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COUNCIL ON AGING

INFORMATION AND REFERRAL CENTER

BOARD OF SELECTMEN
FAIRHAVEN MASS

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Council on Aging

Board of Directors Board – Minutes

Monday, December 12th 2011

Present: Albert Borges, Jeff Osuch, Jerry Brecken, Gerri Frates, Lindsay Gordon, Joan Mello, Francis Cox, Anne Silvia, Lee Cummings Allaire

Absent: Joseph Borelli, Elaine O'Neill

Joan called the meeting to order at 9:32am. The meeting was legally posted, Lindsay was recording the meeting.

November Minutes Review:

There were no corrections made to the November minutes.

A motion was made by Al to accept the minutes from November 14th and Francis 2nd the motion, all were in favor.

Treasures' Report:

The COA expenses were \$10,573.00 for the month of November. There are some outstanding bills that will be coming in December for the heating system in the range of \$4,000.00 to \$5,000.00.

Lindsay questioned the expense of the utility charges for the month of November. It seemed high in comparison to the past months. Anne was going to look into the bill to find out if the charges were accurate.

Social Day- revenue of \$12,140.00, the expenses were \$10,374.00 with income of \$1,765.00 for the month.

Gerri reviewed the financial impact that the purposed additional private pay charge would bring into the Social Day program. The additional charge would be \$5.00 a day per client.

The concern regarding the additional expenses for health care was brought up again. Gerri was going to look into speaking with the finance committee in regards to helping to subsidize the health care expenses for Social Day. A letter will be sent along with the budget for next year in regards to this question.

Coffee charge- Social Day is currently being charged for all the coffee expenses.

A motion was made by Gerri and 2nd by Lindsay to split the cost for the coffee for the senior center. The money will come out of the gift account from the COA. All were in favor of the motion.

Al made a motion to accept the Treasures' report and Jerry 2nd the motion, all were in favor.

Old Business:

Sunday afternoon fundraiser events:

January is going to be a pancake breakfast event

February is going to be a dancing event with Victor

March is going to be an event with Elvis and corn beef and soup

The question came up with regards to a poker tournament that would be a fundraiser for the COA. Jeff didn't think that it would be ok to have the event in a public building being that it would be gambling. The thought however came up that if the event was hosted in another location and the money raised was "donated" to the COA that would be acceptable. A letter would need to be submitted to the Selectmen to accept the donation.

The Friends of the COA will be meeting in January. Mr. Arruda asked if he could be Vice President of the Friends.

The letter in regards to the increase for the daily charge for the Social Day program for private pay participants was attached to the board package and has been mailed to families.

The new time-clock has been installed and will begin being used on Monday of next week.

The job description question to change the title of the coordinator and the assistant coordinator for Social Day needs to be requested in a letter from Anne to the HR department for the town.

Gerri made a motion to accept the Old Business and Lindsay 2nd the motion. All were in favor of the motion.

New Business:

Grandparents raising Grandchildren – the New Bedford branch is going to branch out to Fairhaven so that we can accommodate people of this area. This will be a support group for grandparents raising grandchildren.

Marketing – Anne has started visiting the local area Hospitals and the Long Term Cares in regards to referrals. She will continue to make addition marketing visits after the 1st of the year. One of the case managers from Alden Court has already toured the COA and will be a good referral source for the center.

Reviewing the by-laws- Joe and Elaine have reviewed the by-laws and need job descriptions as the job descriptions are not part of the policy and procedures. They wanted to make sure that no one on the board objected to them working on the by-laws as they are associate members now. No one on the board objected to both Joe and Elaine working on the by-laws. Gerri did question if the board would be able to review the revisions prior to them being changed. Joan indicated that yes, the board would be made aware of the revisions.

Letters of Interest for Associate Members for the COA Board – two people have put in requests for associate members.

Motion was made by Al to accept the New Business and Francis 2nd the motion. All were in favor of the motion.

Social Day Report:

We have four new clients

Director Report:

Cookies with Santa event was not a very well attended event. So far we have cleared about \$100.00 in total for the event. Anne is going to leave the raffle up for another week to hopefully make some additional money. It was decided that it was not a good idea to have in combination with the Old Time Holiday Weekend in Fairhaven. The thought was that next year we could have a breakfast with Santa as that might attract more people. Al said that Rochester had a breakfast with Santa for their COA/ Lions Club that was well attended. The Board discussed partnering with a club like the Lions club to help fundraise for the COA. The Rotary was mentioned and Lindsay was asked to contact Charlie Murphy after the 1st of the year.

Foot care – this program will be up and running again for the seniors. The seniors were very happy to hear that this program would be returning.

Respectfully Submitted,

Lindsay Gordon