



Anne Silvia
Director

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Council on Aging Information & Referral Center

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Council on Aging

Board of Directors Board – Minutes

Monday, June 11th 2012

Present: Jerry Brecken, Gerri Frates, Lindsay Gordon, Anne Silvia, Francis Cox, Dottie Reid, Joseph Borelli, Elaine O'Neill, Jeff Osuch, Jack Oliveira

Absent: Albert Borges, Lee Cummings Allaire

Joan called the meeting to order at 9:36am. The meeting was legally posted, there was no one recording the meeting.

May Minutes Review:

Correction to the May minutes that the cost for the Christmas Ornaments is not \$2,000.00 and is only \$200.00. They will be \$10.00 each to purchase.

Joe followed up from his previous question on the Coastline increase for their clients attending Social Day. Anne received a letter and the letter does not reference an increase rather a potential cutback.

Elaine had a question regarding the dental hygienist and when she would be coming. Anne said that she will be starting on the 26th of July. The cost is \$75.00 for a screening, cleaning and a fluoride treatment.

Gerri made a motion to accept the May minutes and Francis 2nd the motion. All were in favor of the motion.

Treasures Report:

Gerri gave a financial review of YTD expenses and revenue for the COA. There is \$26,900 left in payroll.

Heat, Light and Power looks good for end of year expenses

\$1,073 is remaining in the purchases and services line. All contracts have been paid. Anne made mention that Van 2 had a problem with their air conditioning and she was going to have it checked out. Should there be an expense that amount would be taken from the purchase and services line. Elaine questioned the

reversal of the time clock that was purchased out of the gift account and wanted to know if that could be reversed and paid out of this account.

There will be an overage in the gasoline account, the board voted to pay the remaining outstanding amount out of the gift account. Gerri made a motion for that vote and Jerry 2nd the motion, all were in favor of the vote.

The supplies account has been exhausted

There was also an error and the inspection sticker was paid for out of the gift account, so a reversal will be made out of the gift account and put into maintenance of vehicles.

Expenses for the month of May were \$6,408. YTD total expenses are \$100,116.00. The bill was not received for May for Health and Dental expenses, so \$936.4 will be double in June.

Revenue for the month of May was \$15,392 and YTD \$148,522.

Income for the month of May was \$8,983, estimated YTD \$48,405. This amount will leave \$35,000 to be paid to the town and about \$13,000 remaining for the RRFA account.

Anne reviewed with the board what supply needs that Social Day had.

- 1) New Computer - \$569.99
- 2) New Camera - \$129.00
- 3) New Radio - \$194.87
- 4) New TV Holder \$279.00
- 5) New Blender \$68.00

Joe made a motion to buy all of the items and Gerri 2nd the motion. All were in favor of the motion.

Gerri asked about the microphone that was needed for the COA and Anne said that the Sheriffs department has been in contact with her and that she felt we would be getting one.

Joan mentioned the need for a screen for when entertainment comes in to show something and has to use the wall space. Jeff mentioned that the Rogers School has to be emptied and that Anne should contact someone at the school to see if the Council could have one or two screens. Francis made a motion to except the Treasures report and Jerry 2nd the report. All were in favor of the motion.

OLD Business:

\$2,300 was received from the MARTAP grant for the Bocce court.

New Business:

On 6/23 Misgivings show is a 2 hour show that will be taking place. From 5-6 there will be appetizers and 6-8 will be the show. The cost is \$15 per ticket.

Elaine made mention that she would like the packets ready for Thursday afternoon and not Friday.

Social Day Report:

Thank you letter was received from the Voc. High school (Medical Assisting Program). The COA brought cookies over to thank them for their services and they appreciated the cookies.

Senior Prom was held at the Dartmouth COA and our seniors attended. There was a picture with some of our participants in the Standard Times. The SSRA group put this event on and the Fairhaven COA would be interested in hosting next year.

Elaine asked about the results from the audit in Social Day and Anne reported that all was ok. There was no follow up needed from the audit.

Motion made by Gerri to accept the Social Day report and Francis 2nd the motion. All were in favor of the motion.

Director Report:

Anne asked the board to consider changing the age of participation for a senior to 55. After some discussion Anne was asked to discuss with Anne as Coastline to get her thoughts.

Anne reviewed all of the in-house events with the board. Some of the highlights are listed below:

On 6/9 the Disabilities Awareness Fair was good. There was not an overwhelming crowd but there was good attendance. The vendors were pleased with the event.

6/13 Flag Day Veterans Ceremony sponsored by Hospice of MA, the presentation will be at 11am and the lunch to follow at 11:30am.

6/18 S.C.V.N.A. meeting – about 100 nurses will meet once a month right up till October.

Anne also reviewed outside events, one major event that Anne will be attending is on 6/20, Buttonwood Park Mini Grant Congratulations Meeting. Loretta Ryan from the Friends group got the grant for that and will be attending as well.

Francis made a motion to accept the Directors Report and Jerry 2nd.

By- law review- Gerri made a motion to accept the bi-laws and Jerry 2nd it, all were in favor of the by-laws the way there were written.

Election of Officers:

Gerri made a motion to elect Joan as Chair which was second by Lindsay. Lindsay was nominated to be Vice Chair. Lindsay was nominated as Treasure and Gerri was nominated as secretary. Francis made a motion to accept all of the nomination and Jerry 2nd the motion; everyone was in-favor of the motion.

Jerry made a motion to adjourn and Francis 2nd the motion. The meeting was adjourned at 11:00am.

Respectfully Submitted,

Gerri Frates