



Anne Silvia
Director

Town of Fairhaven

Massachusetts

Council on Aging

Information & Referral Center

229 Huttleston Avenue

Fairhaven, Massachusetts 02719-1956

Telephone: (508) 979-4029 / (508) 979-4081

Fax: (508) 979-4116

Council on Aging

Board of Directors Board – Minutes

Monday, March 12, 2012

Present: Albert Borges, Jerry Brecken, Gerri Frates, Lindsay Gordon, Anne Silvia, Francis Cox, Dottie Reid

Absent: Joseph Borelli, Elaine O'Neill, Jeff Osuch, Joan Mello, Lee Cummings Allaire, Jack Oliveira

Lindsay called the meeting to order at 9:34am. The meeting was legally posted, Lindsay was recording the meeting.

February Minutes Review:

There was one change to the February minutes; Dotti Reed needs to be changed to Dotti Reid.

Social Day Report has a driver being injured and out of work but it was a driver from the COA and not Social Day.

Gerri accepted the February minutes and Francis 2nd the motion, all were in favor.

Treasures' Report:

COA expenses for the month were \$13,227.00 for the month of February. The big ticket items were Repairs & Maintenance for a total of \$839.00 for new tires. There was an additional building expense for a total of \$373.00, which now puts us over budget in that line. There was a training bill for \$175.00 for training to the heating system that was taped. Cleaning supplies budget has almost been used up and only has \$32.00 left. We would then look to the friends of the COA to help cover the costs for that line. Anne commented that next year we should be in better shape as an additional \$200.00 was added to that line. Social Day expenses were \$9,528.00. The total revenue for social day was \$12,978.00 with income of \$3,449.00. Annualizing the total expenses and revenue it looks like we are still at \$35,000 which we will be giving to the town. If all stays the same there will be no additional money for the reserve and or no money paid out of the reserve. The payroll looks low this month but it is due to the grant from ARAW coming in, we applied the ARAW grant to the payroll as that is what the grant is for. Our miscellaneous

expense was high but there was some printing for envelopes in the amount of \$126.00 and ink cartridges purchased in the amount of \$240.00.

Anne did go before the selectmen last week in regards to the additional medical benefit cost that is about \$12,000 for medical expenses. Anne felt hopeful that the selectmen were going to work on it for us.

ARAW gave a one-time check in the amount of \$12,000 to all Social Days to be used towards personnel but the check itself does not say what it is to be used for.

Karen the social day aid resigned and her last day is the 22nd of March. Karen worked 20 hours and now with her leaving Christine is going to pick up 10 of Karen's 20 hours. This will leave 10 hours unstaffed which is a savings of \$6,000.00 that we were able cut from the staffing budget. This will be a savings going forward to help with budget costs.

Gerri made a motion to have Anne clarify the monies that we were given by ARAW as to if it needs to be used for personnel or can we use it for benefits. Jerry 2nd that motion and all were in favor of the motion.

Gerri passed around an YTD excel spreadsheet comparing last year to this year, one for Social Day and one for the COA. These sheets were just a point of reference for the board members.

Ann mentioned that when she went to the selectmen's meeting to present the revised budget the selectmen and Jeff said that they realize that no additional monies can be shaved out of the budget. There is some concern if the social day and COA will be able to operate with the reduced budget that was presented.

Al made a motion to except the treasures' report and Francis 2nd the motion, all were in favor of the motion.

Old Business:

Social Day benefits were brought up to the Selectmen at the meeting on 2/22/2012.

Dorothy Reid was welcomed to the board as an associate member to the Board.

ARAW full grant was paid and applied to the payroll

Gerri made a motion to accept Old Business and Dotti 2nd the motion. All were in favor of the motion.

New Business:

Serta Van – we received the new van. The insurance is covered under the town umbrella and the other van that is coming from coastline will also be able to be covered under the town umbrella as well.

Van changes:

Van 2 will be kept as a spare

Van 3 will be the new Serta van

Van 4 has new tires and will be kept for the COA

Van 5 is going to be replaced with the new Coastline van.

The adjustments to the coastline van for the seat adjustment, Anne received a grant towards the bill for \$750.00.

March 17th St. Pats Day event. Lunch from 11:30 to 12:30 and there will be entertainment from 12:30 to 2:30.

New Driver – David Crowley started driving for Social Day. We are also looking for a few people that will be able to fill in here and there for our driving needs.

Single Supper Club went well, there were about 25 people that attended and Anne expects the participation to double. Anne went to a COA Directors meeting and when she shared the event with the people there it came up that there was a grant available for it. The grant is in regards to serving seniors a meal after the regular congregate meal that it would be covered.

Jerry made a motion and Dottie 2nd the motion; all were in favor of the motion.

Social Day Report:

There was a van driver that is no longer working at the COA and a new van driver is starting on February 13th. There also is another van driver that is injured and unable to work for a while, Al Borges volunteered to help drive the van 3 days a week in the meantime.

Director Report:

Several In-Services will be held in March at the Senior Center

3/7 Commission Disabilities Meeting with guest speaker Filomena Tripp

3/8 Caregivers in-service presented by Beacon

3/13 COPD in-service presented by Bayada

3/15 Diabetes in-service presented by John Quintos of People Inc.

3/20 Hospice of Mass 101 in-service

3/22 Grandparents raising grandchildren w/guest speaker from Little People's College

Bylaw review was extended until our next meeting so that the Board Members could review the revisions.

Dottie made a motion to extended review of the bylaws and Francis 2nd the motion, all were in favor.

Meeting was adjourned at 10:40am, Gerri made the motion to adjourn and 2nd by Dotti , all were in favor of the motion.

Respectfully Submitted,
Lindsay Gordon