug. Anne was able to check into the cleaning supplies that were bought last month. It was discovered that some of the cleaning items needed to be purchased in bulk and that is why the expenses were so much higher than normal. The same hold true for office supplies that were purchased.

Al made a motion to accept the COA Treasure Report and Jerry 2nd it. All were in favor of the motion.

Social Day Treasures Report- Total expenses were \$9,593.69, Total Revenue was \$25,950 and the total income for the month of August was \$16,365.

Al made a motion to accept the Social Day Treasures Report and Jerry 2nd. All were in favor of the motion.

OLD Business:

There was no old-business

New Business:

MCO meeting will be attended by Anne on 10/4

There will be a fundraiser on 10/27 with Dave Kane, it will be a Dessert Bar.

Anne will be meeting with all of the housing complexes within Fairhaven. Anne will host an information meeting with these senior housings to make them aware of our services (transportation, etc....).

Social Day Report:

Anne and the team will be hosting BINGO at the senior housings in Fairhaven, Oxford, Anthony Terrace, Dana and McGann. This BINGO would be to help promote the Social Day Program.

When Anne was hosting this event at the Dana housing complex, they mentioned that they needed a DVD player. Anne is going to make a wreath for them to raffle off so that they can buy the DVD player.

Al made a motion to accept the Social Day Report and Gerri 2nd the motion. All were in favor of the motion.

Director Report:

September in-house event highlights:

- 9/9 Grandparents Raising Grandchildren was not a huge event but was good.
- 9/15 – Butterfly Release was a spectacular event. Looking forward to next year's event and it being even bigger.
- 9/17 – South-coast VNA Meeting – this meeting was very well attended
- 9/20 – Staff Appreciation meeting will be changed to October 3rd.

September outside Event highlights –

- Transportation meetings at all the local senior housing complexes in our town.
- Sharon's Walk on 9/30

There will be a Pub99 Fundraiser where the Friend's group received 15% of the total food purchased. This event will be held on October 24th.

Anne has a request to purchase items from the gift account. There was a motion made to purchase a digital screen, 2 laptops (or PC's), a coffee maker and a popcorn machine from the gift account, this motion was made by Gerri and 2nd by Al for a total of up to \$2,000.00. All were in favor of the motion.

The meeting was closed at 10:30, motion made by Al and 2nd by Gerri, all were in favor.

Respectfully Submitted,

Gerri Frates