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Council on Aging
Board of Directors Board – Minutes
Monday, August 13th 2012

Present: Jerry Brecken, Gerri Frates, Lindsay Gordon, Anne Silvia, Francis Cox, Dottie Reid, Joseph Borelli, Jeff Osuch, Jack Oliveira, Albert Borges, Lee Cummings Allaire, Joan Mello

Absent: Elaine O'Neill

Joan called the meeting to order at 9:34am. The meeting was legally posted, there was no one recording the meeting.

July Minutes Review:

Joan asked for a motion to approve and accept the July minutes. The motion was made by Gerri and 2nd by Francis, all were in favor of the motion.

Treasures Report:

The COA had a total of \$10,237.00 in expenses. Jeff questioned the cleaning supplies line and Anne indicated that they had purchased items in advance that would be needed. The same is true for office supplies, advance ordering.

Social Day had total revenue at \$9,360.00 and their total expenses were \$5,648.00. Social Day has started using the grant that they received to cover medical benefit expenses. Social Day had a total income of \$3,711.00 for the month.

June payroll was over due to it including week one in July. That would be week ending July 6th. There would only be three payrolls paid out in July, week ending 13th, 20th and the 27th. Gerri was going to confirm that this was correct with Cindy.

The total reserve balance is \$42,558.00 after paying the \$35,000.00 to the Town.

The Social Day program is covering the expense for a client to come for a trial day and that fee is being taken from the gift donation account.

Social Day donations table has been taken over by the Friends of the COA. Social Day will still receive 50% of the sales and the other 50% will be held by the Friends for future expenses.

Motion made by Jerry to accept the Treasures report and Lee 2nd the motion. All were in favor of the motion.

OLD Business:

We receive a grant in the amount of \$750.00 from the mytrap grant. This money has been placed in the gift account to cover the expense to alter the van seats.

There are 25 Christmas ornaments left and Anne is selling them at the farmers market on Sunday the 19th of August.

New Business:

Joe is working on our road signs being repaired and is waiting on a price.

We are still waiting on the circuit board for the air conditioning unit that needed to be repaired. There was a lightning strike that caused the board to need repair.

September 21st is Nation Prisoner of War Day. The COA and Social Day will be hosting an event from 9-10am in honor of this day. This event is open to the public.

Social Day Report:

The increase of \$5 is now in effect for all private pay clients as of this month.

Social Day is looking to hire another per-diem driver to help with coverage.

There is a new volunteer for the Social Day program

There is also a new Senior Aid from Coastline (LEE), 20 hours a week from 10am-2pm Monday through Friday.

Gerri made a motion to approve the Social Day report and Francis 2nd the motion, all were in favor.

Director Report:

August In-House highlighted events:

-Tea Party held as an opportunity to have referrals to Social Day

-ARAW held a cookout with 60+ ladies on a Saturday

-Single Supper Club 40-50 people attended

-August 14th Elders Abuse presentation from Sam Sutter

Anne ordered 100 vial of life magnets. They are for sale for \$1.00 each.

September 30th- Sharon's Walk – Anne would like to get a team together for this walk. Please see Anne to sign up.

Gerri suggested that we pay for a new sound system to replace the old one that is not working. Gerri suggested that we pay for it out of the gift account. There was a motion made by Gerri to repair and or replace if needed and the motion was 2nd by Jerry. All were in favor of the motion.

The next meeting will be postponed to the 18th of September in place of the meeting that was going to be on September 10th.

The meeting was closed at 10:12am

Respectfully Submitted,

Gerri Frates